



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
October 19, 2011 – ACTION MINUTES**

6:35 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners: Elwood, Grez, Kelly, Joselyn and Raisio

Staff Attending: Executive Director Travis Stombaugh, Finance & HR Scott Loos and Administrative Support Specialist Melissa Pasley

APPROVAL OF AGENDA:

APPROVED AS PRESENTED 5-0

Elwood **MOTIONED**

Raisio **SECONDED**

PUBLIC COMMENT: None

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Meeting Minutes - October 5th, 2011 regular meeting minutes

Payroll - The consent agenda amounts for September 16-30, 2011 payroll are:

\$23,639.77 payroll(direct deposit); \$6,714.99 payroll taxes; \$2,514.48 PERS retirement; \$65.68 life insurance; \$72.91 LTD; \$555.00 ICMA 457; \$101.77 Aflac (pre-tax); \$52.14 Aflac (post-tax).

Cancel 10/5/2011 Fund Transfer - Consent Agenda Item 5C, Fund Transfer in the amount of \$501.10 from the (301) Capital Projects Fund to the (301) Si View/Tollgate fund.

Fund Transfer - in the amount of \$501.10 from the (301) Si View/Tollgate Fund to the (300) Capital Projects fund.

Grez **MOTIONED**

Joselyn **SECONDED**

NEW BUSINESS

Discussion of 2012 District Budget

Mr. Stombaugh provided two preliminary 2012 drafts to the commission. The first draft provided was a best case scenario, if both ballot propositions pass: the staff plan is not to fill the vacant full time recreation coordinator position but to increase a three/quarter time maintenance position to full time and hire a three/quarter time recreation supervisor to report to a recreation coordinator already on staff. Per Mr. Stombaugh this would allow for the increased maintenance at Tollgate Farm and allow continued support for the school care programming. Training and travel budgets are decreased by 22%, legal fees also decreased and all capital projects will be frozen. Mr. Stombaugh has planned to split the funds from the passage of Proposition 2 to be

divided evenly between 2012 and 2013. By 2014 the currently debt service for the Park Street house and the HVAC system will be paid off. The second draft provided is based on Proposition 1 passing and Proposition 2 failing: in which the staff plan shall include bumping the three/quarter time maintenance position to full time in order to maintain the improvements out at Tollgate Farm. Should both Propositions 1 and 2 fail then the District will be forced to close. Currently the District has enough funds to make the debt service payments until paid in full although not much money left over. The commission inquired of the need to close the Community Center and Pool doors on January 1st 2012 should neither of the Propositions pass. Mr. Stombaugh replied that certain programs mid season would continue to the end. New seasons or classes would not occur.

Recreation Report – a written report compiled from data provided by the recreation staff was provided.

Finance Report – Mr. Loos highlighted some of the points from his September 2012 month end report. Pool rentals and other rental income are up from 2011.

Directors Report – Mr. Stombaugh reported that the community center restoration project continues reroofing of the Annex began today. The siding has been ordered. Commissioner Grez inquired as to when the gutter installation would occur. Mr. Stombaugh will inquire as to what the timeline is for the gutter installation. Mr. Stombaugh has met with the King County Roads staff regarding the North easement to Si View Park. He also met with Representative Anderson discussion included restructuring of property tax distribution. Mr. Stombaugh attended a half day, two sessions, of the WRPA midyear in Seattle.

MEETING ANNOUNCEMENTS AND REMINDERS:

November 2 Regular Meeting – 6:30 pm

AGENDA ITEMS FOR NEXT MEETING

2012 Preliminary Budget

ADJOURNMENT: The meeting was adjourned at 8:03 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner