



# Si View Metropolitan Park District

May 20th, 2009

Si View Community Center

## DISTRICT MISSION

The mission of the Si View Metropolitan Park District is to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

## REGULAR MEETING MINUTES

1. CALL TO ORDER
  - A. Commissioner Grez called the meeting to order at 7:32 PM.
2. ROLL CALL
  - A. Attending: Commissioner Grez, Commissioner Haggerty, Commissioner Joselyn, Commissioner Kelly, Commissioner Raisio
  - B. Staff Attending: Executive Director Travis Stombaugh, Finance & HR Manager Scott Loos, Administrative Support Specialist Melissa Pasley
3. APPROVAL OF AGENDA
  - A. Commissioner Haggerty requested the addition of Media as 8B.
  - B. Commissioner Joselyn requested the addition of Parking Plaza as 7A.
  - C. Commissioner Haggerty requested the addition of Directors Review as 7B.
  - D. No objection voiced; agenda approved as amended.
4. PUBLIC COMMENT
  - A. No public comment.
5. SPECIAL PRESENTATION
6. CONSENT AGENDA
  - A. Regular meeting minutes from April 22nd, 2009.
  - B. Blanket Voucher #156
  - C. Blanket Voucher #157
  - D. The consent agenda amounts for the April 16-30 payroll are: \$21,719.57 payroll; \$6,321.50 payroll taxes; \$2,937.43 PERS retirement; \$61.03 life insurance; \$70.18 LTD; \$510.00 ICMA 457.
  - E. Commissioner Haggerty requested that Blanket Voucher #156 be pulled for discussion.
  - F. **MOTION** by Commissioner Haggerty to approve the consent agenda items A, C, and D as presented. Seconded by Commissioner Raisio. **MOTION PASSED UNANIMOUSLY.**
  - G. Discussion of Blanket Voucher #156
    - i. Commissioner Haggerty inquired where the finances to pay voucher #5502 would come from. Mr. Stombaugh stated it would be withdrawn from the capital fund.
    - ii. **MOTION** by Commissioner Haggerty to approve BV #156 as presented. Seconded by Commissioner Joselyn. **MOTIONED PASSED UNANIMOUSLY.**
7. UNFINISHED BUSINESS
  - A. Parking Plaza
    - i. Commissioner Joselyn requested Mr. Stombaugh follow up with the question asked during a previous meeting regarding the width of the sidewalk and the direction the bike traffic will take when the sidewalk narrows to 5'.
  - B. Director's Review Timeline
    - i. Commissioner Grez reported that she plans to meet with Mr. Stombaugh to discuss his self appraisal and has met with all other staff regarding the executive director's performance review. Mr. Haggerty requested that Mr. Stombaugh include his goals as director and goals for the district for the next twelve months.

## 8. NEW BUSINESS

- A. Consider Contributing \$5,000 to the City Of North Bend to Be Used for the Construction of a Climbing Wall at Torguson Park.
  - i. **MOTION** by Commissioner Haggerty to approve the \$5,000 to the City of North Bend to be used for the Construction of the Climbing Wall at Torguson Park. Seconded by Commissioner Kelly. **MOTION PASSED UNANIMOUSLY.**
- B. Media Coverage
  - i. The commission discussed broadcasting news to the public of the upcoming commission seat election, the parking plaza & sewer construction projects.

## 9. COMMITTEE AND STAFF REPORTS

- A. Operations Report
  - i. Mr. Stombaugh provided an overview of the operation manager's written report to the commission.
  - ii. The commission inquired as to the current state of the Virginia Graeme Baker Pool & Spa Safety Act modification compliance. Mr. Stombaugh reported that staff is applying for a variance and are having the plans reviewed.
- B. Finance Report
  - i. Mr. Loos provided the commission with a summary of the March finance report.
  - ii. Commissioner Haggerty asked what the athletic apparel expense for the year is estimated to be. Mr. Stombaugh responded by stating that a public notice was listed in the Snoqualmie Valley Record asking for bids intended for such apparel.
- C. Directors Report
  - i. Mr. Stombaugh asked the commission for direction on school related renters such as the ASB & PTA sponsored events. The commission requested that when alcohol is present that the standard rentals rates be honored.

## 10. MEETING ANNOUNCEMENTS AND REMINDERS

- A. Linda Grez will attend the Snoqualmie Valley Government Association meeting May 27, 2009 in North Bend at the Los Cabos Restaurant at 6:30 PM.
- B. Operations Committee Meeting Tuesday, June 2, 2009 at 5:00 PM.
- C. Regular Meeting Wednesday, June 3, 2009 at 7:30 PM.
- D. Regular Meeting Wednesday, June 17, 2009 at 5:00 PM.
- E. Commission Retreat Wednesday, June 17, 2009 – immediately follows the regular meeting.

## 11. EXECUTIVE SESSION

## 12. AGENDA ITEMS FOR NEXT MEETING

## 13. ADJOURN

- A. No objections voiced; meeting adjourned at 9:31 PM.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*