

Regular Meeting

5:00 PM, March 18, 2026

North Annex Building 219 East Park Street, North Bend, WA 98045

Teams Meeting Information: Meeting ID: 235 042 154 175 33 | Passcode: YQ34Yu3h



DISTRICT MISSION: to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

FINAL

AGENDA ITEMS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. **Minutes:** February 18, 2026 regular meeting
 - B. **February 1-15, 2026 Payroll:** \$69,949.76 payroll (Direct Deposit); \$20,783.19 payroll taxes; \$9,074.62 PERS retirement; \$151.01 life insurance; \$321.07 LTD; \$2,864.16 ICMA 457; \$481.80 HRA-VEBA
 - C. **February 16-28, 2026 Payroll:** \$65,396.88 payroll (Direct Deposit); \$19,850.46 payroll taxes; \$8,902.10 PERS retirement; \$149.32 life insurance; \$307.51 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA
 - D. **Blanket Vouchers:** #885 & #886
 - E. **Electronic Payments:** \$9,834.76 & \$967.47
 - F. **Recreation Report**
 - G. **Finance Report Summary**
 - H. **Operations Report**
6. NEW BUSINESS
 - A. **Approve Proposal from Kassel & Associates for COP #05 Maintenance Shop Comcast low voltage conduits in the Amount of \$9,400**
 - B. **Approve Kassel & Associates Proposal for COP #6C Maintenance Shop; Over Excavation, Import and Place Structural Fill per Geotech Requirements in the Amount of \$45,045.00**
 - C. **Parks Signage Discussion and Approve Language**
 - D. **Discussion. New Si View Community Pool Estimate Provided by Cummings Group**
 - E. **Discussion. Board Retreat Topics**
7. OLD BUSINESS - none
8. MEETING ANNOUNCEMENTS AND REMINDERS
 - A. **Snoqualmie Valley Government Association**
 - B. **Regular Meeting**
 - C. **Regular Meeting**

March 25, 2026 at 6:30/7 pm
April 1, 2026 at 5:00 pm
April 15, 2026 at 5:00 pm
9. AGENDA ITEMS FOR NEXT MEETING
10. ADJOURN

AGENDA ITEM NO 5A
Consent Agenda

To: Board of Commissioners
From: Melissa Pasley, Administrative Support Specialist
Date: March 18, 2026
Subject: February 18, 2026 Action Minutes

5:00 PM – CALLED MEETING TO ORDER

Commissioners Attending: Kelly, Leen, Noonan, Raisio & Swade

Staff Attending: Kyle Braun Operations Manager, Minna Rudd Recreation Coordinator, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

Raisio **MOTIONED**

Leen **SECONDED**

APPROVED AS PRESENTED 5-0

PUBLIC COMMENT: none

PRESENTATION – Introduction of New Hire Stacy Stamm, Sports Coordinator

Rudd introduced Stamm to the board.

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Minutes: February 4, 2026 regular meeting

January 16-31, 2026 Payroll: \$70,336.65 payroll (Direct Deposit); \$20,678.54 payroll taxes; \$8,871.56 PERS retirement; \$147.44 life insurance; \$293.90 LTD; \$2,564.16 ICMA 457; \$423.34 HRA-VEBA

Blanket Voucher: #884

Electronic Payment: \$34,143.47

Leen **MOTIONED**

Noonan **SECONDED**

NEW BUSINESS

Approve Proposal from Kassel & Associates for COP #6B Maintenance Shop, Over Excavation, Import and Place Structural Fill per Geotech Requirements in the Amount of \$ 46,913.45

Raisio **MOTIONED**

Leen **SECONDED**

APPROVED AS PRESENTED 5-0

COMMITTEE AND STAFF REPORTS

Recreation: highlights included staffing and program changes, first aid classes and grants.

Operations: capital projects, utility installation, vandalism, upcoming tree removal at South Fork Landing, Riders Park ongoing flood repair, Torguson batting cages preconstruction meeting.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting

Regular Meeting

March 4, 2026 at 5:00 pm

March 18, 2026 at 5:00 pm

AGENDA ITEMS FOR FUTURE MEETING: none mentioned

6:12 PM – ADJOURNMENT

Leen **MOTIONED** Swade **SECONDED**

APPROVED AS PRESENTED 5-0

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Clerk _____

AGENDA ITEM NO 5B
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: March 18, 2026
Subject: Payroll

February 1-15, 2026 Payroll:

\$69,949.76 payroll (Direct Deposit); \$20,783.19 payroll taxes; \$9,074.62 PERS retirement; \$151.01 life insurance; \$321.07 LTD; \$2,864.16 ICMA 457; \$481.80 HRA-VEBA

February 16-28, 2026 Payroll:

\$65,396.88 payroll (Direct Deposit); \$19,850.46 payroll taxes; \$8,902.10 PERS retirement; \$149.32 life insurance; \$307.51 LTD; \$2,864.16 ICMA 457; \$481.84 HRA-VEBA

AGENDA ITEM NO 5C & 5D
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: March 18, 2026
Subject: Blanket Vouchers & Electronic Payments

Blanket Voucher No. 885

in the amount of \$220,941.63. Checks should arrive on 03/04/26 and will be distributed. Please note that this voucher includes a \$153,591.54 construction progress payment on the admin building project.

Blanket Voucher No. 886

in the amount of \$442,199.80. Checks are scheduled to arrive on 03/18/26 and be will distributed. Please note that this voucher includes a \$202,240.17 construction progress payment on the admin building project and a \$179,243.50 construction progress payment on the trail extension and maintenance shop project.

Electronic Payments

- \$9,834.76 District Credit Cards
- \$967.47 Verizon Wireless (Telephone service 01/14 to 02/13)

AGENDA ITEM NO 5F
Consent Agenda

To: Board of Commissioners
From: Minna Rudd, Recreation Manager
Date: March 18, 2026
Subject: Recreation Team Report *prepared 3-05-2026*

Program Enrollment

- **Winter Enrollment for January-April programs through March 4:**
 - **Land-Based Programs:** 2495 enrollments by 1470 individuals across 270 activities, 63% district residents.
 - **Aquatics:** 1132 enrollments by 672 individuals in sessions A-B, 64% district residents.
- **Next Registration for land-based:** Spring-summer programs, summer camps – April 3
- **Next Registration for aquatics:** Session C (priority registration session) – April 10 7:00AM for currently enrolled students, 12:00PM open enrollment

Staffing Update

- **Recreation Coordinator – Special Events & Marketing** is open. Applicant interviews in process.

Program Highlights

Family Programs (Parent-Child, Indoor Playground)

- **Indoor playground**'s numbers are a bit higher compared to this time a year ago with 292 visits throughout February vs 230 in 2025.
- Our new **grandparent/toddler play** time continues to run every Tuesday with 4 families regularly attending.

Youth Programs (School Care, Enrichment, Camps, Teens)

- 26 students participated in the weeklong **mid-winter break camp** at the community center.
- February **Teen Night** and Teen Trip were both cancelled due to low enrollment. February **Counselor in Training** camp (4 enrolled) was a success. Students were very engaged with materials, and one has already turned in a job application!
- Newly offered Cyber security classes for teens were cancelled due to low enrollment
- **Youth Council** is gearing up for Community BINGO event on March 17. They'll also volunteer at the senior this month to serve dinner at the center's gala event.

Community Programs (Special Interest, Cultural Arts, Specialized Recreation)

- Three students successfully completed community **CPR / First aid** training class in February.
- **Specialized Recreation** winter session enrollment has increased by one to 10.

Athletics (Youth and adult sports, open gym)

- **Winter recreation basketball** league ends March 14. Spring league starts in early April.
- Inaugural **youth girls' volleyball league** has grown to 60 players! We are offering 3 teams in each division (grades 4-5, 6-8). Securing volunteer coaches was quite challenging.
- Long time youth sports program partner Jet's Gymnastics Express will have new management starting March 17. Wishing Jet a happy retirement!
- The **Spring Adult Recreational Pickleball league** starting March 16th is full with 18 teams. Staff has split the league into two divisions, recreational and competitive, to give players more opportunities to play at their preferred level.

Outdoor Programs (Hiking, Biking)

- **Free community programs** Walking Club and Stroller Striders have resumed. At least 4 participants have joined each week so far.
- **Skateboarding lessons** in February had a dip in attendance due to poor weather. Offerings will continue throughout the spring.

Adult Programs (Health & Wellness, Special Interest, Dance)

- **Adult Dance** enrollment continues to have a strong following of new and previous students, particularly for line dance. The drop-in option has been heavily utilized in the last couple months. Allowing daily **yoga** registration has increased participation numbers, many are only showing up for 1-2 classes per month. This practice is more time-consuming to administer, especially payment processing.

Events

- Next community event is the popular **Daddy Daughter Dance** on March 21 with a Royal Ball theme including a DJ, light show, photo booth and fun activities. Currently, 28 couples and 11 additional participants have registered.
- **2026 Farmers Market** has received 53 standard vendor applications to date, 13 are new to our market. 48 has been approved (10 farm, 12 processors, 12 prepared foods, 15 artisans). Non-profit applications opened Feb 16, 5 have applied to-date, as well as 1 youth vendor. \$6,500 has been secured in sponsorships for the season.

Aquatics (Swim lessons, water safety programs)

- **Session B** started March 2. 510 students are enrolled across 134 group lessons. Additional 61 students are enrolled in private lessons.
- **Survey** for homeschool families in development to assess preferred times for swimming lessons and public swims.
- **American Red Cross courses:** 6 staff completed the Water Safety Instructor course in late February. 3 staff were also recertified as lifeguard instructor/instructor trainers last month. Next Lifeguard training course will be April 13-16.
- **Staffing needs:** Currently hiring for Lifeguard I – weekday opening shift, as well as flexible shifts.
- **Staff Training:** All new staff have completed their training in swimming instruction and lifeguarding. Bridget & Josiah attended the Association of Aquatics Professionals Conference in February. Bridget attended marketing and water safety outreach presentations, and Josiah attended staff training and swimming lesson presentations. *See summary notes at the end of the report.*
- **Facility schedule updates:** Operations team did a wonderful job during the February closure with maintenance and cleaning tasks.

Facility Rentals Comparison of January rentals year-over-year:

Facility	Category	Feb 2025	Feb 2026
Meadowbrook	Private Rentals	1	1
	Si View Classes	23	21
	Si View Camps	0	0
	Partner Use	3	3
	Education Programs	2	0
South Fork Landing	Private Rentals	1	1
	League Rentals	0	0
	Si View Camps	0	0
Picnic Shelters	Private Rentals	0	0
Pool	Private Rentals	1	5
Community Center	Private Rentals	14	14
Tollgate Farmhouse	Private Rentals	2	6

Current Leases

- **Tenant Trailhead Park:** Kiosk – through 2026
- **Tollgate Farm Park:** Barn – through 2029; Trailer Space – through 2028; Pasture – through 2029; Kitchen Garden – through 2026; Crop Field – through 2030; Farmstand – through March 2026; CSA Space – through March 2026
- **South Fork Landing Park:** ProShop – through September 2026; General Store – through February 2027; Parking Area – through March 2026

2026 AOAP Conference – Summary of Key Takeaways By Bridget and Josiah

The AOAP International Aquatics & Water Safety Conference 2026 was held February 16–19, 2026, in Colorado Springs, Colorado

US National Water Safety Action Plan

- 10-year national roadmap (2023–2032) with 98 evidence-informed actions and 40 national implications.
- Offers templates, reflection tools, and action-planning resources at watersafetyplan.us.
- Includes a national research agenda to guide investment and advocacy.
- Recognized globally; national momentum continues to grow. Newsletter updates available.
- Funded by Safe Kids Worldwide, donors, and grants.
- Legislative Day on Capitol Hill in April (water safety advocacy).

Effective Water Safety Messaging

- Language and imagery strongly influence public perception.
- Avoid inaccurate or misleading terms: “watch your kids,” “dry drowning,” “safety devices,” “drown-proof,” “accident.”
- Use precise alternatives: active supervision, non-fatal drowning, flotation aids, progressive water competency.
- Parents rely heavily on social media; clarity and realism are essential.
- Imagery should be inclusive, accurate, and avoid implying false safety (e.g., flotation devices in lessons).
- Brenner Study & Training: Provide staff with talking points and worksheets to explain drowning risks and evidence around water competency.

Water Safety as Public Health: AI/AN Drowning Disparities

- AI/AN communities experience 2–2.7x higher drowning rates.
 - Barriers include limited access, timing, scholarships, and cultural considerations.
 - Outreach strategies: relationship-based communication, culturally responsive materials, staffing reflective of the community, and tribal partnerships.
 - Toolkit available; supported by CDC.
-

Marketing & Social Media

- Build a recognizable, consistent brand.
 - Gen Z hiring: emphasize purpose, use bright visuals, highlight your team, and use micro-influencers.
 - Use analytics tools (Meta, Hootsuite, Buffer) for timing and engagement data.
 - Focus on engagement over follower count.
 - Follow consent protocols—especially for minors and swim apparel.
 - Create authentic staged photos; invest in good photography.
 - Involve frontline staff in content creation while protecting brand voice.
-

Drowning Research: Bathtubs & Transition Points

- Many child drownings occur during key “transition points”: arriving, leaving, bathroom breaks, food breaks.
 - Key risks: supervision lapses, flotation device timing, assumptions about depth/safety, distractions.
 - Tub drowning risk is highest under age 2; supervision lapses strongly correlate with severity; seizures also a factor.
 - Messaging should highlight supervision, preparation, seizure awareness, and caregiver education.
-

Coaching, Leadership & Burnout Prevention

- Shift from controlling/corrective approaches toward coaching that fosters critical thinking.
 - FLOW coaching method: open well, listen reflectively, guide, close with clear actions and follow-up.
 - Psychological safety is essential.
 - Do not use coaching techniques in situations involving harm, illegality, or disciplinary action.
-

Lifeguard Recognition Training

- Use real videos to build pattern recognition.
 - Teach subtle drowning signs: piking, uncoordinated movement, inability to lift head, failed attempts to grip the wall.
 - Many drownings occur in shallow water, near others, and without visible panic.
 - Emphasize “when in doubt, check it out.”
-

Signage & Facility Branding

- Standardize color schemes, fonts, shapes, and placement.
 - Choose materials based on environment, longevity, vandalism risk, and budget.
 - Use borders, consistent colors, and accessible language to improve readability.
 - Limit printed languages to two; use QR codes for additional language access.
 - Align signage with brand identity; consider mascots, themes, and sponsorship opportunities.
-

Corporate Sponsorship Strategies

- Define unique selling propositions and inventory sponsorable items (facility features, programs, events).
 - Establish policies, fee schedules, and recognition tiers.
 - Use quality materials and professional presentations.
 - Build long-term relationships with consistent communication, visibility, and gratitude.
 - Explore creative advertising spaces (umbrellas, PFD racks, banners).
-

Adaptive Aquatics & Neurodivergent Swimmers

- Autism significantly increases drowning risk; 48% of youth with ASD elope and are 160x more likely to drown.
 - Use multisensory teaching, routines, communication aids, and safety rituals.
 - Teach equipment-grabbing and rescue-readiness skills.
 - Resource hub: SwimAngelfish.com (toolkits, caregiver guides, videos, adaptive safety education).
 - Partner with local organizations supporting ASD communities.
-

Aquatic School Programming & Partnerships

- Opportunities include homeschool programs, swim tests, leadership pathways, swim teams, and PE partnerships.
 - Models: facility rentals, instructor-provided lessons, hybrid models, and field trip assessments.
 - International examples (UK, Sweden, Finland) show strong cultural integration of swim safety.
 - Survival swimming model (“Swim to Survive”): roll in, tread 1 minute, swim 50m.
 - Tips: top-down support, consistent training, digital forms, sustainable funding, daytime staffing.
 - High school co-op and summer leadership programs strengthen recruitment pipelines.
-

Swim Lesson Talking Points

Adaptive Lessons

- Ease students into lessons using toys that create resistance, transitioning to structured practice.
 - Create take-home water safety education for parents.
 - Offer dedicated adaptive lesson times to reduce noise and lighting.
 - Provide group changing spaces for families.
-

Staff Trainings

- Use team-building activities and drills with clear purpose and outcomes.
- Create realistic first-aid scenarios:
 - Cutting shirts on manikins to place AED pads
 - Identical practice crash bags
 - Makeup kits for simulated injuries
 - Foam kits for manikin practice
 - Practice pulse/breathing checks and rescue breaths on real people
 - Simulated face-up and face-down drowning scenarios

Inclusion for Neurodivergence

- Staff:
 - Provide written, detailed EAPs/training plans
 - Use written communication tools
 - Keep staff moving (avoid long static posts)
- Students:
 - Create structured environments with reduced outside volume
 - Use clear signage/marketing materials
 - Provide customer service training on inclusive practices

Recruiting & Staff Retention

- Offer incentives: prizes, competitions, mentoring, advancement opportunities.
 - Instagram for teen recruitment; Facebook for parents.
 - Build relationships with high school coaches for early recruitment.
 - Volunteer at sports events.
 - Simplify the application process.
 - Host staff bonding events.
 - Staff recognition programs (monthly/weekly awards).
 - Holiday gift exchanges.
-

Aquatic Events

- Movie nights (themed).
- Easter egg hunt with age-group time slots; varied egg types for prizes.
- 4th of July activities: chalk drawing, water balloon toss, watermelon eating contest.
- Pumpkin Pool Patch—coordinate bulk orders; combine with trick-or-treating.
- Haunted Pool events.
- Underwater Santa.

AGENDA ITEM NO 5G
Consent Agenda

To: Board of Commissioners

From: Scott Loos, Finance & HR Manager

Date: March 18, 2026

Subject: January 2026 Finance Report Summary

Fund and Cash Balances:

- January 2026 closed with \$2,099,442.85 in the General Fund; \$281,160.09 in the Revenue Stabilization Fund; \$37,166.28 in the Equipment Fund; \$46,602.58 in the Park Fund; \$333,319.16 in the Debt Service Fund; \$39.89 in the Si View Interior Debt Service Fund; \$2,030,779.19 in the Capital Projects Fund; and \$2,237.75 in the Gift Card Fund.
- Actual cash balance of \$4,830,747.79 in the King County Account.

Revenue vs. Expense:

- The general fund (excluding the effects of beginning and ending fund balances) is at 3.1% of budgeted revenue and 7.5% of budgeted expense for the year. (Compared with 9% of the budget year).
- Beginning net cash was \$243,383.17 higher than budget due better than expected property tax and program revenue in December.
- The overall net decrease (year-to-date) to beginning fund balance is (\$241,905.98). The deficit will continue to increase until the spring tax collection.

Revenue Commentary:

- Property taxes received for the month were \$7,024.50 (General Fund) and \$3,221.01 (Si View/Tollgate Debt Service Fund).
- Total program and rental revenue for January was \$150,356.53.
- Programs exceeding budget include Community Center Activity Fees (9.4%), Cultural Arts (13.2%) and Health and Wellness (15.8%).
- Rental activity exceeding budget include Community Center (12.1%), and Tennant Trailhead Park (43.7%).

Expense Commentary:

- (511) Commissioner's Fees (11.1%). Includes December payments.
- (511) Miscellaneous (51.5%). \$308.95 vs. \$600.00 budget. Includes December commission meeting expense.
- (518) Professional Services – Computer Network Support (9.1%). Payments now include sales tax.
- (518) Communications – Telephone (15.3%). Includes December payment.
- (518) Communications – Internet – Meadowbrook (16.5%). Includes December payment.
- (518) Insurance – General Liability (100.0%). Reflects full payment of 2026 AWC RMSA insurance assessment.
- (518) Public Utility Services – Electric (11.8%). Over due to seasonal usage.
- (518) Public Utility Services – Natural Gas (9.5%). Over due to seasonal usage.
- (518) Public Utility Services – Natural Gas – Meadowbrook (10.6%). Over due to seasonal usage.
- (518) Miscellaneous (11.1%). Includes staff holiday outing.

- (518) Security Monitoring (57.8%). Includes alarm and fire monitoring system at the new admin building.
- (594) Computer Hardware & Software (37.9%). Includes 2026 contract renewal of Springbrook software and monthly fees for DASH registration and NOVAtime software.
- (519) Miscellaneous Dues and Fees (16.9%). Includes payment of 2026 AWC membership assessments, NRPA agency dues and background check fees.
- (519) Credit Card Fees (10.4%). Over due to transaction volume.
- (558) Contract Services – Planner/Comprehensive Plan (33.8%). Reflects ongoing billings for Riders Park.
- (574) Benefits – Community (28.3%). \$148.16 vs. \$523.90 budget.
- (574) Rentals – Youth (60.1%). Includes revenue share payments for programs held in SVSD facilities.
- (575) Benefits – Seasonal – Si View (20.2%). Includes payment of Q4 2025 payroll taxes.
- (575) Benefits – Seasonal – Meadowbrook (10.2%). Includes payment of Q4 2025 payroll taxes.
- (575) Supplies – Si View (12.1%). Includes maintenance and janitorial supplies.
- (575) Repairs & Maintenance – Facilities – Meadowbrook (9.7%). Includes interpretive center maintenance supplies.
- (575) Repairs & Maintenance – Facilities – Riders Park (18.2%). Includes maintenance supplies.
- (576) Benefits – Seasonal – Aquatics (14.2%). Includes payment of Q4 2025 payroll taxes.
- (576) Operating Small Tools & Equipment – Aquatics (13.6%). Includes program small tools.
- (576) Training - Tuition (65.5%). Includes AOAP conference and WRPA conference fees.
- (576) Benefits – Seasonal – Parks (9.9%). Includes payment of Q4 2025 payroll taxes.
- (576) Operating Supplies – Tennant Trailhead Park (10.7%). Includes janitorial supplies.
- (576) Repairs & Maintenance – Riders Park (11.1%). Included general maintenance.

AGENDA ITEM NO 5H
Consent Agenda

To: Board of Commissioners
From: Kyle Braun, Operations Manager
Date: March 18, 2026
Subject: Operations Report

Capital Projects

- **Admin Building** – Project is nearing completion. Move in schedule for second week of April, pending final inspections, and punch list completion. Storms have caused some hiccups, but we are moving forward on schedule as of now. Punch walk is slated for next week. Furniture is delivered on 3/30.
- **Maintenance Shop** – Work is progressing, we have been having a hard time with site soils, and the weather has not been helping. Civil work is nearing completion pending gas main re-route for storm installation. PSE gas is scheduled for April 7th.
- **Torguson Batting Cages** – Preconstruction has been completed. We are waiting for weather to get a little bit better before providing the Notice to Proceed. Hopefully by the end of this month.

Si View Community Center, Pool, and Park

- Storm clean up through this week from wind and snow. There were quite a few downed limbs, from our larger trees.
- Power outage caused the gym HVAC air handler motor to overheat and catch fire on 3/12. Luckily, there was no damage to the building or the unit itself, we will just need to replace the motor.
- With the sporadic weather we have been mowing every 2-3 weeks, which started in early February. This has been earlier than we usually do.
- We are scheduling the parking lot maintenance for April/May, this will include pressure washing, mulching planting beds, and restriping parking stalls.

Tollgate Farm Park

- Most of the door hardware has been ordered, mainly the handles which will allow us to use in a manual function until we are able to get the automatic timed lock systems designed.
- New picnic tables are assembled in the barn, awaiting good weather for our concrete and installation.
- Farmhouse repainting is scheduled for spring, when weather allows.

Torguson Park

- Baseball practice started at the beginning of the month; there was about a 50% cancellation due to weather.
- Batting Cage coordination is ongoing.
- Autolocking doors are in the works, but supply chain issues with our vendor have slowed progress. Vandalism has picked right back up.
- Pump track fence will be repaired and extended soon.

- Irrigation modernization will start at the end of the month in an effort to make our systems more efficient and add some zones in areas where the fields and focus areas brown up and get dusty in the summer.

South Fork Landing Park

- Tree removal was successful, was all completed the first week of the month, there was a significant amount of debris to chip, which will be used in all our parks. Logs have been staged at the end of the SFL disc golf parking lot until we have a plan to dispose of them.
- Disc golf tee boxes have been replaced with larger pads. The former ones were significantly smaller, and they were wearing down from heavy use. We also move two tee pads, at the request of several large user groups, to add some distance to the course which will make it more appealing for tournaments and rentals.

AGENDA ITEM NO 6A
New Business

To: Board of Commissioners

From: Kyle Braun, Operations Manager

Date: March 18, 2026

Subject: Approve Proposal from Kassel & Associates for COP #05 Maintenance Shop Comcast low voltage conduits in the Amount of \$9,400

Summary of Item:

See attached cost proposal.

The Si View Maintenance Shop and Trail Extension Project include the underground of existing power lines (PSE) and communication lines (Comcast). This proposal specifically addresses the contractors (Kassel & Associates, Inc.) cost to install the Comcast conduit associated with the undergrounding of the lines. Comcast's work included providing and pulling the wire and installing the vaults. This scope is for installing the conduit which is the responsibility of the owner.

Staff Recommendation:

Staff recommends approving as presented.

AGENDA ITEM NO 6B
New Business

To: Board of Commissioners

From: Kyle Braun, Operations Manager

Date: March 18, 2026

Subject: Approve Kassel & Associates Proposal for COP #6C Maintenance Shop; Over Excavation, Import and Place Structural Fill per Geotech Requirements in the Amount of \$45,045.00

Summary of Item:

See attached Change Order 6C from Kassel & Associates Inc. with back up documentation including a summary of import and export trucking receipts.

During site excavation there has been a significant amount of unsuitable topsoil that has been discovered through the site work. As directed by the geotechnical engineer we have had to over excavate for nearly the entire site including the building foundation, stormwater features, driveway, pedestrian pads totaling nearly 600 CY of export and 667 TON of import materials. Site excavation is now complete for the subgrade.

Staff Recommendation:

Staff recommends approving as presented.

AGENDA ITEM NO 6C
New Business

To: Board of Commissioners

From: Kyle Braun, Operations Manager

Date: March 18, 2026

Subject: Parks Signage Discussion and Approval of Language Update

Summary of Item:

We are in the process up updating the park signage at all of our owned or managed locations. There was a request from the commission that verbiage on the signs would like to be discussed and approved prior to fabricating the signs. Specifically, provisions around electric motorcycle and ebikes policy which was at the time of request was not yet adopted by the City of North Bend. There is now city ordinance that allows for the enforcement of this issue along with other policies.

Provided in the meeting is the draft of the signs proposed at Si View Park, then will be modified for all the other parks in which we own or manage.

Staff Recommendation:

Staff recommends approving as presented with any changes requested.

AGENDA ITEM NO 6D
New Business

To: Board of Commissioners

From: Travis Stombaugh, Executive Director

Date: March 18, 2026

Subject: Discussion. New Si View Community Pool Estimate Provided by Cummings Group

Summary of Item:

See attached estimate provided by Cummings Group.

A theoretical schematic design based off input provided by the previous feasibility study, residents, Snoqualmie Valley Aquatics Collaborative and staff were used to help determine the estimate. The schematic used for the exercise is attached as well.

The estimate includes the construction of a “two tank” facility, one warm and one colder for competition. The facility was sized appropriately so that it would meet the needs of today and go well into the future. With the estimate coming in over \$68M staff believes it would be accurate to say that we missed our opportunity to provide our community with an indoor facility that meets the needs of our valley.

That said, staff believes the District can still achieve a more wholistic, sustainable and inclusive aquatic program through rehabilitation of the current indoor facility with modification for the highest need for indoor, warm water programming and the construction of a natural outdoor facility that compliments, not duplicates, the indoor facility. This approach will allow the District to meet the needs of our residents at a price point considerably less than \$68M and still offer increasingly diverse program options. The lifetime operational cost of the entire aquatic program/department will be substantially less as well.

Staff Recommendation:

Boards Discretion

AGENDA ITEM NO 6E
New Business

To: Board of Commissioners
From: Travis Stombaugh, Executive Director
Date: March 18, 2026
Subject: Discussion. Board Retreat Topics

Summary of Item:

The purpose of this discussion is to engage the Board in identifying and prioritizing key topics for a potential Board Retreat. Ideally this discussion will help ensure the retreat agenda aligns with the Board's strategic priorities, supports effective governance, and provides adequate time for deeper exploration of any complex issues.

A retreat offers an opportunity for extended, strategic-level discussion outside the regular meeting structure. Board input is essential to confirm areas of focus and identify any additional subjects that should be included. Previous retreats have covered strategic planning, long-term financial sustainability, capital liabilities, capital improvements, and organizational challenges.

Board members are asked to:

- Provide input on proposed retreat topics.
 - Example topics could include:
 - Aquatics Program/Department Development – Pool
 - South Fork Landing Master Plan Implementation
 - Rider's Park Development
 - Land Acquisitions, other park developments, trail connections
 - Current facilities capital and maintenance liabilities
- Suggest additional items or areas requiring focused discussion.
- Help prioritize topics to ensure a balanced and productive retreat agenda.

Next Steps

Following this discussion, staff will develop a draft retreat agenda reflecting Board guidance. The draft agenda will be brought forward for review and confirmation at a future meeting.