



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
FEBRUARY 21, 2018 – ACTION MINUTES**

**7:02 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners Attending:** Joselyn, Kelly, McGhee and Raisio

**Excused Tardiness:** Commissioner Grez

**Staff Attending:** Travis Stombaugh Executive Director, Scott Loos Finance & HR Manager, Minna Rudd Recreation Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Joselyn **MOTIONED**

Raisio **SECONDED**

**APPROVED AS PRESENTED 4-0**

**PUBLIC COMMENT:** none

**CONSENT AGENDA**

**Minutes** from the February 7, 2018 Regular Meeting

**February 1-15, 2018 Payroll:** \$44,107.86 payroll (Direct Deposit); \$12,693.44 payroll taxes; \$9,150.74 PERS retirement; \$180.80 life insurance; \$177.34 LTD; \$1,435.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$275.41 HRA-VEBA

**Blanket Voucher #505**

Joselyn **MOTIONED TO APPROVE Payroll and the Blanket Voucher**  
**APPROVED AS PRESENTED 4-0**

McGhee **SECONDED**

*Grez arrived at 7:04 PM*

Joselyn **MOTIONED TO APPROVE Minutes**

McGhee **SECONDED**

**Discussion:** Commissioners Kelly and Joselyn considered the North Bend Theatre Discussion wording and requested that phrasing be amended to better reflect conversation, wording was removed that was not discoursed.

**Approved as AMENDED 5-0**

**NEW BUSINESS**

**2018 Sallal Grange Facility Management Memorandum of Agreement**

Raisio **MOTIONED**

Joselyn **SECONDED**

**Discussion:** rental bookings.

**APPROVED AS PRESENTED 5-0**

**Capital Planning Paths**

**Discussion:** Mr. Stombaugh requested direction from the commission pertaining to simultaneously proceeding with an aquatics feasibility study while continuing to preparing for a bond vote. He noted that the survey results would be in later this week. Going out to the public for a bond and commission retreat focus to include capital projects was discussed prior to the commish pledging to proceeding with the simultaneous capital projects.

**COMMITTEE AND STAFF REPORTS**

**Aquatics Report** – written report provided.

**Recreation Team Report** – Ms. Rudd highlighted transitioning into spring sports field scheduling, the addition of a family open gym, after school staff training, staff preparing for summer camps, a new summer camp partnership, upcoming May dance recital, booking larger event rentals and staff attended a risk management course.

**Operations Report** – Mr. Dembeck arrived and noted the new tractor was purchased a 21% discount, staff raised the Si View front lawn, pool boiler was down for a couple days, upcoming lift rental anticipated to make repairs, Torguson bike park construction progressing, Torguson restroom renovation on hold until temperatures rise above 50 degrees and baseball field preparations are underway.

**MEETING ANNOUNCEMENTS AND REMINDERS**

City of North Bend Parks Commission meeting	February 28, 2018 at 6:30 PM
Commission Retreat	TBD
Regular Meeting	March 7, 2018 at 7:00 pm

**AGENDA ITEMS FOR FUTURE MEETING:** none mentioned

**ADJOURNMENT:** The meeting was adjourned at 8:33 pm.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_