



**SI VIEW METROPOLITAN PARK DISTRICT VIRTUAL REGULAR MEETING
August 5, 2020 – ACTION MINUTES**

4:32 PM – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Fredenburg, Joselyn, Kelly & Raisio

Excused Absence: Commissioner Klahn

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

Kelly **MOTIONED**

Joselyn **SECONDED**

APPROVED AS PRESENTED 4-0

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 4-0

Regular Meeting Minutes of July 1, 2020

Regular Meeting Minutes of July 22, 2020

July 16-31, 2020 Payroll: \$49,233.02 payroll (Direct Deposit); \$14,602.12 payroll taxes; \$9,135.88 PERS retirement; \$120.05 life insurance; \$190.66 LTD; \$1,185.00 ICMA 457; \$100.05 Aflac (pre-tax); \$18.10 Aflac (post-tax), \$329.60 HRA-VEBA

Blanket Vouchers: #593

Direct Deposits: \$4917.74 and \$978.38

Fund Transfer: Transfer \$15,000 from the General Fund (001) to the Equipment Fund (003) with an effective date of 7/31/20. This is a budgeted transfer.

Finance Report

Operations Report

Kelly **MOTIONED**

Joselyn **SECONDED**

NEW BUSINESS

Approve Resolution 2020-05. Adopting the South Fork Landing Park Master Plan.

Kelly **MOTIONED**

Fredenburg **SECONDED**

APPROVED AS PRESENTED 5-0

Authorize Change Order Proposal #1 from The Berger Partnership for Design Services for the Tollgate Farmstead Development Project in the Amount of \$92,689.00.

Kelly **MOTIONED**

Fredenburg **SECONDED**

Discussion: Stombaugh provided history of how the stake holders meeting produced an updated scope of work. The change order incorporates the addition architectural cost, parking from 8th Street and water run off per City of North Bend code.

APPROVED AS PRESENTED 4-0

OLD BUSINESS

Continued Discussion of COVID-19 Closure and Modified Operations

Discussion: Loos spoke of revising the cash flow estimate. Changes include resettling program and rental numbers through the remainder of 2020. Supposing more programs can open before 2021 staff can add numbers back in when more programming is allowed. Stombaugh spoke of the fall changes to childcare. The after-school program is evolving into daycare. Possible site use at the schools is yet undetermined. Wi-Fi is needed at site locations as children will access web based virtual learning. Stombaugh is working on the bond explanatory statement and is awaiting the pro statement from Linda Grez.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting – virtual meeting
Administrative Committee meeting

August 19, 2020 at 4:30 PM
TBD

AGENDA ITEMS FOR FUTURE MEETING: none

ADJOURNMENT: The meeting was adjourned at 5:51 PM.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Commissioner _____