



**SI VIEW METROPOLITAN PARK DISTRICT SPECIAL MEETING  
July 12, 2017 – ACTION MINUTES**

**7:03 PM – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners Attending:** Grez, Joselyn and Kelly

**Excused Absence:** Commissioners McGhee and Raisio

**Staff Attending:** Travis Stombaugh Executive Director, David Dembeck Operations Manager, Scott Loos Finance & HR Manager, Bridget Verhei Aquatic Recreation Coordinator and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Grez **MOTIONED**

Joselyn **SECONDED**

**APPROVED AS PRESENTED 3-0**

**PUBLIC COMMENT:** none

**CONSENT AGENDA**

**APPROVED AS PRESENTED 3-0**

**Minutes:** Regular Meeting Minutes of June 21, 2017

**June 1-15, 2017 Payroll:** \$44,434.90 payroll (Direct Deposit); \$13,921.00 payroll taxes; \$7,054.68 PERS retirement; \$169.92 life insurance; \$160.53 LTD; \$1,270.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$241.75 HRA-VEBA

**June 16-30, 2017 Payroll:** \$54,357.947 payroll (Direct Deposit); \$16,682.56 payroll taxes; \$7,249.08 PERS retirement; \$170.15 life insurance; \$160.60 LTD; \$1,270.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$241.75 HRA-VEBA

**Blanket Vouchers #484 & #485**

**Authorize Credit Card Provision:** Umpqua Bank to issue a District credit card to Recreation Supervisor with a credit limit of \$2,500.

**Authorize Credit Card Limit Increase:** Umpqua Bank credit card for Recreation Manager from \$2,500 to \$5,000. The increase will help accommodate higher transaction volumes for recreation programs and summer camps.

Joselyn **MOTIONED**

Grez **SECONDED**

**NEW BUSINESS**

**Consider Adopting Resolution 2017-03**

A Resolution providing for the submission to the qualified electors of the District at an election to be held on November 7, 2017, of a proposition authorizing the protection of certain tax levies of the District from prorationing under RCW 84.52.010(3)(b).

Joselyn **MOTIONED**

Grez **SECONDED**

**Discussion:** The current protection expires January 2018. 2017-03 asks the voters for an additional 6 years.

**APPROVED AS PRESENTED 3-0**

**Consider Accepting Accord Contractors Bid for the Torguson Park Restroom Remodel Project in the Amount of \$134,865**

Grez **MOTIONED**

Joselyn **SECONDED**

**Discussion:** Mr. Stombaugh noted two bids were received. The low amount of bids is indicative of the booming construction economy a few companies stated they were too busy.

**APPROVED AS PRESENTED 3-0**

**COMMITTEE AND STAFF REPORTS**

**Aquatics Report** – Ms. Verhei provided highlights from her report containing program participation numbers and anticipated fall staffing decreases.

**Finance Report** – Mr. Loos provided highlights from the May month end report

**Directors Report** – Mr. Stombaugh announced an upcoming Town Hall Meeting the City of North Bend is hosting to discuss Acquiring Property for Parks, Open Space and Trails. Staff has looked into permitting for Tollgate to SVT Trail Connection Project as it turns out permitting may not be necessary, ILA might be entered into in lieu of. Tollgate Farm Park, the Farm Plan draft overlay will be presented to the commission for input. Torguson Park construction documents are nearly at 100%. The purchase and sale of the White house Parcel has been completed and a quit claim deed sent to King County Recorder’s office.

**MEETING ANNOUNCEMENTS AND REMINDERS**

Town Hall Meeting - City Of North Bend	July 18, 2017 at 5:30 PM
Regular Meeting	July 19 -- <i>CANCELLED</i>
Regular Meeting	August 2, at 7:00 PM
Finance Committee Meeting	TBD

**AGENDA ITEMS FOR FUTURE MEETING:** none

**ADJOURNMENT:** The meeting was adjourned at 7:59 PM.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT  
ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_