



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
January 22, 2014 – ACTION MINUTES**

6:32 pm – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Elwood, Grez, Joselyn, McGhee and Raisio

Tardiness/Absentee: none

Staff Attending: Executive Director Travis Stombaugh, Scott Loos HR & Finance Manager, Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

Joselyn **MOTIONED**

Grez **SECONDED**

APPROVED AS PRESENTED 5-0

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 5-0

Payroll - December 16-31, 2013 payroll are: \$23,068.50 payroll (Direct Deposit); \$7,603.58 payroll taxes; \$3,519.06 PERS retirement; \$83.13 life insurance; \$76.61 LTD; \$525.00 ICMA 457; \$101.77 Aflac (pre-tax); \$75.02 Aflac (post-tax); \$349.69 HRA VEBA

Blanket Vouchers #343, #344 & #345

Elwood **MOTIONED**

Joselyn **SECONDED**

Discussion: Commissioner Elwood asked that the minutes be pulled for discussion.

Meeting Minutes – January 8, 2014

APPROVED AS PRESENTED 5-0

Discussion: Commissioner Elwood requested clarification on the proceedings of the meeting in order to determine if comments regarding a calendar were to have been noted. The commission determined that it was not to have been noted.

Elwood **MOTIONED** to approve the minutes as presented Grez **SECONDED**

NEW BUSINESS

Consider approving maintenance and management agreement for Meadowbrook Farm

Joselyn **MOTIONED**

Elwood **SECONDED**

MOTION APPROVED AS PRESENTED 5-0

Consider accepting Signature Landscape Services Bid Proposal for RFP 2013-02 Grounds Maintenance Services for Si View Park and Shamrock Park for the amount of \$21,190.00

Elwood **MOTIONED** Raisio **SECONDED**
MOTION APPROVED AS PRESENTED 5-0

Consider authorizing the Executive Director to execute an agreement with Taproot Architects for schematic design and programming services for the amount of \$21,000

Joselyn **MOTIONED** Grez **SECONDED**
MOTION APPROVED AS PRESENTED 5-0

COMMITTEE AND STAFF REPORTS

Program Report – the written report was reviewed.

Directors Report – the written report was reviewed.

MEETING ANNOUNCEMENTS AND REMINDERS

| | |
|-----------------|-------------------------------------|
| Regular Meeting | February 5 th at 6:30 pm |
| Regular Meeting | TBD |

AGENDA ITEMS FOR FUTURE MEETING

Walk Thru Tollgate Farm Park Construction Site

ADJOURNMENT: The meeting was adjourned at 7:48 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner