

# Regular Meeting

**5:00 PM, May 20, 2026**

North Annex Building 219 East Park Street, North Bend, WA 98045

**Teams Meeting Information:** Meeting ID: 230 976 201 762 069 | Passcode: 4Tc7mx9p



**DISTRICT MISSION:** to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

**DRAFT**

## AGENDA ITEMS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT AGENDA
  - A. **Minutes:** April 15, 2026 regular meeting
  - B. **April 16-30, 2026 Payroll:** \$72,751.45 payroll (Direct Deposit); \$21,111.21 payroll taxes; \$9,156.52 PERS retirement; \$152.19 life insurance; \$319.12 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA
  - C. **Blanket Vouchers:** #890 & #891
  - D. **Electronic Payment:** \$17,254.91
6. NEW BUSINESS - none
7. OLD BUSINESS - none
8. COMMITTEE AND STAFF REPORTS
  - A. **Recreation**
  - B. **Operations**
9. MEETING ANNOUNCEMENTS AND REMINDERS
  - A. **Snoqualmie Valley Government Association Meeting** (*North Bend*) **May 27, 2026 at 6:30/7 pm**
  - B. **Regular Meeting** **June 3, 2026, at 5 pm**
  - C. **Tentative Workshop Meeting** **June 17, 2026, 2 pm-5 pm**
  - D. **Regular Meeting** **June 17, 2026, at 5 pm**
10. AGENDA ITEMS FOR NEXT MEETING
11. ADJOURN

**AGENDA ITEM NO 5A**  
**Consent Agenda**  
**DRAFT**

**To:** Board of Commissioners  
**From:** Melissa Pasley, Administrative Support Specialist  
**Date:** May 20, 2026  
**Subject:** May 6, 2026 Action Minutes

**5:00 PM – CALLED MEETING TO ORDER**

**Commissioners Attending:** Kelly, Leen, Noonan and Swade

**Excused Tardiness:** Raisio arrived at 5:03 pm

**Staff Attending:** Travis Stombaugh Executive Director, Kyle Braun Operations Manager, Minna Rudd Recreation Coordinator, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

**APPROVED AS PRESENTED 4-0**

Leen **MOTIONED** Swade **SECONDED**

**PUBLIC COMMENT:** none mentioned

**PRESENTATION: Introduction of Recreation Coordinator (Special Events) Maddy Primack**  
Rudd introduced Primack to Board.

**CONSENT AGENDA**

**APPROVED AS PRESENTED 5-0**

**Minutes:** April 15, 2026 regular meeting

**April 1-15, 2026 Payroll:** \$71,160.76 payroll (Direct Deposit); \$20,832.68 payroll taxes; \$8,936.18 PERS retirement; \$143.38 life insurance; \$279.42 LTD; \$2,864.16 ICMA 457; \$478.35 HRA-VEBA

**Blanket Vouchers:** #889

**Electronic Payment** \$16,003.29

Leen **MOTIONED** Raisio **SECONDED**

**COMMITTEE AND STAFF REPORTS**

**Finance** Loos presented highlights from the March month end report

**Directors** Stombaugh staffing changes, possibility of transitioning continued efforts from Snoqualmie Valley Aquatic Coalition to Valley Pool Together

**Snoqualmie Valley Aquatic Coalition Meeting** Kelly summarized key points from the meeting

MEETING ANNOUNCEMENTS AND REMINDERS

**Regular Meeting**

**Snoqualmie Valley Government Association Meeting (Raisio)**

**Tentative Workshop Meeting**

**May 20, 2026 at 5:00 pm**

**May 27, 2026 at 6:30/7 pm**

**June 17, 2026, 2 pm-5 pm**

**AGENDA ITEMS FOR FUTURE MEETING:** none mentioned

**5:36 PM – ADJOURNMENT**

Kelly **MOTIONED** Leen **SECONDED**

**APPROVED AS PRESENTED 5-0**

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Clerk \_\_\_\_\_

**AGENDA ITEM NO 5B**

**Consent Agenda**

**DRAFT**

**To: Board of Commissioners**

**From: Scott Loos, Finance & HR Manager**

**Date: May 20, 2026**

**Subject: Payroll**

**April 16-30, 2026 Payroll:**

\$72,751.45 payroll (Direct Deposit); \$21,111.21 payroll taxes; \$9,156.52 PERS retirement; \$152.19 life insurance; \$319.12 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA

**AGENDA ITEM NO 5C & 5D**

**Consent Agenda**

**DRAFT**

**To: Board of Commissioners**

**From: Scott Loos, Finance & HR Manager**

**Date: May 20, 2026**

**Subject: Blanket Vouchers & Electronic Payment**

**Blanket Voucher No. 890**

in the amount of \$178,929.13. Checks may arrive as early as 05/13/26 and will be distributed. The voucher includes \$95,402.47 in construction project payments for the Trail Extension and Maintenance Shop project and an additional \$33,832.50 for the Torguson Batting Cage project.

**Blanket Voucher No. 891**

in the amount of \$22,785.03. Checks may arrive as early as 5/20/2026 and will be distributed.

**Electronic Payment**

Credit Card Account \$17,254.91

## AGENDA ITEM NO 8A

### Staff Report

**DRAFT**

**To:** Board of Commissioners

**From:** Minna Rudd, Recreation Manager

**Date:** May 20, 2026

**Subject:** Recreation Team Report *prepared: 5-07-2026*

#### Program Enrollment

- Spring–Summer land-based programs: As of May 6 (registration opened April 3), 2,516 participants are enrolled in programs running through August.
- Aquatics Session C: Combined group and private lesson enrollment is 581.

#### Trainings

- Two recreation staff attended the WRPA Annual Conference in April. Key themes included improving program planning and evaluation, identifying community service gaps, and incorporating more informal public feedback opportunities. Additional topics included the importance of maintaining current contingency plans for system outages, adapting leadership communication to diverse staff needs, and exploring sustainable models for inclusive youth programming.

#### Program Highlights

##### Family Programs (Parent-Child, Indoor Playground)

- Indoor Playground attendance decreased in April, with 221 children attending over seven play dates.
- The Grandparent–Toddler group had 12 visits across three play dates.

##### Youth Programs (School Care, Enrichment, Camps, Teens)

- Enrollment for the new school-year care program at the Early Learning Center opens Friday, May 8; lead staff have been hired.
- Current school-year care enrollment remains steady, with some families shifting from monthly to daily options. Registration for next school year opens June 5.
- April Teen Night was cancelled due to low enrollment. The May Teen Night is expected to run with a NERF War theme.
- Teen Trips in April were cancelled for low enrollment; May trips appear likely to be cancelled as well. Staff will review and restructure this program for fall, as 2026 participation has remained low despite student input on destinations.
- Youth Council participated in the Pump Track event and the Earth Day park cleanup in April. In May, the group will select an end-of-year project. Summer meeting plans are still being finalized.
- A smaller CIT group participated over spring break. While younger, participants showed strong potential, and staff hope to have them return as volunteers this summer.
- Two interns from Two Rivers School were honored for surpassing 100 hours of service this school year. Si View was recognized for hosting the most interns and for supporting students' personal and academic growth. Interns continue to assist with inventory, event and camp prep, and facility upkeep.

### **Community Programs** (Special Interest, Cultural Arts, Specialized Recreation)

- The Robot U Parents' Night Out series was highly successful, with 51 total attendees across seven classes.
- Specialized Recreation is fully underway with eight participants; attendance is slightly lower due to scheduling conflicts with Special Olympics track practice. The group will go bowling in May.
- Staff met with the local Special Olympics organizer to explore program facilitation opportunities; a follow-up meeting is scheduled for May.

### **Athletics** (Youth and adult sports, open gym)

- The Spring Adult Recreational Pickleball League concluded on May 4 with champions crowned in both recreational and competitive divisions.
- Spring Youth Basketball began April 20; first games on May 2 went well. A total of 157 children are participating across K–2, 3–4, and 5–6 grade leagues. Enrollment was lower than expected due to competing spring sports.
- Drop-in volleyball will be offered again on Friday nights starting May 15, with strong interest from parents of youth volleyball participants.

### **Adult Programs** (e.g., health & wellness, special interest, dance)

- Yoga with Judy at Meadowbrook continues strong, consistently drawing 6–10 participants per class.
- Adult Dance programs continue to perform well overall. Line Dancing maintains strong enrollment, and Zumba has developed a steady monthly following. Bollywood Fitness has struggled to meet minimum enrollment for the past two months. A new Adult Hip-Hop class launched with 8 registrants on its first day and will continue through the fall. Tap/Ballet classes remain small but consistent.

### **Outdoor Programs** (Hiking, Biking, Tours)

- Walking Club and Stroller Striders have transitioned to spring/summer scheduling. Strider attendance in April was lower due to weather, but both programs continue to support community engagement and meaningful staff interaction with participants.
- The first teen hike of the season ran with four students; two registered immediately for the next hike. The Friday summer Teen Trail Trekkers program currently has no enrollment.
- After-School Skateboarding at NBE has been highly successful. Staff are also working to launch classes at Opstad.
- April CPR was cancelled for low enrollment; the May class will proceed as scheduled.
- Volunteer events: The Pump Track cleanup drew more than 15 participants; Earth Day cleanup drew six. Monthly volunteer events continue through spring and summer.
- Staff will attend safety training at CRWEC as community tours resume in June.

### **Events**

- The Chalk Walk at Si View Park drew approximately 30 participants who created colorful chalk art. The next Family Fun Event, "Moms and Sons Date Night: Secret Agents – Mission Possible," is scheduled for May 8, with current enrollment at 48.
- Story Time in the Park, in partnership with KCLS, returns May 20.
- The 2026 Farmers Market has approved 80 vendors: 14 farm vendors, 14 processed food vendors, 12 prepared food vendors, 26 artisans, 14 nonprofits, and 5 sponsors. Additional vendors may be approved based on availability and product fit. King County Local Services Director Leon Richardson will deliver

opening-day remarks. Market volunteer training is May 13; nine community members are currently registered, with additional outreach underway. Seasonal support staff have been hired.

**Aquatics** (Swim lessons, water safety programs)

- Session C registration is closed. Registration for all summer swim lessons opens May 15.
- Two students completed American Red Cross lifeguard training in April; the next course is scheduled for June. Junior Lifeguard trainings will be offered in July and August.
- Valley Pool Together coordinated effort to increase awareness around water safety has launch. Si View Pool will have water watcher tags available for the community, starting later this month.
- Full-time aquatics staffing is currently in transition. Two new part-time staff have joined the team and are shadowing lessons.
- Facility schedule update: Family Swim has been added on Wednesdays from 9:00–10:15 a.m. through June 21.

**Field Rentals**

- Little League rentals are nearly fully booked through late June.
- SnVYSA has reserved field use for August–November.
- Lacrosse is pursuing fall field reservations at Tollgate.
- Sasquatch Baseball practices at Si View every Friday.
- Staff are awaiting Cricket club scheduling information.

**Facility Rentals:**

Facility	Category	April 2025	April 2026
<b>Meadowbrook</b>	Private Rentals	3	1
	Si View Classes	24	24
	Si View Camps	0	0
	Partner Use	4	2
	Education Programs	1	1
<b>South Fork Landing</b>	Private Rentals	3	4
	League Rentals	3	2
	Si View Camps	0	0
<b>Picnic Shelters</b>	Private Rentals	9	6
<b>Pool</b>	Private Rentals	5	7
<b>Community Center</b>	Private Rentals	23	15
<b>Tollgate Farmhouse</b>	Private Rentals	1	6

**Current Leases**

- **Tennant Trailhead Park:** Kiosk – through 2026
- **Tollgate Farm Park:** Barn – through 2029; Trailer Space – through 2028; Pasture – through 2029; Kitchen Garden – through 2026; Crop Field – through 2030; Farmstand – through March 2027; CSA Space – through March 2027
- **South Fork Landing Park:** ProShop – through September 2026; General Store – through February 2027; Parking Area – through March 2027