



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
October 03, 2018 – ACTION MINUTES**

**7:01 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners Attending:** Grez, Joselyn, Kelly, and Raisio

**Commissioners Excused:** McGhee

**Staff Attending:** Travis Stombaugh Executive Director, David Dembeck Operations Manager, Scott Loos Finance & HR Manager

**APPROVAL OF AGENDA**

**APPROVED AS PRESENTED 4-0**

Grez **MOTIONED**

Joselyn **SECONDED**

**PUBLIC COMMENT:** None

**CONSENT AGENDA**

**APPROVED AS PRESENTED 4-0**

**Regular Meeting Minutes** of September 19, 2018

**September 1-15, 2018 Payroll:** \$44,185.05 payroll (Direct Deposit); \$12,733.97 payroll taxes; \$8,784.10 PERS retirement; \$111.60 life insurance; \$167.56 LTD; \$985.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$357.91 HRA-VEBA

**Blanket Vouchers #521**

Grez **MOTIONED**

Joselyn **SECONDED**

**NEW BUSINESS**

**Consider Fourth Amendment to Interlocal Agreement Between the City of North Bend and Si View Metropolitan Park District for Development, Maintenance, Scheduling and Operations of Torguson Park**

Joselyn **MOTIONED**

Grez **SECONDED**

**Discussion:** The amendment would allow the transfer of awarded grants by the City to the District for use at Torguson Park without additional amendments to the ILA.

**APPROVED AS PRESENTED 4-0**

**Consider Adopting Financial Management Policies**

Grez **MOTIONED**

Joselyn **SECONDED**

**Discussion:** An updated financial management policy that formalizes key financial management practices.

**APPROVED AS PRESENTED 4-0**

**OLD BUSINESS**

**Consider Approving the Purchase of Parcel #3734900005, Also Known as 216 East Park Street North Bend, WA 98045 for \$495,000 and Authorizing the Executive Director to Execute All Closing Documents**

Grez **MOTIONED** to authorize the purchase of the property located at 216 East Park Street North Bend, WA 98045, also known as King County Tax Parcel No. 3734900005, for \$495,000 and to authorize the Executive Director to execute the purchase and sale agreement and all other closing documents required to complete this transaction. Joselyn **SECONDED**  
**APPROVED AS PRESENTED 4-0**

**COMMITTEE AND STAFF REPORTS**

**Finance Report** – Mr. Loos reviewed the August 2018 financials and Commission Budget Summary. Other items discussed were 2016/2017 audit results, 2019 benefit renewal rates and review of proposed employee policy manual changes. The District received clean opinions on both the Financial Statement and Compliance audits. The commission recognized staff for the successful completion of the audit.

**Directors Report** – Mr. Stombaugh updated the Commission on ongoing projects. Project updates included: Tollgate to SVT Connection; Torguson Park Outfield Maintenance; and the pending Capital Bond Proposal.

**MEETING ANNOUNCEMENTS AND REMINDERS**

Operations Committee Meeting- Interviews	October 17, 2018 at 9:00 am
Regular Meeting	October 17, 2018 at 6:00 pm
Open House – Bond Measure	October 17, 2018 at 7:00 pm

**EXECUTIVE SESSION**

*With respect to every item of business to be discussed in executive session pursuant to RCW 42.30.110 A*

**AGENDA ITEMS FOR FUTURE MEETING:**

**ADJOURNMENT:** The meeting was adjourned at 8:21 pm.

*Meeting Minutes prepared by Scott Loos, Finance/HR Manager*

SI VIEW METROPOLITAN PARK DISTRICT  
ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_