

Regular Meeting

5:00 PM, April 16, 2025

North Annex Building 219 East Park Street, North Bend, WA 98045

Teams Meeting Information; Meeting ID: 294 342 979 596 3 | Passcode: mo6Jm6Xr



DISTRICT MISSION: to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

FINAL

AGENDA ITEMS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. **Minutes:** April 2, 2025 regular meeting
 - B. **March 16-31, 2025 Payroll:** \$68,914.66 payroll (Direct Deposit); \$20,801.00 payroll taxes; \$11,052.36 PERS retirement; \$143.62 life insurance; \$297.90 LTD; \$2,315.67 ICMA 457; \$422.88 HRA-VEBA
 - C. **Blanket Vouchers:** #852 & #853
6. NEW BUSINESS
 - A. **Vacant Board Position**
7. OLD BUSINESS - none
8. COMMITTEE AND STAFF REPORTS
 - A. **Recreation**
9. MEETING ANNOUNCEMENTS AND REMINDERS
 - A. **Snoqualmie Valley Aquatics Coalition Meeting**
 - B. **Regular Meeting**
 - C. **Regular Meeting**
10. AGENDA ITEMS FOR NEXT MEETING
11. EXECUTIVE SESSION
12. ADJOURN

April 22, 2025 at 2:00 pm
May 7, 2025 at 5:00 pm
May 21, 2025 at 5:00 pm

AGENDA ITEM NO 5A
Consent Agenda

To: Board of Commissioners
From: Melissa Pasley, Administrative Support Specialist
Date: April 16, 2025
Subject: April 2, 2025 Action Minutes

5:02 PM – CALLED MEETING TO ORDER

Commissioners Attending: Kelly, Joselyn, Noonan & Raisio

Staff Attending: Travis Stombaugh Executive Director, Kyle Braun Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA
Raisio **MOTIONED**

Kelly **SECONDED**

APPROVED AS PRESENTED 4-0

PUBLIC COMMENT: none

PRESENTATION - Park & Recreation Open Space Plan, presented by Austin Hochstetler, Zec Eight Insights
Mr. Hochstetler presented the PROS Plan in preparation for the public presentation tomorrow.

CONSENT AGENDA

APPROVED AS PRESENTED 4-0

Minutes: March 19, 2025 regular meeting

March 1-15, 2025 Payroll: \$67,524.64 payroll (Direct Deposit); \$20,426.01 payroll taxes; \$10,757.74 PERS retirement; \$143.51 life insurance; \$326.19 LTD; \$2,315.67 ICMA 457; \$422.88 HRA-VEBA

Blanket Voucher: #851

Acceptance of Si View Projects as Complete

Raisio **MOTIONED**

Kelly **SECONDED**

NEW BUSINESS

Approve Additional Design Fee for the Berger Partnership for Design Development for South Fork Landing Phase 1 Project in the Amount of \$110,030.10

Kelly **MOTIONED**

Raisio **SECONDED**

Discussion: staff recommended moving forward with design development; permitting and developing a new formal park entrance and parking area off 436th, parking and ADA mobility improvements in front of the General Store and roughly 4 miles of trails throughout the park. Design work for this project is paid for with a King County grant.

APPROVED AS PRESENTED 4-0

COMMITTEE AND STAFF REPORTS

Finance: February month end summary.

Operations: capital project updates, seasonal mtnc and mtnc specific to individual parks.

Snoqualmie Valley Aquatic Coalition Meeting: next step is to research grants.

Director's: SFL leasing request for restaurant to extend the lease for parking to year round and Commissioner Klahn formal resignation was received Monday, March 31st.

MEETING ANNOUNCEMENTS AND REMINDERS

Community Meeting - (Si View Community Center)

April 3, 2025 at 6:00 pm

Regular Meeting

April 16, 2025 at 5:00 pm

AGENDA ITEMS FOR FUTURE MEETING: Nominations for Vacant Board Seat

6:31 PM – ADJOURNMENT

Raisio **MOTIONED**

Noonan **SECONDED**

APPROVED AS PRESENTED 4-0

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Commissioner _____

AGENDA ITEM NO 5B
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: April 16, 2025
Subject: Payroll

March 16-31, 2025 Payroll:

\$68,914.66 payroll (Direct Deposit); \$20,801.00 payroll taxes; \$11,052.36 PERS retirement; \$143.62 life insurance; \$297.90 LTD; \$2,315.67 ICMA 457; \$422.88 HRA-VEBA

AGENDA ITEM NO 5C
Consent Agenda

To: Board of Commissioners
From: Scott Loos, Finance & HR Manager
Date: April 16, 2025
Subject: Blanket Vouchers

Blanket Voucher No. 852

in the amount of \$60,663.31. Checks arrive on 04/16/25 and will be distributed.

Blanket Voucher No. 853

in the amount of \$3,568.80. Checks arrive on 04/16/25 and will be distributed.

AGENDA ITEM NO 8A
Staff Report

To: Board of Commissioners
From: Minna Rudd, Recreation Manager
Date: April 16, 2025
Subject: April 2025 Recreation Team Report - prepared 4/09/25

Spring-summer registration for land-based activities opened April 4th. As expected, activity was high, although slightly below last year's record. On the opening day 510 transactions were processed in the registration system with 98.6% of the sales volume online (by customer). Nearly 1,100 camp enrollments were processed. As of April 9th, 11 camps are full, but there are plenty of options left to choose from, with 114 activities just in the camps category. Upcoming promotions will focus on newly introduced programs and late additions that missed the guide advertising opportunity.

Youth Programs: Enrollment is experiencing a slight dip as program participants in 5th grade start practicing staying home alone before starting middle school in the Fall. This trend is common in the Spring. The before care program has 21 monthly and 5 daily students, after care at OES 24 monthly and 11 daily students, and NBE site has 21 monthly and 11 daily students.

Si View full day summer camps at the community center and RAD at the Riders Park had a flurry of registrations right away. 7 of 9 weeks are full at the community center and 3 of 9 weeks full at Riders Park. Both RAD and Camp Si View offer an option to pay a \$50 deposit per camp week with the remaining balance due week prior to the camp start date. This year many families took advantage of this option, 81% of Camp Si View registrations have a balance due and 90% for RAD.

Enrichment Spring session at NBE, OES and FCE start after Spring break week. The next session includes offerings of 6 classes at FCE, 4 at NBE and 3 at OES.

Community Programs: Indoor playground had over 400 visits in March over 9 play dates. Parent-child classes included two options in March. Create with Clay art class will run in April. Coding with Kids starts a new session of classes at the end of the month. Many more options are coming during the summer camp season starting late June.

Teen Programs: Teen programs continue to struggle with several event cancellations due to low enrollment. However, a free teen event hosted in partnership with Empower Youth Network was quite successful with 70 participants coming together for an evening of laser tag. The April teen programs include a bike adventure, a hike, and a homeschool trip to the zoo. TRAC camp registrations are coming in steady with 117 of the 180 spots filled.

Youth Sports: Spring Rec Basketball begins this month. Currently there are 241 kids signed up across 25 teams, which is a few more than last year. Teams will practice at local elementary schools and games will take place at Chief Kanim Middle School. Other youth sports in April consist of Cascade FC Soccer, Soccer Stars, Volleyball, Pro Baseball, Cheer, Skyhawks Basketball Clinic, Gymnastics, and Wrestling.

Adult Programs: The Competitive Pickleball league with 16 teams plays games on Monday nights at the Community Center. Recently we hosted a Saturday round robin pickleball tournament with 6 teams. The next

tournament will be hosted at the Festival at Mt. Si. Other adult programs this month include Yoga, Ladies Strength and Cardio, Sewing, Memoir Writing Group, Winter Sound Healing, and Paddleboard Yoga.

Cultural Arts: Winter season youth dance classes are in the home stretch, ending in May. Preschool classes of Creative Dance III, and Me and Mine, are open for enrollment and begin a new month-long session on April 10. Dance program will pick up again in Fall. Adult dance programs include Tap, Ballet, and Line Dance. Line Dance is full-to-capacity for April and will be offered again in the months of May and June. The ballroom dance class will pick up again in Fall.

Outdoor Programs: Cedar River Watershed tours have had great interest; first program is scheduled for April 26. In partnership with Evergreen, a volunteer trail maintenance day is scheduled at Tennant Trailhead Park on April 26.

Special Events: The March Daddy Daughter Community Dance was Disco themed with a DJ who brought extra lighting along with resident volunteer Michael Csendes, who made magic happen bringing together a 7ft disco ball and thematic lighting and effects. We also added a special photobooth element where participants received a strip of fun photos on the spot at the LED Photobooth stand! All in all, 135 participants joined the fun with support from 6 MSHS volunteers and community sponsors.

Upcoming events include Easter Egg Hunt on April 19th in partnership with the Moose Lodge, and Chalk Walk at Si View Park on April 25th. Star Wars laser tag quest themed Mom & Son Date Night will take place on May 9th at the community center.

Farmers Market general vendor applications closed with 85 applicants (70 approved to date). Youth, Non-Profit Vendor applications close April 15th. Volunteer applications are open through April 30th, with seasonal training planned for May 15th. Summer concert line up is complete with \$7,475 in sponsorship and grant support to make this 14-week series possible.

Vendor applications for the annual Outdoor Adventure Jamboree are open through April 30th. This event is scheduled at Meadowbrook Farm on June 25th.

Field Rentals: SVLL is renting all Torguson fields, and the Si View field Mon-Sat. Adult softball league is renting on Sundays at Torguson on fields 1-3. We are happy to partner with this new league.

Facility Rentals: To provide a consistent full month record, the year-to-year comparison reporting has been changed to show the previous month only. One application has been received for Tennant Trailhead seasonal commercial use permit.

Meadowbrook	24-Mar	25-Mar
Private Rentals	3	2
Si View Classes	34	23
Si View Camps	0	0
Unpaid Meetings	3	8
Educational Programs	2	2

South Fork Landing	24-Mar	25-Mar
Private Rentals	2	0
League Rentals	4	0

Picnic Shelter	24-Mar	25-Mar
Private Rentals	5	4

Pool	24-Mar	25-Mar
Private Rentals	5	8

Community Center	24-Mar	25-Mar
Private Rentals	15	30

Tollgate Farmhouse	24-Mar	25-Mar
	NA	1

Current Leases:

- Tennant Trailhead Park: Kiosk – through 2025
- Tollgate Farm Park: Barn – through 2029, Trailer Space – through 2028, Pasture – through 2029, Kitchen Garden – through 2025, Crop field – through 2030, Farmstand – through March 2026, Tollgate CSA space – through March 2026
- South Fork Landing Park: Proshop – through September 2026, General Store – February 2026, Parking area - pending

Aquatics: Session B registration begins Fri Apr 18. Summer swim lesson registration starts on Friday May 23rd. Staffing continues to be limited. Two recent new hires have been shadowing shifts and registered for the Water Safety Instructor Course. April staff training topics are First Aid and Bloodborne Pathogens. Lifeguard training is offered April 14-17, and Lifeguard instructor and recertification class April 15-18.