

Regular Meeting

5:00 PM, April 15, 2026

North Annex Building 219 East Park Street, North Bend, WA 98045

Teams Meeting Information: Meeting ID: 284 717 422 341 44 | Passcode: 9Qa7j5dA



DISTRICT MISSION: to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

FINAL

AGENDA ITEMS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. **Minutes:** April 1, 2026 regular meeting
 - B. **March 16-31, 2026 Payroll:** \$73,605.43 payroll (Direct Deposit); \$21,451.53 payroll taxes; \$9,129.86 PERS retirement; \$149.32 life insurance; \$307.48 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA
 - C. **Blanket Vouchers:** #888
6. NEW BUSINESS
 - A. **Approve Resolution 2026-02: Recreation and Conservation Office Grant Applicant Authorization for South Fork Landing Development**
 - B. **Approve Proposal from Pivotal Construction for COP #8 Admin Building for Additional Crushed Surface Base Course and Placement in the Amount of \$22,984.72**
7. OLD BUSINESS - none
8. COMMITTEE AND STAFF REPORTS
 - A. **Recreation**
 - B. **Operations**
9. MEETING ANNOUNCEMENTS AND REMINDERS
 - A. **Snoqualmie Valley Aquatic Coalition Meeting**
 - B. **Regular Meeting**
 - C. **Regular Meeting**
 - D. **Snoqualmie Valley Government Association Meeting** (*North Bend*)
 - E. **Workshop Meeting**

April 29, 2026 from 2:30-4 pm
May 6, 2026 at 5:00 pm
May 20, 2026 at 5:00 pm
May 27, 2026 at 6:30/7 pm
June 3, 2026, 2 pm-5 pm
10. AGENDA ITEMS FOR NEXT MEETING
11. ADJOURN

**AGENDA ITEM NO 5A
Consent Agenda**

To: Board of Commissioners
From: Melissa Pasley, Administrative Support Specialist
Date: April 15, 2026
Subject: April 1, 2026 Action Minutes

5:02 PM – CALLED MEETING TO ORDER

Commissioners Attending: Kelly, Leen, Noonan, Raisio & Swade
Staff Attending: Travis Stombaugh Executive Director, Kyle Braun Operations Manager, Minna Rudd Recreation Coordinator, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

APPROVED AS PRESENTED 5-0

Noonan **MOTIONED** Swade **SECONDED**

PUBLIC COMMENT: none mentioned

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Minutes: March 18, 2026 regular meeting
March 1-15, 2026 Payroll: \$67,848.50 payroll (Direct Deposit); \$20,347.81 payroll taxes; \$9,018.20 PERS retirement; \$149.13 life insurance; \$307.46 LTD; \$2,864.16 ICMA 457; \$481.80 HRA-VEBA
Blanket Vouchers: #887
Electronic Payments: \$17,936.94
Raisio **MOTIONED** Noonan **SECONDED**

COMMITTEE AND STAFF REPORTS

Finance February month end highlights
Snoqualmie Valley Government Association topics from the meeting shared by Raisio & Leen
Director's meeting with the City of North Bend next week, mower donation to SVMPPD, potential board workshop date

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting	April 15, 2026 at 5:00 pm
Snoqualmie Valley Aquatic Coalition	April 29, 2026 from 2:30 – 4 pm
Regular Meeting	May 6, 2026 at 5:00 pm
Regular Meeting	May 20, 2026 at 5:00 pm

AGENDA ITEMS FOR FUTURE MEETING: none mentioned

5:19 PM – ADJOURNMENT

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Clerk _____

AGENDA ITEM NO 5B
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: April 15, 2026
Subject: Payroll

March 16-31, 2026 Payroll:

\$73,605.43 payroll (Direct Deposit); \$21,451.53 payroll taxes; \$9,129.86 PERS retirement; \$149.32 life insurance; \$307.48 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA

AGENDA ITEM NO 5C
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: April 15, 2026
Subject: Blanket Voucher

Blanket Voucher No. 888

in the amount of \$533,474.86. Checks are scheduled to arrive on 04/15/26 and will be distributed. Please note that this voucher includes a \$476,288.58 construction progress payment on the trail extension and maintenance shop project.

AGENDA ITEM NO 6A
New Business

To: Board of Commissioners

From: Minna Rudd, Recreation Manager

Date: April 15, 2026

Subject: Approve Resolution 2026-02: Recreation and Conservation Office Grant Applicant Authorization for South Fork Landing Development

SUMMARY OF ITEM

Resolution 2026-02 authorizes Si View Metropolitan Park District to apply for funding through the Washington Wildlife and Recreation Program (WWRP) Local Parks category, administered by the Recreation and Conservation Office, to support development at South Fork Landing. Because the property is jointly owned by Si View MPD and the City of North Bend, the application requires co-sponsorship from both entities.

If awarded, the grant would partially fund construction of the park entrance, a parking area for approximately 30 vehicles off 436th Avenue SE, and a multi-use trail system consistent with the adopted South Fork Landing Master Plan. The project also includes removal of an existing storage structure to accommodate the new parking area.

Project design and permitting are scheduled for completion in 2027, with construction anticipated in 2028. This project does not create a financial obligation for the City of North Bend.

The preliminary cost estimate for Phase I design and development is \$1.8 million. Portions of the project not covered by grant funding will be supported by the Si View CIP fund. The District has been previously awarded \$500,000 towards this project from the King County Parks Levy Grant program in 2023.

The South Fork Landing Master Plan, adopted in 2020 following community engagement, outlines multiple phases for development. This project represents one of the planned phases; additional phases will advance as funding becomes available.

The grant application is due to the State Recreation and Conservation Office by April 30, 2026.

Staff Recommendation:
Recommended for approval.

AGENDA ITEM NO 6B
New Business

To: Board of Commissioners

From: Kyle Braun, Operations Manager

Date: April 15, 2026

Subject: Approve Proposal from Pivotal Construction for COP #8 Admin Building for Additional Crushed Surface Base Course and Placement in the Amount of \$22,984.72

Summary of Item:

See attached proposal from Pivotal Construction.

In the early stages of the project, the Fire Marshal required placement of rock for a temporary fire lane. This work was performed out of sequence, and over several months of construction, the rock became compacted into the subgrade due to repeated traffic from trucks and equipment.

This change order is intended to provide additional rock necessary to restore grades to the specified subgrade elevation prior to paving. Project take-offs indicate that the originally bid quantity has already been placed; this request represents only the remaining material required to achieve final grade.

Staff Recommendation:

Staff recommends approving as presented.

AGENDA ITEM NO 8A
Consent Agenda

To: Board of Commissioners
From: Minna Rudd, Recreation Manager
Date: April 15, 2026
Subject: Recreation Team Report, *prepared: 4/8/2026*

March Facility Closures: Power outage Thu 3/12, snow Fri 3/13 and Sat 3/14

Program Enrollment

- **Winter Enrollment for January-April programs through April 6:**
 - **Land-Based Programs:** 2990 enrollments by 1603 individuals across 287 activities, 65% district residents.
 - **Aquatics:** 1132 enrollments by 672 individuals in sessions A-B, 64% district residents.
- **Spring-Summer land-based program enrollment through April 7 (registration opened April 3):**
 - Includes 140 camp options, up from 114 last year. Many of these are skateboarding options.
 - Opening day registration revenue \$194k, increase of \$45k from last year
 - 98.3% of opening day sales volume took place online (635 transactions). New wait room feature in registration system Dash worked great to manage volume and avoid system hiccups.
 - Current camp enrollment through April 7 is 1,160. Eight camps are full, but there are plenty of options left to choose from. Upcoming promotions will focus on newly introduced programs and late additions that missed the guide advertising opportunity.

Staffing Update

- **Recreation Coordinator – Special Events & Marketing** position has been filled. Madeline Primack starts on April 16.

Program Highlights

Family Programs (Parent-Child, Indoor Playground)

- **Indoor playground**'s numbers in March were very high, likely due to inclement weather with 447 visits over 9 play dates. In 2025 we had 257 visits in March.

Youth Programs (School Care, Enrichment, Camps, Teens)

- **School year care program** is mostly unchanged for the year, with minor adjustments between monthly and daily care needs. March enrollment included 86 monthly and 43 daily registrations. This is higher than same period in 2025 (72 monthly and 42 daily) due to addition of FCE site this year.
- Next **after school enrichment class series** begins after Spring Break. 11 classes are offered at 3 school sites; enrollment has been lower than expected but remains open throughout this month.
- Weather closure cancelled March **Teen Night**.
- **Youth Council** coordinated and hosted a Bingo event at the library for the community. 17 people came for drop in games during the offered two hours program.

Community Programs (Special Interest, Cultural Arts, Specialized Recreation)

- **Specialized Recreation** spring session started at the beginning of the month. Staff is coordinating a meeting with a local Special Olympics facilitator to discuss future program options.
- Robot U Parents Night Out attendance is building up. In March two events were hosted 8 kids in attendance on March 6th and 12 on March 27th.

Athletics (Youth and adult sports, open gym)

- The inaugural girls volleyball league hosted first games on March 22; players are enjoying scorekeeping and refereeing.
- The Spring Adult Recreational Pickleball league started March 16th with 18 teams. 13/18 teams are lower division, mostly purely recreational players.
- Winter basketball league ended March 21st. Snow day delayed final games and photo day. Almost all teams still made it!
- Skyhawks football classes took place at South Fork landing. Parents and coaches said they enjoyed the location.
- Saturday Basketball Open Gym has been highly attended recently. A group of high schoolers have been utilizing it

Outdoor Programs (Hiking, Biking)

- **Free community programs** Walking Club and Stroller Striders got steps in regardless of the less-than-ideal outdoor conditions in March.
- Planned **volunteer trail work parties** for April have encountered a delay due to partner organization Evergreen Mountain Bike Alliance funding availability. Earth Day clean up can proceed as planned.

Events

- **Daddy Daughter Community Dance** – Royal Ball went incredibly well on March 21 with 118 attendees! The evening was filled music, dancing, laughter, and royal memories with sparkling décor and glowing dance floor skillfully crafted by volunteer Michael Csendes. MSHS volunteers assisted with various tasks throughout the evening.
- Next community event is the **Chalk Walk** at Si View Park on April 24th.
- **2026 Farmers Market** has approved 62 vendors to-date for the upcoming season. Additional applications are still under review.

Aquatics (Swim lessons, water safety programs)

- **Session C** registration opens April 10, 7AM for currently enrolled students and 12pm for new students. Summer swim lesson open enrollment registration is on May 15. We'll offer weeklong sessions including M-F mornings, M-Th afternoons for each week of school break. Additionally, one day per week evening lessons will be available.
- **American Red Cross courses:** Lifeguard training course is coming up April 13-16, Lifeguard Instructor/Instructor Trainer recertification course May 23-24.
- **Staffing:** One new employee has been hired for opening shifts. They have prior supervisory and lifeguarding experience which helps expedite onboarding process. 10 staff are graduating from high school in June.
- **Facility schedule updates:** During spring break April 13-17, additional public swim times have been added. Website has the latest schedule available. Si View break camp group will swim on Thursday.

Field Rentals

- Little league rentals have been off to a rocky start due to lots of rain/snow throughout March.

- Girls Lacrosse has been practicing on a lined field at Tollgate, positive feedback from coaches about the field & line prep.

Facility Rentals Comparison of March rentals year-over-year:

Facility	Category	March 2025	March 2026
Meadowbrook	Private Rentals	2	3
	Si View Classes	23	23
	Si View Camps	0	0
	Partner Use	8	2
	Education Programs	2	0
South Fork Landing	Private Rentals	0	1
	League Rentals	3	0
	Si View Camps	0	0
Picnic Shelters	Private Rentals	5	5
Pool	Private Rentals	8	9
Community Center	Private Rentals	27	20
Tollgate Farmhouse	Private Rentals	1	4

Current Leases

- **Tennant Trailhead Park:** Kiosk – through 2026
- **Tollgate Farm Park:** Barn – through 2029; Trailer Space – through 2028; Pasture – through 2029; Kitchen Garden – through 2026; Crop Field – through 2030; Farmstand – through March 2027; CSA Space – through March 2027
- **South Fork Landing Park:** ProShop – through September 2026; General Store – through February 2027; Parking Area – through March 2027

AGENDA ITEM NO 8A
Consent Agenda

To: Board of Commissioners
From: Kyle Braun, Operations Manager
Date: April 15, 2026
Subject: Operations Report

Capital Projects

- **Admin Building** – Project is nearing completion. Move in will be very soon, we are working through remaining punch items and inspections at this time.
- **Maintenance Shop** – Work is progressing well, slab has been poured, and now we are awaiting steel building kit to arrive in June.
- **Torguson Batting Cages** – Construction started this week and is expected to last about 2 months.

Si View Community Center, Pool, and Park

- Mulch has been installed in all the planting beds.
- Beginning for preparation for the Farmers market season.

Tollgate Farm Park

- New door hardware was installed. We are waiting on automatic locks, which will be installed when they arrive.
- New picnic tables are assembled in the barn, awaiting good weather for our concrete and installation.
- Farmhouse repainting is scheduled for spring, when weather allows.
- Field has been aerated; we will overseed and fertilize this week.

Torguson Park

- New doors are expected to arrive in mid-April, then we will install new auto locks at the field 5 restrooms.
- Vandalism has picked right back up; it has already been our worst year to date.
- Cameras have been installed at field 5 and quad restroom areas.
- Pump track fence will be repaired and extended soon.
- Irrigation modernization will start next week.
- Baseball is in full swing.

South Fork Landing Park

- Disc golf tee boxes have been replaced with larger pads. Work on these is completed.
- Ongoing planning has been underway for Phase 1 of improvements.

Riders Park

- Repairs will start on building scheduled for the last week of April.

Meadowbrook

- Mowing will begin first week of May.