5:05 PM – CALLED MEETING TO ORDER

ROLL CALL
Commissioners Attending: Fredenburg, Joselyn, Kelly, Klahn & Raisio
Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager, Ryan Goodman Recreation Supervisor and Melissa Pasley Administrative Support Specialist

Klahn exited the virtual meeting at 5:06 pm.

APPROVAL OF AGENDA APPROVED AS PRESENTED 4-0
Joselyn MOTIONED Kelly SECONDED

PUBLIC COMMENT: none

CONSENT AGENDA APPROVED AS PRESENTED 4-0
Minutes: December 2nd regular meeting minutes
November 16-30, 2020 Payroll: $32,867.50 payroll (Direct Deposit); $10,705.75 payroll taxes; $8,973.67 PERS retirement; $120.05 life insurance; $190.66 LTD; $1,185.00 ICMA 457; $100.05 Aflac (pre-tax); $18.10 Aflac (post-tax), $329.60 HRA-VEBA
December 1-15, 2020 Payroll: $32,829.43 payroll (Direct Deposit); $10,547.71 payroll taxes; $8,973.67 PERS retirement; $121.89 life insurance; $190.59 LTD; $1,235.00 ICMA 457; $100.05 Aflac (pre-tax); $18.10 Aflac (post-tax), $3,888.21 HRA-VEBA
December 16-31, 2020 Payroll: $32,230.11 payroll (Direct Deposit); $10,524.51 payroll taxes; $8,973.67 PERS retirement; $125.96 life insurance; $190.66 LTD; $1,235.00 ICMA 457; $100.05 Aflac (pre-tax); $18.10 Aflac (post-tax), $295.33 HRA-VEBA
Blanket Voucher: #614, #615, #616, #617, #618 & #619
Finance Report
Recreation Team Report
Kelly MOTIONED Fredenburg SECONDED

NEW BUSINESS
Appoint a New President, Clerk of the Board and Committee Assignments for the 2021 Calendar Year
Kelly MOTIONED to APPOINT Fredenburg as President and Klahn as Clerk of the Commission. Joselyn SECONDED. APPROVED AS PRESENTED 4-0
Committee Assignments are:
Administration Committee: Fredenburg and Klahn
Programming Committee: Joselyn and Kelly  
Operations Committee: Raisio and Joselyn

Klahn rejoined the meeting at 5:14 PM

Approve 2021 Meadowbrook Farm Management Agreement  
Joselyn MOTIONED  Kelly SECONDED  
APPROVED AS PRESENTED 5-0

Approve 2021 Sallal Grange Management Agreement  
Kelly MOTIONED  Klahn SECONDED  
APPROVED AS PRESENTED 5-0

Approve Updated Scholarship Policy and Procedures 01.05.02  
Joselyn MOTIONED  Raisio SECONDED  
APPROVED AS PRESENTED 5-0

OLD BUSINESS

Continued Discussion of COVID-19 Closure and Modified Operations
Rudd and recreation staff are working to quickly rollout programming modifications as the Governor’s new COVID plan Healthy Washington - Roadmap to Recovery mandates. Aquatic survey results indicate the public are interested in returning to a safe pool. Loos provided a financial update and Dembeck gave a park update. Stombaugh noted the Budget Narrative will be done in in two weeks, he has a meeting with the City of Snoqualmie’s new City Administrator Rick Rudometkin, a permit application review meeting for the Tennant trailhead development took place and staff is developing a modified aquatics operation plan and from that staff will develop the modified budget.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting – virtual  
January 20, 2021 at 5:00 PM

AGENDA ITEMS FOR FUTURE MEETING: none

ADJOURNMENT: The meeting was adjourned at 6:13 PM.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist