ALCOHOL BEVERAGE REQUEST FORM (ABRF)

An organization or individual wishing to distribute, serve or consume alcoholic beverages during any use of facilities owned or managed by Si View Metropolitan Park District MUST complete and submit this Alcohol Beverage Request Form (ABRF) for approval. Furthermore, the applicant understands that completing this ABRF does not guarantee that you will be able to have alcohol during your event. It is simply a request and it must be approved by the Director of the Si View Metropolitan Park District (District) prior to your event. Please note that your ABRF may be approved with additional conditions or even denied. The applicant must meet all obligations, rules and regulations set forth on this Form. Please initial next to each rule and regulation indicating that you have read and understand each one.

RULES AND REGULATIONS

<table>
<thead>
<tr>
<th>Rule</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Alcohol service and consumption is restricted to beer, wine and champagne that is sold commercially. Liquor (i.e. whiskey, scotch, vodka, rum, tequila, etc.) and drinks containing liquor are prohibited.</td>
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<tr>
<td>2.</td>
<td>This ABRF must be received by the District at least one (1) month prior to your event. Applicants that schedule an event less than one (1) month in advance may not be approved for alcohol. You will be notified approximately two (2) weeks after submitting the ABRF on the status of your request.</td>
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<tr>
<td>3.</td>
<td>A Washington State Banquet Permit must be obtained and displayed on site during your event. A copy of the permit must be received by the Si View Community Center at least seven (7) days prior to your event. It is the sole responsibility of the applicant to obtain and post such permit.</td>
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<tr>
<td>4.</td>
<td>The use of beer kegs is prohibited.</td>
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<tr>
<td>5.</td>
<td>Renter MUST add host liquor liability to their event insurance certificate.</td>
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<tr>
<td>6.</td>
<td>If approved, alcohol is only allowed in the interior of the facility rented and restricted to the areas rented by the renter. Alcohol is prohibited in all other areas of the facility including the grounds and the parking lot, except by permission of the District Director.</td>
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<tr>
<td>7.</td>
<td>The applicant is responsible for the conduct and behavior of the participants and guests involved in the rental activity. Underage drinking (under 21 years of age) is strictly prohibited.</td>
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<tr>
<td>8.</td>
<td>The applicant is responsible for cleaning the room(s), hallway and bathrooms as outlined in the Rental Information Packet and the Rental Clean-Up Checklist. This cleaning must be completed and the event must vacate the facility by the time listed on the Rental Application Form.</td>
</tr>
<tr>
<td>9.</td>
<td>Alcohol service is limited to the approved conditions on the reverse side of this ABRF.</td>
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<tr>
<td>10.</td>
<td>Alcohol service must stop at least one (1) hour before the designated end time of your rental and may be requested to be served during the following times:</td>
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<td></td>
<td>Friday: 6:00pm-11:00pm</td>
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<td></td>
<td>Saturday: 3:00 pm – 11:00pm</td>
</tr>
<tr>
<td></td>
<td>Sunday: 1:00 pm – 8:00pm</td>
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<tr>
<td>11.</td>
<td>Serving alcohol without proper approval, outside the approved conditions, and/or in violation of any of the above rules and regulations may result in the immediate cancellation/shut down of event, forfeiture of Alcohol Deposit and/or additional fees/penalties.</td>
</tr>
</tbody>
</table>

FEES AND DAMAGE DEPOSIT

An additional fee of $50/event is required for all groups under 100 serving alcohol and $100/event for all groups over 100. A $250 Alcohol Deposit will be charged to all applicants wishing to distribute, serve or consume alcoholic beverages. Upon conclusion of your event, the District will determine what amount of your Alcohol Deposit, if any, shall be returned to the applicant. The District reserves the right to deduct appropriate fees from the Alcohol Deposit to cover expenses related to additional staff time, building/equipment repairs, replacement, cleaning, etc. in relation to your event. Furthermore, the District reserves the right to charge the applicant additional fees should the damage and other charges exceed the amount of the Damage Deposit paid by the applicant.

STAFFING/SECURITY

The District will determine if additional staff and/or security will be required during your rental based upon the presence of alcohol, estimated number in attendance, time of day, etc. THE APPLICANT WILL BE RESPONSIBLE FOR ADDITIONAL STAFFING AND/OR SECURITY COSTS.

--- OVER ---
INDEMNIFICATION AND HOLD HARMLESS

The applicant shall defend, indemnify, and hold the Si View Metropolitan Park District, its officers, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits arising out of, or in connection with, the performance of the Agreement, except injuries and damages caused by the sole negligence of the District. Additionally, the applicant has read and understands the requirements of this form and the regulation and rules governing the rental usage of all facilities managed through Si View Metropolitan Park District.

Signature (must be at least 21 years of age)                         Name (please print)                         Date

Contact Person (please print):________________________________________________________________________________________

Driver’s License #: ________________________________ State: _____ Expiration Date: ____/____/____

Street Address: ________________________________ City: __________________ State: __________ Zip: __________

Day Phone: (____)____________________ Evening Phone: (____)____________________

Event Title: __________________________________________________________________________________________________________________________________________Nature of Event: __________________________________________________________________________________________

DATE OF EVENT: ____________________________ DAY: M TU W TH F SA SU

EVENT TIME
Start: ____________________________ End: ____________________________

DESIRED TIME TO SERVE ALCOHOL
Start: ____________________________ End: ____________________________

ESTIMATE ATTENDANCE
Total: ____________________________ Under 21: ____________________________

TYPE OF ALCOHOL TO BE SERVED (check all that apply)
☐ Beer  ☐ Wine  ☐ Champagne  ☐ Cans  ☐ Bottles

IS THE EVENT
☐ By Invitation Only  ☐ Open to the Public

WHO IS PROVIDING THE ALCOHOL?
☐ Rental Group  ☐ Guests Will Bring Their Own

WILL ALCOHOL BE SOLD?
☐ No  ☐ Yes, WSLCB Permit #________________________

FOR OFFICE USE ONLY

Received By: __________________________________________  Date:________________

Rental Application Name __________________________________________________________

1. Are there Youth activities in the building?  ☐ No  ☐ Yes  From ________ to ________ Location: _______________________________

2. Are other rentals in building approved to serve alcohol?  ☐ No  ☐ Yes  From ________ to ________ Location: _______________________________

3. Is a Washington State Banquet Permit required?  ☐ No  ☐ Yes

STAFF RECOMMENDATION

☐ APPROVE contingent upon:
☐ Receipt of Washington State Banquet Permit
☐ Payment of fees for staff: _____ hrs x $18/hr = $_________
☐ Payment of fees for security: _____ hrs x $___/hr = $_________
☐ Other: __________________________________________

Recreation Staff ____________________________ Date __________________________

☐ DENY because:

☐ APPROVED  ☐ DENIED  District Director ____________________________ Date __________________________