



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
July 2, 2012 – ACTION MINUTES**

6:33 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners: Elwood, Grez, Joselyn, McGhee and Raisio

Staff Attending: Executive Director Travis Stombaugh, Finance & HR Manager Scott Loos and Administrative Support Specialist Melissa Pasley

APPROVAL OF AGENDA:

Elwood **MOTIONED**

Grez **SECONDED**

APPROVED AS PRESENTED 5-0

PUBLIC COMMENT: delayed until after the consent agenda per Commissioner Raisio President of the Commission.

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Meeting Minutes - Regular meeting minutes of June 20, 2012

Payroll - June 1-15, 2012 payroll are: \$25,718.58 payroll; \$7,293.96 payroll taxes; \$2,737.03 PERS retirement; \$68.29 life insurance; \$72.88 LTD; \$555.00 ICMA 457; \$101.77 Aflac (pre-tax); \$52.14 Aflac (post-tax)

Blanket Voucher - #267 & #268

Elwood **MOTIONED**

Grez **SECONDED**

PUBLIC COMMENT

Mr. Blaine Bargmann of Bargmann Enterprises, LLC a bidder for RFP 2012-01 Si View Park project asked the commission for clarification and financial information. Mr. Stombaugh requested Mr. Bargmann turn in a Request for Public Records Information form.

NEW BUSINESS

Consider accepting Terra Dynamics bid for RFP 2012-01 SI VIEW PARK project in the amount of \$1,805,000

Elwood **MOTIONED** to award Terra Dynamics bid for RFP 2012-01 Si View Park project in the amount of \$1,805,000. Joselyn **SECONDED**.

Discussion: The commission spoke of the bid process, what might occur if a rebid was to take place and equality in the bid process. Commissioner Raisio, President of the Board

asked each commissioner if they were satisfied with the documentation provided by Berger Partnership.

MOTION TO APPROVE AS PRESENTED 5-0

Consider accepting Associated Earth Sciences Inc proposal for Soil Infiltration Testing and Geotechnical Engineering Study for Tollgate Farm Park in the amount of \$15,570

Joselyn **MOTIONED** McGhee **SECONDED**

Discussion: Mr. Stombaugh stated the geotechnical engineering study will need to be conducted in order to proceed with design development at Tollgate Farm Park.

Commissioner Joselyn requested that the **Commission Table the Motion** until after the next agenda item is considered. Elwood **SECONDED**. **MOTION TABLED 5-0.**

Consider accepting ESA Paragons proposal for an Archeological Assessment at Tollgate Farm Park in the amount of \$49,438

Joselyn **MOTIONED** McGhee **SECONDED**

Discussion: Commissioner Joselyn requested Mr. Stombaugh confirm if ESA Paragon fees are prorated including mileage, timeline and if the pay historian fee would be prorated or is it a flat fee. Commissioner Joselyn **MOTIONED to POSTPONE** until the next session. Elwood **SECONDED**

MOTION POSTPONED 5-0

Consider accepting Associated Earth Sciences Inc proposal for Soil Infiltration Testing and Geotechnical Engineering Study for Tollgate Farm Park in the amount of \$15,570

Joselyn **MOTIONED** McGhee **SECONDED**

MOTION APPROVED AS PRESENTED 5-0

Review 5 Year Capital Improvement Plan Project List

Mr. Stombaugh presented a draft of the 2012-2016 Capital to the commission. He stated that the projects can be addressed if the District is able to maintain its current funding structure.

COMMITTEE AND STAFF REPORTS

Operations Report – a written report was reviewed. Commissioner Joselyn inquired about graffiti; if it has been appearing in new locations after the installation of a door to the recessed space by the garage behind the community center. Mr. Stombaugh responded that there does not appear to be increased activity else where in the park.

MEETING ANNOUNCEMENTS AND REMINDERS:

Wednesday July 18th ---- Regular Commission Meeting at 6:30 pm

AGENDA ITEMS FOR NEXT MEETING:

Proposal for Archeological Assessment at Tollgate Farm Park

ADJOURNMENT: The meeting was adjourned at 8:12 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner