



Si View Metropolitan Park District

P.O. Box 346
North Bend, WA 98045

Phone: 425-831-1900
E-Mail: sloos@siviewpark.org

POSITION ANNOUNCEMENT

Position:	P/T - Building Supervisor II – Youth Sports (Primarily Saturdays through March)
Salary:	\$17.00-\$20.91 per hour DOQ
Opening Date:	January 3, 2022
Closing Date:	Open until filled.
Application:	www.siviewpark.org/careers.phtml

NATURE OF WORK:

Under the direction of the Recreation Program Coordinator, this position assists with supervision of youth sports programs, including practices, games and events located at Si View Metropolitan Park District and Snoqualmie Valley School District facilities throughout the Snoqualmie Valley.

ESSENTIAL FUNCTIONS:

Safeguards program participants and provides for a clean and safe working environment. Safeguards facility and equipment and enforces program/facility rules and regulations. Assists with equipment transportation, setup and clean up, which may include lifting to 50 lbs. Opens/secure the facility and/or rooms and conducts frequent facility checks. Oversees the proper use of the facility and equipment by patrons and enforces applicable program and facility rules and regulations. Ensures facility cleanliness prior to and following program use both inside and outside and assures proper clean up and closing of the facility by participants.

MINIMUM QUALIFICATIONS

Knowledge of (position requirements at entry): (A) General knowledge of recreation activities and philosophies; (B) Ability to work with minimal or no supervision; (C) Ability to issue/distribute equipment for volunteers to organize the day's activities.; (D) Monitor and supervise various school sites and program activities; (E) Ability to establish and maintain positive and effective working relationships with program staff, participants, volunteers, school district employees and the general public; (F) Perform and coordinate first aid.

Skill in (position requirements at entry): (A) Using electronic scoreboards, bleacher remotes and other sports equipment; (B) Communicating both orally and in writing, sufficient to exchange or convey information and to receive work direction; (C) Interpreting and applying departmental and program policies and procedures; (D) Effective customer service, problem solving and organizational skills.

EDUCATION AND TRAINING

High School Diploma or GED, college level course work in recreation and/or education preferred, and one year of related experience in a similar work environment; or any equivalent combination of education

and experience which provides the necessary knowledge, skills, and abilities sufficient to successfully perform the essential duties of the job.

LICENSES, CERTIFICATES AND REGISTRATION:

Valid Washington State driver’s license with driving record free from serious or frequent violations and Adult, Child and Infant First Aid and CPR Certification required within thirty days of employment.

WORK ENVIRONMENT:

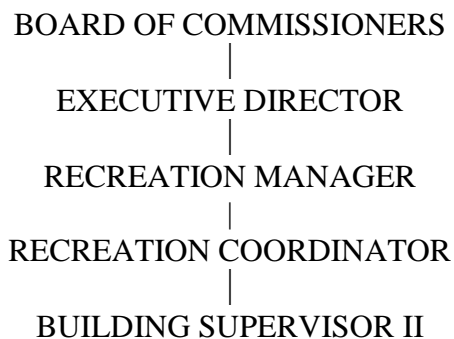
Work is performed primarily in an active setting at a Community Center or Snoqualmie Valley School District facility and will involve standing or sitting for moderate periods of time, reaching, kneeling, and squatting. Work will involve moderate to loud noise levels and constant disruptions. Work is performed primarily indoors.

AN EQUAL OPPORTUNITY EMPLOYER

The Si View Metropolitan Park District is an equal opportunity employer. It is the District’s policy to seek and employ the best qualified personnel and to provide equal opportunity for the hiring and advancement of employees, and to administer these activities in a manner which will not discriminate against any person because of race, color, religion, age, gender, sexual orientation, marital status, national origin, or disability. The District provides reasonable accommodations to persons with disabilities.

The statements contained herein reflects general details as necessary to describe the principal functions of this classification, the level of knowledge and skill typically required and the scope of responsibility but should not be considered an all-inclusive listing of work requirements.

ORGANIZATIONAL RELATIONSHIP:



ORIGINATION DATE: October 18, 2021