



# Si View Metropolitan Park District

May 6th, 2009

Si View Community Center

## DISTRICT MISSION

The mission of the Si View Metropolitan Park District is to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

## REGULAR MEETING MINUTES

1. CALL TO ORDER
  - A. Commissioner Grez called the meeting to order at 7:32 PM.
2. ROLL CALL
  - A. Attending: Commissioner Grez, Commissioner Joselyn, Commissioner Kelly, Commissioner Raisio
  - B. Excused Absence: Commissioner Haggerty
  - C. Staff Attending: Executive Director Travis Stombaugh, Operations Manager Larry Rhule, Finance & HR Manager Scott Loos, Administrative Support Specialist Melissa Pasley
3. APPROVAL OF AGENDA
  - A. No objections voiced; agenda approved as presented.
4. PUBLIC COMMENT
  - A. No public comment.
5. SPECIAL PRESENTATION
6. CONSENT AGENDA
  - A. Regular meeting minutes from April 22nd, 2009.
  - B. Blanket Voucher #154
  - C. Blanket Voucher #155
  - D. The consent agenda amounts for the April 1-15 payroll are: \$20,439.71 payroll (Direct Deposit), \$6,173.18 payroll taxes, \$2,923.85 PERS retirement, \$60.88 Life Insurance, \$70.13 LTD, \$510.00 ICMA 457.
    - i. **MOTION** by Commissioner Joselyn to approve the consent agenda as presented. Seconded by Commissioner Raisio. **MOTION PASSED UNANIMOUSLY.**
7. UNFINISHED BUSINESS
  - A. Update: Si View Park Parking Plaza Project. (Harmsen & Associates)
    - i. Kevin Teague Landscape Architect presented a draft of the parking lot plaza to the commission and provided the minutes from H&AI's April 28, 2009 meeting with the City of North Bend. Mr. Teague introduced Scott Peterson the Project Engineer to the commission. Mr. Peterson answered questions regarding the different types of porous material that are available as a parking surface including the roughness and the speed at which liquids will drain and the slope necessary for that drainage.
8. NEW BUSINESS
  - A. Benefits Review (Loos)
    - i. Mr. Loos presented the commission with benefit packages as part of the medical benefit annual review. Mr. Loos presented three options and made a recommendation.
      - a. **MOTION** by Commissioner Raisio to approve option 1 as the selected benefits package. Seconded by Commissioner Kelly. **MOTION PASSED UNANIMOUSLY.**
  - B. District Emergency Action Plans

- i. Mr. Stombaugh presented the current action plan. Mr. Stombaugh recommended updating the manual to include one additional topic but otherwise considers the manual to be thorough and current.

## 9. COMMITTEE AND STAFF REPORTS

- A. Programs Report
  - i. The written report was reviewed by the commission.
- B. Directors Report
  - i. Mr. Stombaugh reported to the commission that he had met with Snoqualmie Valley School District administrators to discuss the Inter Local Agreement. The personnel policy manual is near completion. Staff has begun researching the Revised Code of Washington in anticipation of meeting with local state representatives. The District received a grant in the amount of \$5,000 for new doors and mechanisms. Staff met with Seattle Foundation Community Grant Making as a part of the second round of the application process. Mr. Stombaugh also reported on the staff attendance at the WRPA Conference in Spokane where Bridget O' Connell was presented with the Outstanding Professional award.

## 10. MEETING ANNOUNCEMENTS AND REMINDERS

- A. Regular Meeting Wednesday, May 20, 2009 at 7:30 PM.

## 11. EXECUTIVE SESSION

## 12. AGENDA ITEMS FOR NEXT MEETING

## 13. ADJOURN

- A. No objections voiced; meeting adjourned at 9:35 PM.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*