



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
July 06, 2016 – ACTION MINUTES**

6:36 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Grez, McGhee and Raisio

Excused Absence: Commissioners Kelly and Joselyn

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Bridget Verhei Aquatics Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

APPROVED AS AMENDED 3-0

Raisio **MOTIONED**

McGhee **SECONDED**

Discussion: Mr. Stombaugh requested the addition of Permission to Enter into Negotiations with 217 E Park Street Owner under New Business.

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 3-0

Minutes: regular meeting minutes of June 15, 2016

Payroll June 1-15, 2016: \$39,830.03 payroll (Direct Deposit); \$12,724.88 payroll taxes; \$6,024.81 PERS retirement; \$174.63 life insurance; \$153.32 LTD; \$1,130.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$298.26 HRA-VEBA

Payroll June 16-30, 2016: \$47,491.35 payroll (Direct Deposit); \$15,021.94 payroll taxes; \$6,094.36 PERS retirement; \$174.63 life insurance; \$153.32 LTD; \$1,130.00 ICMA 457; \$101.77 Aflac (pre-tax); \$50.51 Aflac (post-tax), \$298.26 HRA-VEBA

Blanket Voucher: #452, #453 & #454

Raisio **MOTIONED**

McGhee **SECONDED**

NEW BUSINESS

Consider accepting RC Ziegler bid for RFP 2016-02 Tollgate Farmhouse Exterior Rehabilitation project in the amount of \$112,345

Raisio **MOTIONED**

McGhee **SECONDED**

Discussion: Mr. Stombaugh noted that one bidder was lower than RC Ziegler and was disqualified for reasons including failure to respond to additional requests for information and lack of experience with historical structures, a qualifying requirement.

MOTION APPROVED AS PRESENTED 3-0

Consider Authorizing the Executive Director to Enter into Negotiations with 217 E Park Street Property Owner

Raisio **MOTIONED**

McGhee **SECONDED**

Discussion: Mr. Stombaugh stated there is interest in negotiating purchase of a percentage of property adjacent to Si View Park, 217 E Park Street.

MOTION APPROVED AS PRESENTED 3-0

COMMITTEE AND STAFF REPORTS

Finance Report: Mr. Loos noted highlights from the written report provided to the commission and shared the 2017 property evaluations are up 13.1 percent.

Operations Report: Mr. Dembeck read the report provided and noted maintenance staff are now scheduled so that staff is onsite each day of the week, an approximate completion date for the Windows Project is September 16th and King County Health Department approved the Tollgate Farm Park Septic field plans.

Aquatics Report: Ms. Verhei provided enrollment numbers from recent programing and observed the Lifeguard in Training Program aids in keeping the aquatics facility staffed while other aquatics facilities struggle to fill positions.

Directors Report: Mr. Stombaugh provided the commission with updates including; the Townhome Boundary Line Adjustment paperwork in under review by City of North Bend, Comprehensive Plan surveys are completed data to be sent to full commission upon amassed, the payment check for Tollgate Signage will be sent out this week, Mr. Stombaugh to attend a Torguson Park permit meeting July 7th and staff to discuss possible 2017 MOA Levy.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting

July 20, 2016 at 6:30 pm

AGENDA ITEMS FOR FUTURE MEETING: none mentioned

ADJOURNMENT: The meeting was adjourned at 7:54 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT
ATTEST/AUTHENTICATED:

President _____

Commissioner _____