



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
February 16, 2011 – ACTION MINUTES**

6:35 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners: Grez, Kelly and Raisio

Excused Absence: Joselyn and Elwood

Staff Attending: Travis Stombaugh, Larry Rhule, Scott Loos and Melissa Pasley

APPROVAL OF AGENDA:

No objections voiced; agenda approved as presented.

PUBLIC COMMENT: None

CONSENT AGENDA

APPROVED AS PRESENTED 3-0

Meeting Minutes – February 2nd, 2011

Blanket Voucher - #209

Payroll - The consent agenda amounts for the January 16-31 payroll are: \$27,169.37 payroll (Direct Deposit); \$7,774.79 payroll taxes; \$2,230.64 PERS retirement; \$66.77 life insurance; \$72.47 LTD; \$555.00 ICMA 457; \$93.38 Aflac (pre-tax); \$18.01 Aflac (post-tax)

Raisio **MOTIONED**

Grez **SECONDED**

UNFINISHED BUSINESS

Discussion of the execution of agreement with the Berger Partnership for design and construction management services

Mr. Stombaugh stated there has been a positive response from the City of North Bend staff regarding the permitting of Tollgate Farm for the improvements outlined in the Si View Park and Tollgate Farm Improvement Project bond.

Consider accepting project number 2009-01 Si View Park Plaza/Parking Lot as complete

Raisio **MOTIONED** to authorize the release of remaining retainage funds.

Grez **SECONDED**

Discussion: Mr. Rhule stated that Harmsen and Associates has reviewed the project punch list. The MPD and Harmsen agree that the punch list is complete.

MOTION APPROVED AS PRESENTED 3-0

Discussion of Si View Park Phase 1 evaluation:

Grez asked what planning and evaluation ideas came from the Parking Plaza project. Mr. Rhule stated that he considers evaluating the bidder’s qualifications and experience most important. Commissioner Grez stressed the importance of determining the level of detail the commission is responsible for. She also suggested that due to the level of expense associated with playground equipment that partnerships or fund raisers might be an avenue worth investigating.

STAFF REPORTS

Finance Report – Mr. Loos provided the January 2011 month end reports to the commission and provided coverage of highlights.

Operations Report – Mr. Rhule spoke briefly regarding his completion of a third year of Director’s School in Wheeling, West Virginia.

Directors Report – Mr. Stombaugh announced that the District’s attorney Bruce Disend will plan to present a training session at the April 16th meeting. Commissioner Kelly requested that staff reschedule Mr. Disend’s attendance so as not to coincide with Spring Break vacations. Mr. Stombaugh met with Senator Pflug to discuss collaboration. Meadowbrook Farm board member Sam Metzger has approached the MPD to request the District assume payroll responsibilities and duties associated with the mowing at the Farm.

MEETING ANNOUNCEMENTS AND REMINDERS:

- March 2 Regular Meeting – 6:30 pm
- March 2 Program Committee Meeting – 4:30 pm
- March 16 Regular Meeting – 6:30 pm

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT: The meeting was adjourned at 8:42 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner