



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
September 5, 2012 – ACTION MINUTES**

**6:31 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners:** Elwood, Grez, Joselyn, McGhee and Raisio

**Staff Attending:** Executive Director Travis Stombaugh, Finance & HR Manager Scott Loos and Administrative Support Specialist Melissa Pasley

**APPROVAL OF AGENDA:**

ELWOOD MOTIONED

GREZ SECONDED

**APPROVED AS PRESENTED 5-0**

**PUBLIC COMMENT:** None

**CONSENT AGENDA**

**APPROVED AS PRESENTED 5-0**

**Meeting Minutes** - Regular meeting minutes of August 15, 2012

**Payroll** - August 1-15, 2012 payroll are: \$32,514.93 payroll; \$8,984.14 payroll taxes; \$2,686.73 PERS retirement; \$68.29 life insurance; \$72.88 LTD; \$555.00 ICMA 457; \$101.77 Aflac (pre-tax); \$52.14 Aflac (post-tax)

**Blanket Voucher** - #275 & #276

Elwood MOTIONED

Joselyn SECONDED

**NEW BUSINESS**

**Change Order Proposal #1 from Terra Dynamics in the amount of \$4,050 for the Si View Park project**

Grez MOTIONED

Elwood SECONDED

DISCUSSION: Mr. Stombaugh stated the change order is for the removal of 6 additional cottonwood trees.

**MOTION APPROVED AS PRESENTED 5-0**

**Contract Change of Scope with Associated Earth Science to perform Soil Infiltration Testing and Geotechnical Engineering Study for the Tollgate Farm Improvement Project in the amount of \$4,550**

Elwood MOTIONED

Grez SECONDED

**DISCUSSION:** The additional testing shall be a critical determination of the type of soil permissible for the proper drainage especially during heavy rains.

**MOTION APPROVED AS PRESENTED 4-0**, Commissioner Elwood opposed

**Consider Adopting the Policy Manual of the Board of Commissioners for the Si View Metropolitan Park District**

Grez **MOTIONED** Elwood **SECONDED**

DISCUSSION: The Commission directed Mr. Stombaugh to compile their individual notes into one document.

Joselyn **MOTIONED TO TABLE** Elwood **SECONDED**

**MOTION to TABLE APPROVED 5-0**

**COMMITTEE AND STAFF REPORTS**

**Operations Report** – report reviewed, no comments made.

**Finance Report** – Mr. Loos highlighted details in the written report provided.

**Directors Report** – Mr. Stombaugh reported to the commission. He stated that contractor Terra Dynamics is performing well. The construction schedule will be updated.

**MEETING ANNOUNCEMENTS AND REMINDERS:**

Wednesday, September 19<sup>th</sup> ---- Regular Commission Meeting at 6:30 pm

TBD ---- Administrative Committee Meeting

**AGENDA ITEMS FOR NEXT MEETING:** None

**ADJOURNMENT:** The meeting was adjourned at 8:57 pm.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

\_\_\_\_\_  
President

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Commissioner