



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
March 7, 2012 – ACTION MINUTES**

6:32 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners: Joselyn, McGhee and Raisio

Excused Absence: Commissioners Elwood and Grez

Staff Attending: Executive Director Travis Stombaugh, Finance & HR Manager Scott Loos and Administrative Support Specialist Melissa Pasley

APPROVAL OF AGENDA:

APPROVED AS AMENDED 3-0

Joselyn **MOTIONED**

McGhee **SECONDED**

Discussion: Commissioner Joselyn requested the Assessment Survey be deferred until the entire Board is able to assemble. Commissioner Raisio added Letter from the Public to the Committee and Staff Reports.

PUBLIC COMMENT: None

CONSENT AGENDA

APPROVED AS PRESENTED 3-0

Meeting Minutes – February 15th, 2012 regular meeting minutes

Payroll – February 1-15, 2012 payroll are: \$26,306.00 payroll; \$7,265.46 payroll taxes; \$2,547.85 PERS retirement; \$65.53 life insurance; \$72.88 LTD; \$555.00 ICMA 457; \$101.77 Aflac (pre-tax); \$52.14 Aflac (post-tax). February 16-29, 2012 payroll are: \$24,927.16 payroll; \$7,045.83 payroll taxes; \$2,556.77 PERS retirement; \$65.68 life insurance; \$72.91 LTD; \$555.00 ICMA 457; \$101.77 Aflac (pre-tax); \$52.14 Aflac (post-tax).

Blanket Voucher - #251, #252 and #253

Joselyn **MOTIONED**

McGhee **SECONDED**

NEW BUSINESS

Consider approving Change Order #04 for the Si View Community Center Rehabilitation Project in the amount of \$90,849.

Joselyn **MOTIONED**

McGhee **SECONDED**

Discussion: Mr. Stombaugh stated during the removal of the old siding non-standard construction of the original structure was discovered. It was determined that due to the narrow space there was not room for insulation in the walls, blown insulation was to have been added. To bring the building up to code and to provide structural integrity

the engineer, architect and general contractor agreed that the existing lap sheathing needed to be removed. Adding blocking, additional studs and new sheathing are construction elements that will be needed to bring the structure up to code.

APPROVED AS PRESENTED 3-0

2012 Needs Assessment Survey – *deferred until the full board is in attendance.*

COMMITTEE AND STAFF REPORTS

Operations Report: A written report compiled by Operations Manager, Larry Rhule was reviewed. Commissioner Raisio asked where the painting project occurred. Mr. Stombaugh replied an additional section of ballet bar had been installed in the Social room. Commissioner Joselyn inquired of the progress in resolving pooling water above the sidewalk near the front entrance to the community center. Mr. Stombaugh responded that amending the soil will likely alleviate the problem.

Program Committee Meeting Report: Commissioners McGhee reported that she and Commissioner Joselyn had met with staff to review the current direction of district programming.

Directors Report: Mr. Stombaugh attended a Meadowbrook Farm Board meeting in which the YMCA expressed interest in using the facility/grounds to extend their programming options. He stated Si View currently utilizes Meadowbrook Farm's Interpretive Center for programming. The YMCA has been invited to rent the facility for programming purposes. Mr. Stombaugh has tabled the Storm Water exemption project until such time as the reports from the field construction have been completed. The number of damaged windows under the community center roof has increased in number nearly doubling. Some of the windows will be replaced as part of the Siding Rehabilitation portion of the Si View Park Improvement Project. Mr. Stombaugh met briefly with Commissioners Elwood and Raisio, both members of the 2012 Administration Committee, to discuss working from home one day a week. Permission for Mr. Stombaugh to work from home on Mondays has been granted. He asked the Board if its members had any questions or concerns. None were brought forth. A member of the public met with Mr. Stombaugh to encourage the District to pursue the possibility of scholarships for children in the foster care system. Commissioner McGhee requested Mr. Stombaugh make inquiries with Social Services and local organizations that work with foster children.

Letter From the Public: Commissioner Raisio stated he received an email regarding flying a POW/MIA flag. Mr. Stombaugh stated he received the same email. The inquiring citizen has been invited to bring the matter to a commission meeting.

MEETING ANNOUNCEMENTS AND REMINDERS:

March 21	Regular Meeting
April 4	Administration Meeting – time TBD

ADJOURNMENT: The meeting was adjourned at 7:48 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner