

SI VIEW METRO PARKS

P.O. Box 346, North Bend, WA 98045

Thank you for your interest in reserving the **Train Depot!** We are excited to start the reservation process. Please complete all applicable information below and our facility coordinator will contact you with follow-up information: price quote, tour (if desired), and a rental agreement.

In order to get started on an agreement, please provide an answer to all fields:

General Information

First Name _____

Last Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

Organization _____

(if applicable) _____

Rental Information

Location _____ Train Depot _____

Date(s) _____

Day(s) of the Week _____

Times _____

Event Type _____

(Child's Event, Adult's Event, Business Meeting, other)

Expected Attendance _____ Adult _____ Youth _____

Extra Services

- Si View Staff Room Set-Up of Tables and Chairs (\$100)**
*If Si View staff completes set up, room will be ready by rental start time
If customer completes set up, this can begin at the rental start time*
- Si View Staff Clean-Up (\$100)**
*If Si View staff completes clean-up, this begins immediately after rental end time
If customer completes clean-up, this must be complete by rental end time*
- Alcohol Use (\$50)**
A banquet permit and event insurance are required with alcohol use

Return completed form to: info@siviewpark.org or drop off at Si View Metro Parks office. Questions? Please call (425) 831-1900. Facility rules and restrictions vary. Please fully review facility information prior to submitting reservation.

