



**SI VIEW METROPOLITAN PARK DISTRICT SPECIAL MEETING
February 15, 2017 – ACTION MINUTES**

6:31 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Grez, Joselyn, Kelly and Raisio

Excused Absence: Commissioner McGhee

Staff Attending: Travis Stombaugh Executive Director, Dave Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

Joselyn **MOTIONED**

Grez **SECONDED**

APPROVED AS PRESENTED 4-0

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 4-0

Minutes: regular meeting minutes of February 1, 2017

January 16-31, 2017 Payroll: \$42,070.44 payroll (Direct Deposit); \$13,409.44 payroll taxes; \$6,707.90 PERS retirement; \$169.92 life insurance; \$145.99 LTD; \$1,270.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$241.75 HRA-VEBA

Blanket Voucher #472

Joselyn **MOTIONED**

Grez **SECONDED**

NEW BUSINESS

Resolution 2017-01: Amending the 2017 Budget

Joselyn **MOTIONED**

Grez **SECONDED**

Discussion: Mr. Loos addressed the proposed changes to the 2017 budget including the beginning and ending cash and estimated property tax collection.

APPROVED AS PRESENTED 4-0

Consider Authorizing the Executive Director to Execute an Agreement with ARC for Architectural Design Services in the Amount of \$33,568

Joselyn **MOTIONED**

Grez **SECONDED**

APPROVED AS PRESENTED 4-0

Consider Authorizing the Executive Director to Execute an Agreement with Jones and Jones for the Tollgate Farm Agriculture Feasibility Study in the Amount of \$31,500

Grez **MOTIONED**

Joselyn **SECONDED**

Discussion: Mr. Stombaugh stated the committee reviewed four proposals. Of the top two the one that stood out submitted an all-inclusive proposal, was strong in agriculture and of the top two selected was the lower bidder.

APPROVED AS PRESENTED 4-0

Consider Authorizing the Purchase of a Ford Van in the Amount of \$28,194

Joselyn **MOTIONED**

Kelly **SECONDED**

Discussion: Mr. Stombaugh noted that staff selected a twelve passenger vehicle with a purchase price that was lower than the budgeted amount, saving the district \$5,306.00.

APPROVED AS PRESENTED 4-0

Consider Authorizing the Purchase of an Aerator in the Amount of \$29,239.18

Joselyn **MOTIONED**

Kelly **SECONDED**

Discussion: The purchase price of this equipment was lower than the budget allotment by \$760.00.

APPROVED AS PRESENTED 4-0

District Comprehensive Plan Priorities

Discussion: Mr. Stombaugh requested input prior to Conservation Technix final draft presentation March 1st. Commissioner Joslyn requested changes which Mr. Stombaugh and Ms. Rudd noted. Commissioner Grez suggested changes and will email her notes to staff. Requests for changes will be submitted via staff.

COMMITTEE AND STAFF REPORTS

Recreation Team Report – Ms. Rudd supplied numbers and points of interest from the winter program report.

Operations Report – Mr. Dembeck provided highlights from facility maintenance updates. He noted that the Train Depot floors were refinished and the amount of work needed to get down to where a new finish would adhere was more than anticipated.

Directors Report – Mr. Stombaugh reported on the topics that he and Ms. Rudd discussed with state legislators while in Olympia including Tollgate Farm Park funding. He requested input on the direction he might take regarding ownership of the Heartland project, the agreement lists the City of North Bend as an Owner. The commission suggested language be changed to include the District as co-owners. Mr. Stombaugh finished with an update on the Outdoor Recreation Upper Valley.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting

March 1, at 6:30 PM

EXECUTIVE SESSION – REAL ESTATE

With respect to every item of business to be discussed in executive session pursuant to RCW 42.30.110 A

At 8:24 PM Commissioner Joselyn announced the executive session will begin at 8:25 PM and last for 10 minutes. No action will be taken. The session ended at 8:35 pm.

Kelly **MOTIONED to Authorize the Executive Director to Enter into Real Estate Negotiations with King County** Grez **SECONDED**
APPROVED AS PRESENTED 4-0

AGENDA ITEMS FOR FUTURE MEETING: Comprehensive Plan Approval

ADJOURNMENT: The meeting was adjourned at 8:36 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT
ATTEST/AUTHENTICATED:

President _____

Commissioner _____