



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
October 9, 2013 – ACTION MINUTES**

**6:30 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners:** Grez, Joselyn, McGhee and Raisio

**Excused Absence:** Commissioner Elwood

**Staff Attending:** Executive Director Travis Stombaugh, Scott Loos HR & Finance Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Joselyn **MOTIONED**

Raisio **SECONDED**

**APPROVED AS PRESENTED 4-0**

**PUBLIC COMMENT:** None

**CONSENT AGENDA**

**APPROVED AS PRESENTED 4-0**

**Meeting Minutes** - September 18<sup>th</sup>, 2013

**Payroll** - September 1-15, 2013 payroll are: \$25,137.41 payroll; \$8,160.36 payroll taxes; \$3,594.29 PERS retirement; \$76.57 life insurance; \$72.88 LTD; \$525.00 ICMA 457; \$101.77 Aflac (pre-tax); \$75.02 Aflac (post-tax)

**Blanket Voucher** - #327, #328 and 329

Joselyn **MOTIONED**

Raisio **SECONDED**

**NEW BUSINESS**

**Preliminary Budget**

Discussion of the 2014 preliminary budget pertained to the general fund only. Differences in expenditures greater than six thousand dollars; employee benefit plan changes include medical & dental changes as well as filling of a vacant recreation coordinator position and the district's increase in the PERS contribution, recreation administrative wages changes included filling of vacant Recreation Coordinators position and a coordinators promotion to Recreation Supervisor, Seasonal Si View wages in line for addition of part time recreation specialist at the community center, seasonal staff change to accommodate growth in youth programming, water/sewer/storm/ flood cost mainly due to irrigating park and seasonal aquatics change to accommodate program growth.

**COMMITTEE AND STAFF REPORTS**

**Operations Report** – a written report was reviewed. Commissioner Raisio inquired about the public access bathroom schedule, bathroom maintenance and upkeep. Mr. Stombaugh replied that the interior of the restrooms are in the condition it was prior to the grand opening.

**Finance Report** – Mr. Loos provided the commission with a highlight report of the August month end numbers.

**Directors Report** – Mr. Stombaugh reported on the status of the Tollgate Farm Construction Project. Staff anticipates placing the legal ad to obtain architectural and construction management services for the Community Center Interior Project. Staff has requested Berger Partnership mock up a drawing of the public access the North Bend Rail Trail leading from the Train Depot on McClellan St to Park Street.

**MEETING ANNOUNCEMENTS AND REMINDERS**

Regular Meeting	October 16th -- CANCELLED
Regular Meeting	October 23 at 6:30 pm

**ADJOURNMENT:** The meeting was adjourned at 7:32 pm.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

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President

ATTEST/AUTHENTICATED:

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Commissioner