



**SI VIEW METROPOLITAN PARK DISTRICT SPECIAL MEETING
September 6, 2017 – ACTION MINUTES**

7:00 PM – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Grez, Kelly, Joselyn, McGhee and Raisio

Excused Absence: None

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Scott Loos Finance & HR Manager, Minna Rudd Recreation Manager

APPROVAL OF AGENDA

Grez **MOTIONED**

Joselyn **SECONDED**

APPROVED AS PRESENTED 5-0

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Minutes: Regular Meeting Minutes of August 16, 2017

August 1-15, 2017 Payroll: \$51,561.75 payroll (Direct Deposit); \$16,269.38 payroll taxes; \$8,706.10 PERS retirement; \$174.14 life insurance; \$160.53 LTD; \$1,270.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$241.75 HRA-VEBA

Blanket Vouchers #490 & #491

Grez **MOTIONED**

Joselyn **SECONDED**

NEW BUSINESS

Consider Adopting an Interlocal Agreement with the City of North Bend for Design and Development of the Meadowbrook Farm Trail and Bridge.

Joselyn **MOTIONED**

Grez **SECONDED**

Discussion: The District has identified the Meadowbrook Farm Trail and Bridge project in the Capital Improvement Plan and has \$75,000 budgeted for the project. The City of North Bend is also contributing \$75,000 to the project to allow the District to manage and complete the project. In order for the City to provide their contribution to the project, an interlocal agreement is required by state law.

APPROVED AS PRESENTED 5-0

COMMITTEE AND STAFF REPORTS

Team Recreation Report – Ms. Rudd presented an update on the District’s recreation programs. Topics included: Summer camp highlights; specialized recreation picnic in the park program; Special events – Farmer’s Market, Theatre in the Park, Movies in the

Park; and upcoming events – Harvest Festival and participation in the Snoqualmie Valley Block Party.

Operations Report – Mr. Dembeck presented the monthly operations/maintenance update. Updates included: Soccer fields have been lined; Exercise equipment has been installed at Torguson Park; Snoqualmie Valley Youth Soccer Association has voted to contribute \$15,000 toward improving the soccer field at Torguson Park; Accord Construction has been given to order to proceed on the Torguson Park restroom renovation project.

Finance Report – Mr. Loos provided highlights from the July month end report

Directors Report – Mr. Stombaugh announced the Tollgate to SVT trail plan is 69% complete; The Torguson Park bike project bid plus design costs will be approximately \$100k over budget due to storm water/wetland aspects of the project. Staff has been in contact with the City of North Bend to see if wetland/storm water mitigation funds are available to assist with this project. Staff budget worksheets are due September 11.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting	September 20 at 7:00 PM
Finance Committee Meeting	September 21 at 6:30 AM
Regular Meeting	October 4 at 7:00 PM

AGENDA ITEMS FOR FUTURE MEETING: none

ADJOURNMENT: The meeting was adjourned at 8:15 PM.

Meeting Minutes prepared by Scott Loos, Finance/HR Manager

SI VIEW METROPOLITAN PARK DISTRICT
ATTEST/AUTHENTICATED:

President _____

Commissioner _____