

SI VIEW METRO PARKS

P.O. Box 346, North Bend, WA 98045

Thank you for your interest in reserving **Meadowbrook Farm**! We are excited to start the reservation process. Please complete all applicable information below and our facility coordinator will contact you with follow-up information: price quote, tour (if desired), and a rental agreement.

In order to get started on an agreement, please provide an answer to all fields:

General Information

First Name _____

Last Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

Organization
(if applicable) _____

Rental Information

Location _____ Meadowbrook Farm _____

Date(s) _____

Day(s) of the Week _____

Times _____

Event Type _____

(Wedding, Child's Event, Adult's Event, Business Meeting, Fundraiser, Other, Etc.)

Expected Attendance: Adult _____ Youth _____

(425) 831-1900

Info@siviewpark.org

www.siviewpark.org

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☐ **Si View Staff Interior Room Set-Up of Tables and Chairs (\$200)**

- If Si View staff completes interior set up, room will be ready by rental start time.
- If customer completes set up, this can begin at the rental start time.

☐ **Si View Staff Clean-Up (\$350)**

- If Si View staff completes clean-up, this begins immediately after rental end time.
- If customer completes clean-up, this must be complete by rental end time Please see attached sheet for clean-up responsibilities.
 - *Required for groups of 50 or more OR if alcohol is consumed

☐ **Speaker or Projector Use (\$50)**

- Devices must be connected to speaker by USB cord or Bluetooth.
- Laptops can be connected to projector via HDMI cable.

☐ **Alcohol Use (\$50 or \$100)**

- Price dependent on guest count.
- Use needs to be approved by Si View Metro Parks prior to event.
- A banquet permit and event insurance are required with alcohol use.

☐ **Recreation Field (\$365) (required for groups of 75 or more)**

☐ **Fire Pit (\$35)**

- Permit required

☐ **Arbor (\$50)**

Return completed form to: info@siviewpark.org or drop off at Si View Metro Parks office. Questions? Please call (425) 831-1900. Facility rules and restrictions vary. Please fully review facility information prior to submitting reservation request.

