



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
FEBRUARY 7, 2018 – ACTION MINUTES**

**7:01 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners Attending:** Joselyn, Kelly, McGhee and Raisio

**Excused Absence:** Commissioner Grez

**Staff Attending:** Travis Stombaugh Executive Director, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Joselyn **MOTIONED**

McGhee **SECONDED**

**APPROVED AS PRESENTED 4-0**

**PUBLIC COMMENT:** none

**CONSENT AGENDA**

**APPROVED AS PRESENTED 4-0**

**Minutes** from the January 17, 2018 Regular Meeting

**January 1-15, 2018 Payroll:** \$40,583.92 payroll (Direct Deposit); \$13,134.55 payroll taxes; \$8,708.81 PERS retirement; \$175.89 life insurance; \$160.53 LTD; \$1,270.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$233.02 HRA-VEBA

**January 16-31, 2018 Payroll:** \$42,528.51 payroll (Direct Deposit); \$12,369.76 payroll taxes; \$8,829.62 PERS retirement; \$176.14 life insurance; \$160.60 LTD; \$1,385.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$233.02 HRA-VEBA

**Blanket Vouchers #503 & #504**

Joselyn **MOTIONED**

McGhee **SECONDED**

**NEW BUSINESS**

**North Bend Theatre Discussion**

**Discussion:** RCW 35.61.010 was discussed as it would be a first step in acquiring potential property for the park district such as the North Bend Theatre.

**Resolution 2018-01 Establishing a Criminal Background Check System**

Raisio **MOTIONED**

Joselyn **SECONDED**

**APPROVED AS PRESENTED 4-0**

**COMMITTEE AND STAFF REPORTS**

**Administrative Committee Meeting Report** – Kelly reported meeting discussion including the outdated personnel manual, staff monthly meetings with supervisor, monthly coaching practice, conducting a board training retreat. The commission requested Mr. Loos make inquiries and schedule a training with 501 Common.

**Snoqualmie Valley Government Association Meeting Report** – Kelly informed everyone that the District came up in conversation organically a few times, both the City of North Bend and Mt Si Senior Center staff expressed appreciation of access to data collected in District surveys. Discussion at the meeting included open space and community events and fundraisers.

**Finance Report** – Mr. Loos provided highlights from 2017 year end numbers.

**Director’s Report** – Mr. Stombaugh announced he had joined the City of North Bend’s Council Retreat to partake in discussion of potential park capital improvement projects, staff was recruited for a WRPA work group to develop funding ideas for park maintenance, operations and resource needs, the ideas would then be shopped to legislators and key stakeholders, a short survey will be distributed to residents, concurrent timelines for a potential capital proposition and an aquatics facility planning are being prepared for the next meeting. The District’s bond advisor Jim Nelson, of D. A. Davidson has offered to attend the March 7<sup>th</sup> meeting.

**MEETING ANNOUNCEMENTS AND REMINDERS**

Regular Meeting

February 21, 2018 at 7:00 pm

Commission Retreat

TBD

**AGENDA ITEMS FOR FUTURE MEETING:** Sallal Grange MOA

**ADJOURNMENT:** The meeting was adjourned at 8:14 pm.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_