



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
August 17, 2016 – ACTION MINUTES**

6:32 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Grez, Joselyn, Kelly and McGhee

Excused Absence: Commissioners Raisio

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Bridget Verhei Aquatics Recreation Supervisor and Scott Loos Finance & HR Manager

APPROVAL OF AGENDA

APPROVED AS PRESENTED 4-0

Joselyn **MOTIONED**

McGhee **SECONDED**

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 4-0

Minutes: Regular meeting minutes of August 3, 2016

July 16-31, 2016 payroll: \$44,434.75 payroll (Direct Deposit); \$14,038.22 payroll taxes; \$6,048.70 PERS retirement; \$169.92 life insurance; \$145.99 LTD; \$1,130.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$298.32 HRA-VEBA

Blanket Voucher: #458

Joselyn **MOTIONED**

Kelly **SECONDED**

COMMITTEE AND STAFF REPORTS

Recreation Team Report: The recreation report provided by Ms. Rudd was reviewed. General program levels and capacity were discussed.

Aquatics Program Report: Ms. Verhei provided an update on the aquatics department. Highlights included: Swim lesson enrollment has been strong with waitlists on some sessions; five new staff members are going through side-by-side training; five staff members successfully completed their Water Safety Instructor class; Ms. Verhei will be speaking on staffing issues at an aquatics conference in February; and drop-in swim program participation is increasing.

Directors Report: Mr. Stombaugh reported that 2017 budget worksheets have been sent out to staff. Other items mentioned were: Capital Improvement Plan is being updated; the Benefit and Compensation plan update is nearing completion; the Comp Plan open house is scheduled for 9/14 and the “My Sidewalk” review site is going live.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting

September 7, 2016 at 6:30 pm

AGENDA ITEMS FOR FUTURE MEETING: None mentioned

ADJOURNMENT: The meeting was adjourned at 7:31 pm.

Meeting Minutes prepared by Scott Loos, Finance & HR Manager

SI VIEW METROPOLITAN PARK DISTRICT
ATTEST/AUTHENTICATED:

President _____

Commissioner _____