



# **Si View Metropolitan Park District 2021 Budget**

## **Board of Commissioners**

Katie Klahn  
Mark Joselyn  
Bud Raisio  
Susan Kelly  
Catherine Fredenburg

## **Staff**

Travis Stombaugh, Executive Director  
Dave Dembeck, Operations Manager  
Minna Rudd, Recreation Manager  
Scott Loos, Finance & Human Resources Manager  
Bridget Verhei, Recreation Supervisor  
Ryan Goodman, Recreation Supervisor  
Aimee Wilson, Recreation Coordinator  
Aaron Colby, Recreation Coordinator  
Laurel Anderson, Recreation Specialist  
Kylee Ashley, Recreation Specialist  
Vacant, Recreation Specialist  
Zach Todd, Recreation Specialist  
Sara Posey, Maintenance Technician  
Jordan Jolley, Maintenance Technician  
Emily Ferree, Maintenance Technician  
Don Remley, Maintenance Technician  
Melissa Pasley, Administrative Support Specialist



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# Budget Resolution

## SI VIEW METROPOLITAN PARK DISTRICT RESOLUTION 2020-11

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### A RESOLUTION OF THE SI VIEW METROPOLITAN PARK DISTRICT, ADOPTING THE 2021 BUDGET.

WHEREAS, the Board of Commissioners for the Si View Metropolitan Park District have prepared a preliminary budget for the 2021 fiscal year; and

WHEREAS, the Si View Metropolitan Park District Board of Commissioners held a Public Hearing for the 2021 Budget on November 18<sup>th</sup>, 2020; and

WHEREAS, the Board of Commissioners have deliberated and have made adjustments and changes deemed necessary and proper to the budget;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE SI VIEW METROPOLITAN PARK DISTRICT, DOES RESOLVE AS FOLLOWS:

Section 1. Budget Adoption. The Final 2021 Budget for the Si View Metropolitan Park District covering the period from January 1, 2021 and ending December 31, 2021 are fixed in the following amounts as noted in Exhibit A "2021 Budget" attached to and incorporated in this resolution.

Section 2. Submittal. A copy of this resolution and the Final 2021 Budget document will be submitted to the State Auditor, Division of Municipal Corporations.

PASSED BY THE BOARD OF COMMISSIONERS AT A REGULAR MEETING THEREOF  
ON THE 18<sup>th</sup> DAY OF November, 2020.

SI VIEW METROPOLITAN PARK DISTRICT

  
President

ATTEST/AUTHENTICATED:

  
Commission Clerk



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## Budget Message from the Director

**Dear Citizens and Honorable Park District Board of Commissioners,**

It is my pleasure to present the District Budget for the 2021 fiscal year. This budget reflects the District's ongoing commitment to providing quality parks and recreation services for patrons of all ages in a fiscally responsible, sustainable, and conscientious fashion.

### *2020 Accomplishments*

This was a year of adaptations. From lockdowns, to modified operations and everything in between, Si View team remained flexible at every turn of a global pandemic. Our parks provided a critical outlet for the community as a safe place to recreate in a time of crisis. Thanks to dedicated efforts of our maintenance crews, parks remained open all year and saw record numbers of visitors. Our central services, planning efforts, and commission meetings shifted primarily to virtual platforms keeping projects moving forward and community informed. Capital projects continued mostly on schedule enhancing and expanding our heavily used park & trail system. Perhaps most importantly, our frontline staff answered the call to deliver services desperately needed by our community including childcare for essential workers and school care support during remote learning. We developed ways to safely offer summer camps and host a drive-in movie, operate a farmers market, and engage with the community in new ways. All things considered, while 2020 was a challenging year, together we persevered and are well positioned as we move in to 2021.

In 2020 the Capital Improvement Plan approved by the Board of Commissioners and implemented by staff was an investment in infrastructure, safety and historical assets. 2020 marked the second year of implementing projects outlined in the 2018 bond campaign "Connecting and Protecting Our Parks". The recent bond projects and previously identified capital projects exemplify the District's commitment to enhancing recreational opportunities in the Snoqualmie Valley and are a direct reflection of the 2017 Comprehensive plan and continued public input through meetings and statistically valid surveys.

Significant capital projects and acquisitions of note include Torguson Skate Park renovation, Tanner Trail segment completion, Tollgate Farmhouse interior renovation completion, Tollgate Farm Agriculture infrastructure project design, acquisition of Edgewick parcel for future connection to Snoqualmie Valley Trail and parkland acquisitions for future recreation amenities on Park Street and Orchard Drive. Other projects and investments included future funding for items identified in the 5 year Capital Improvement plan. The Capital Improvement Plan projects and investments were derived from revenues generated through the General Fund and project specific grant awards.

After an in depth, publicly guided feasibility study, in November our voters weighed in on a proposal to fund construction and operations of a new aquatic center. Propositions 1 and 2 received strong support at the ballot box, but only Proposition 2 met the required threshold to pass. We will continue our work on fulfilling the commitment of meeting the community aquatics needs, starting with a public outreach process again to understand how to best move forward in 2021.

The District has continued to enhance the partnership with the Meadowbrook Farm Preservation Association for the management of their Interpretive Center. The use of this park and facility has continued to grow with larger events, community programming and more consistent rentals. This partnership allows for joint management of the facility and the potential for joint programming opportunities in the future.

The District continued to compliment City of North Bend operations through Inter Local Agreement to manage the City of North Bend Train Depot and Torguson Park in addition to Tollgate Farm Park. These partnerships allow for the better use of valley resources by minimizing duplication of service between the City and District. These agreements are reflected in the 2021 budget.



Other critical partnerships include the City Snoqualmie, the Snoqualmie Valley School District, King County, Mountains to Sound Greenway Trust, Sallal Grange, the Mount Si Senior Center and local youth sports associations. The current focus of these partnerships and collaborations are the coordination of capital projects for fields and other parks and recreation facilities and the enhancement of recreational program opportunities in the Snoqualmie Valley. Great examples of these partnerships have been the expansion of after school enrichment programming to North Bend Elementary School, Opstad Elementary School and the interlocal agreement between Si View and the City of North Bend to build Tollgate Farm Park on city owned land.

### ***2021 Financial Outlook***

Throughout the year the District continually assesses current and future needs while implementing a fiscally sound and sustainable business model designed to minimize the financial impact on residents of our district. Because of these policies and foresight, the District has now achieved three AA ratings from Standard & Poor's, one AA rating from Moody's and has continued to expand programming through earned revenue.

As we embark on the 2021 fiscal year, the District has taken steps through sound fiscal management and operating efficiencies to ensure continued operations at the current levels of service but modified in scope due to the pandemic.

Overall the District has taken a conservative budgeting approach for 2021 due to the uncertainty of COVID-19 and the restrictions required to keep the community safe. The District is projecting a 46% decrease in earned and miscellaneous revenues. The 46% year over year decrease in earned and miscellaneous revenues is due to a combination of factors but mainly a direct result of the uncertainty of program attendance and participation during the COVID-19 Pandemic.

The 2021 budget continues to maintain a relatively healthy cash reserve in each of our District Funds. Reserve balances are necessary to ensure the financial health of the District and the continuity of programs and services. This budget proposes end of the year cash reserves in the General Fund equal to 5 months operating cash. Reserves have also been established in the Park Development Fund, Capital Improvement Fund and Revenue Stabilization Fund.

### ***2021 Budget Trends***

#### **2021 Capital Projects & Planning**

With the approval of "Connecting and Protecting Our Parks" bond initiative Capital projects continue to be a high priority for the District. Capital projects continuing, or beginning in 2021 are; Tennant Trailhead Park Phase 1 development, Tollgate Farm Park Agriculture and Education development, Maintenance Shed and Trail to Park Street Project, Tollgate to Downtown Trail and Torguson Fencing. Continuing to identify and allocating funding for future projects is critical for the safe and successful delivery of parks and recreation services.

Included in the 2021 District Budget a unique study that will help guide the future of the District. The District population is growing rapidly and to ensure that our infrastructure needs to meet the growth do not out pace operational ability to maintain current and new facilities at a level of service deserving of our residents. The District will be conducting a Recreation Program Plan. This document will examine existing recreation programming, market need, saturation or growth potential as well as identify gaps areas and any duplicate service providers.



### **Torguson Park Maintenance Implementation**

Starting in 2016 the District began park landscape maintenance and scheduling services for Torguson Park using District personnel. The 2021 Budget reflects the District's investment in personnel and equipment to provide this service, as well as, capital investment from the 2018 Bond initiative "Connecting and Protecting Our Parks".

### **Professional Development**

The District remains committed to providing professional development opportunities to both the staff and the Board of Commissioners. The training budget allows staff and Commissioners to participate in Washington Recreation and Park Association, Association of Washington Cities and Washington State Finance Officers Association training opportunities to name just a few.

Fiscal year 2021 marks a year of continued dedication to serving the needs of our community. Thank you all for sharing your vision and ideas for the future. Your guidance has helped us develop one of our most important planning tools for the future – the 2021 Annual Budget.

Travis Stombaugh  
Executive Director



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## Mission and Values

# Mission Statement

The Mission of the Si View Metropolitan Park District is to work in partnership with the community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

## Core Values

Partnerships  
Integrity  
Accountability  
Customer Service  
Accessibility  
Environmental Stewardship

## District Contact Information

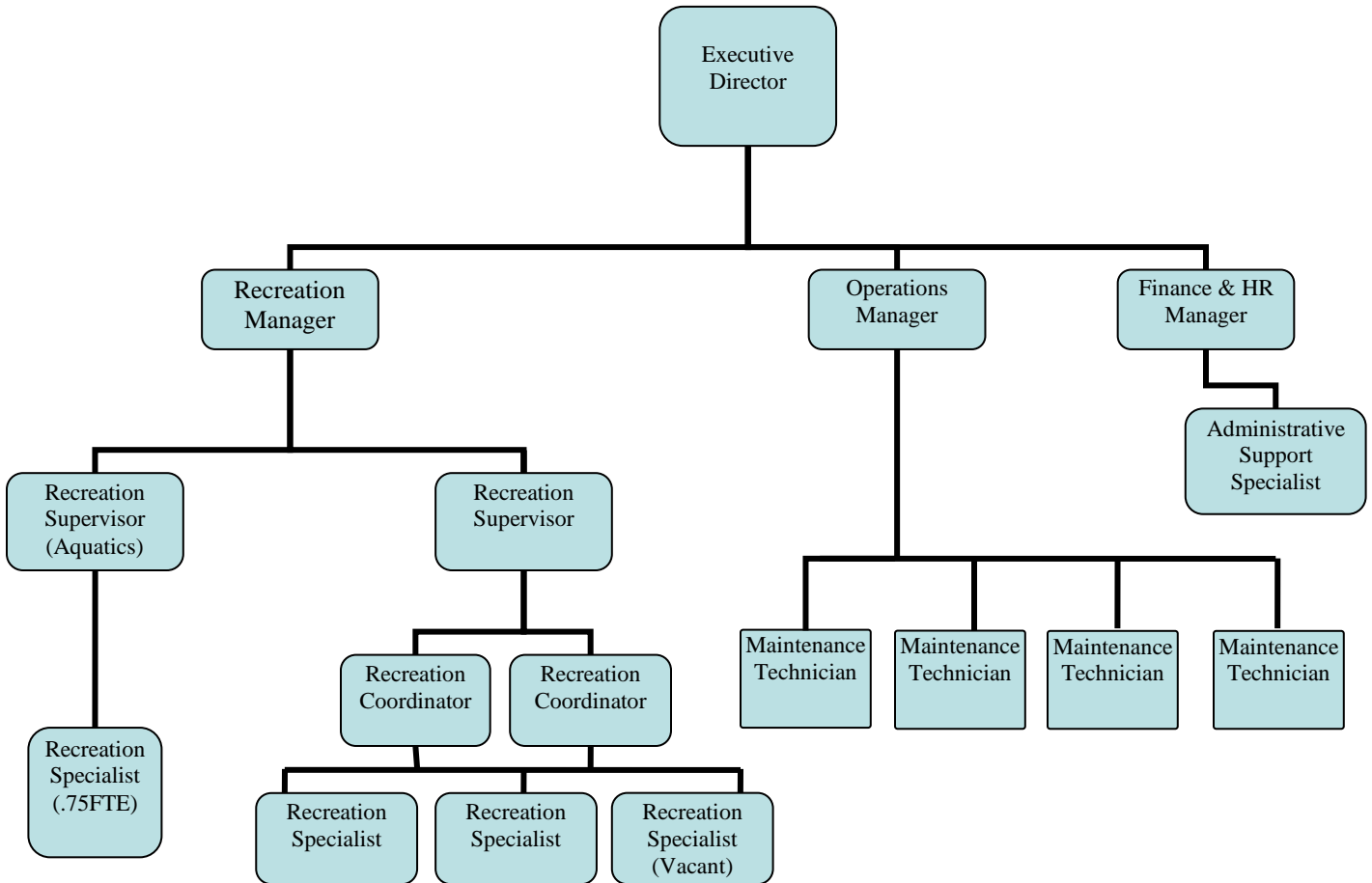
Si View Administration Office  
400 SE Orchard Dr. SE (Physical Address)  
P.O. Box 346 (Mailing Address)  
North Bend, WA 98045

Phone: 425-831-1900  
Fax: 425-831-1442  
E-mail: [info@siviewpark.org](mailto:info@siviewpark.org)  
Website: [www.siviewpark.org](http://www.siviewpark.org)





# Organization Chart



## Staff Organization

The total number of benefited salaried positions proposed for the 2021 fiscal year and represented on the organizational chart is 16.75 full time equivalents (FTE). The current staffing structure maximizes the district's current resources while retaining the ability to maintain an effective delivery of services to the community.



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## Budget Process

The budget is an important policy document that provides District officials and staff with a planning tool for the future. The District's fiscal year is the same as the calendar year, and budget preparation typically begins in the spring and follows a typical timeline as the example below.

May 5 <sup>th</sup> , 2021	Commission develops long-term budget goals and performance objectives.
August 4 <sup>th</sup>	Presentation of 2 <sup>nd</sup> Quarter Report.
August 11 <sup>th</sup>	Director delivers budget directives to staff.
September 8 <sup>th</sup>	Director reviews staff budget requests and modifies to fit within revenue projections.
September 16 <sup>th</sup>	Budget Draft (Preliminary) to Administrative Committee for Review – 2022 Staff Plan
September 17 <sup>th</sup>	Operations Committee Reviews 2022 Capital Improvement Plan (CIP)
October 13 <sup>th</sup>	Preliminary Budget to Commission – Workshop Session
October 21 <sup>st</sup>	Second Budget Draft to Administrative Committee for Review -CIP -Proposed Levy Rate  Notice of Public Hearing published in Snoqualmie Valley Record (11/05/21 and 11/12/21).
November 3 <sup>rd</sup>	Second Budget Draft to Commission - Capital Improvement Plan (CIP) - Proposed Levy Rate
November 17 <sup>th</sup>	Approval of 2022 Budget - Public Hearing – 2022 Budget and Revenue Sources - Property Tax Rate for 2022 Approved
November 26 <sup>th</sup>	Approved Budget sent to State Auditor's Office Final Budget Available to Public
January 1, 2022	2022 Budget Implemented



## District Funds

Under the accounting rules which the District is required to use (known as “fund accounting”), the money received (revenues) and the money spent (expenditures) are accounted for in what amount to separate legal entities (funds). This is done to ensure that money collected for a special purpose is spent for the purpose intended. The District budget has five major funds: the General Fund, the Equipment Fund, the Park Development Fund, the Capital Improvement Fund and the Revenue Stabilization Fund. A brief explanation of each fund follows:

General Fund – This fund is used to account for the District’s ongoing activities. It includes such things as recreation programming, aquatics programming, financial management, legal services, planning, facility and park maintenance. The General Fund accounts for the majority of the Si View budget.

Equipment Replacement Fund – This fund is used to account for major equipment purchases and replacement. Equipment purchases may include tables, chairs, appliances, athletic equipment and audio/visual equipment.

Park Development Fund – This fund accounts for capital projects relating to outdoor park facilities. Projects in this category typically involve outdoor play structures, ball fields, picnic shelters, trails and other outdoor improvements.

Capital Improvement Fund – This fund accounts for major capital construction projects.

Revenue Stabilization Fund – This fund is maintained to address temporary revenue shortfalls; payment of approved expenditures due to cash flow shortage; reserves for expenditures deemed necessary by the Executive Director and the Board of Commissioners; and temporary short-term interfund loans.

Community Center Interior Debt Service Fund– This fund accounts for capital construction costs specific to the Si View Community Center Rehabilitation Project.

Si View Tollgate Debt Service Fund – This fund accounts for 2010 Bond debt payments.

Fund	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
<b><i>GENERAL FUND</i></b>					
Beginning Cash	\$1,573,976	\$1,618,991	\$1,500,000	(\$118,991)	-7.35%
Revenue	\$3,723,495	\$4,002,384	\$3,301,668	(\$700,716)	-17.51%
Expenditures	\$3,615,619	\$4,015,300	\$3,286,481	(\$728,819)	-18.15%
Ending Cash	\$1,681,852	\$1,606,075	\$1,515,187	(\$90,888)	-5.66%
<b><i>CAPITAL FUND</i></b>					
Beginning Cash	\$250,003	\$381,438	\$871,662	\$490,225	128.52%
Revenue	\$635,833	\$636,856	\$503,500	(\$133,356)	-20.94%
Expenditures	\$664,670	\$802,441	\$400,090	(\$402,351)	-50.14%
Ending Cash	\$221,166	\$215,853	\$975,072	\$759,220	351.73%



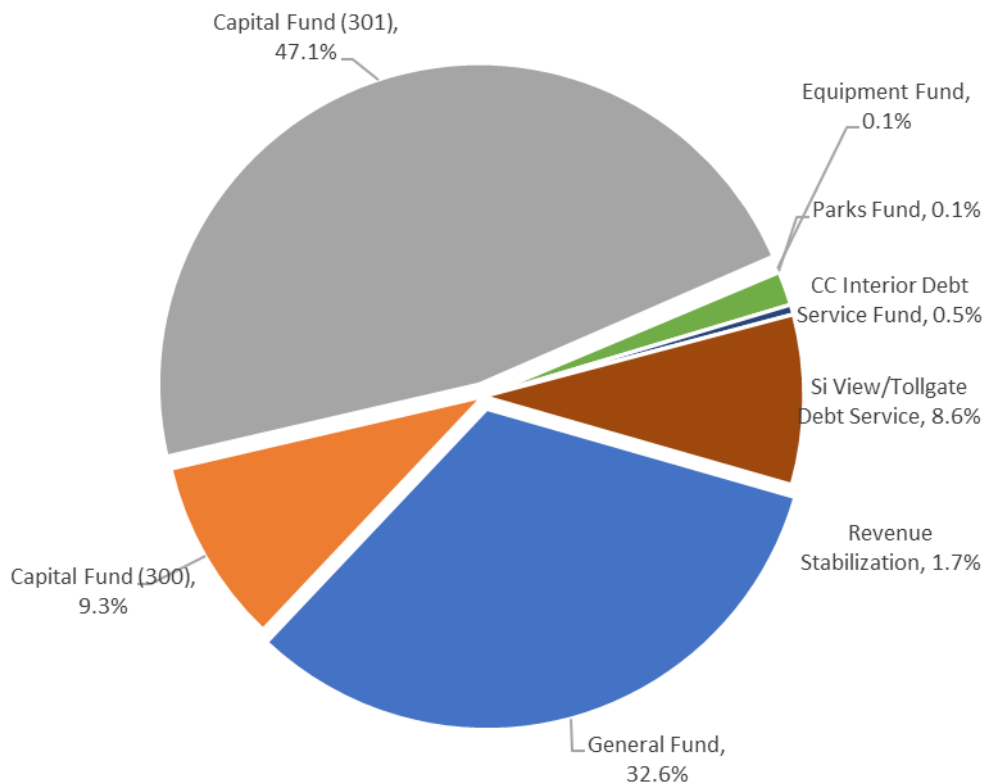
<b>Fund</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Variance</b>	<b>% Change</b>
<b><i>EQUIPMENT FUND</i></b>					
Beginning Cash	\$21,516	\$33,963	\$12,017	(\$21,947)	-64.62%
Revenue	\$100,924	\$28,100	\$190	(\$27,910)	-99.32%
Expenditures	\$97,060	\$55,012	\$6,006	(\$49,006)	-89.08%
Ending Cash	\$25,379	\$7,051	\$6,201	(\$851)	-12.06%
<b><i>PARKS FUND</i></b>					
Beginning Cash	\$18,659	\$26,914	\$17,092	(\$9,822)	-36.49%
Revenue	\$8,251	\$23,100	\$100	(\$23,000)	-99.57%
Expenditures	\$6	\$34,002	\$6,007	(\$27,996)	-82.33%
Ending Cash	\$26,904	\$16,012	\$11,185	(\$4,827)	-30.14%
<b><i>Revenue Stabilization</i></b>					
Beginning Cash	\$204,263	\$247,070	\$249,358	\$2,288	0.93%
Revenue	\$42,747	\$1,800	\$2,500	\$700	38.89%
Expenditures	\$66	\$55	\$70	\$15	27.27%
Ending Cash	\$246,944	\$248,815	\$251,788	\$2,973	1.19%
<b><i>Community Center Interior Debt Service</i></b>					
Beginning Cash	\$588	\$1,340	\$1,733	\$394	29.37%
Revenue	\$71,179	\$71,558	\$71,578	\$20	0.03%
Expenditures	\$70,450	\$70,843	\$71,142	\$299	0.42%
Ending Cash	\$1,317	\$2,055	\$2,169	\$115	5.58%
<b><i>Si View Tollgate Debt Service Fund</i></b>					
Beginning Cash	\$105,148	\$154,496	\$185,228	\$30,732	19.89%
Revenue	\$860,196	\$872,050	\$1,076,526	\$204,476	23.45%
Expenditures	\$791,393	\$827,361	\$1,031,965	\$204,604	24.73%
Ending Cash	\$173,951	\$199,185	\$229,789	\$30,604	15.36%
<b><i>Capital Projects Fund 2018 Bond</i></b>					
Beginning Cash	\$4,757,835	\$1,028,565	\$6,861,140	\$5,832,575	567.06%
Revenue	\$0	\$0	\$75,000	\$75,000	0%
Expenditures	\$0	\$0	\$5,967,538	\$5,967,538	0%
Ending Cash	\$4,757,835	\$1,028,565	\$968,602	(\$59,963)	-5.83%



## 2021 Budgeted Revenue Classification by Categories (All Funds)

Fund	Beg. Balance	Taxes	Inter Gov Rev	Charges for Services	Rents & Leases	Interest & Misc.	Transfers In	Bonds & Loans	Total Budget
<b>General Fund</b>	\$1,500,000	\$2,131,352	\$0	\$1,017,964	\$140,302	\$12,050	\$0	\$0	\$4,801,668
<b>Capital Fund (300)</b>	\$871,662	\$0	\$0	\$0	\$0	\$253,500	\$250,000	\$0	\$1,375,162
<b>Capital Fund (301)</b>	\$6,861,140	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$6,936,140
<b>Equipment Fund</b>	\$12,017	\$0	\$0	\$0	\$0	\$190	\$0	\$0	\$12,207
<b>Parks Fund</b>	\$17,092	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$17,192
<b>Revenue Stabilization</b>	\$249,358	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0	\$251,858
<b>CC Interior Debt Service Fund</b>	\$1,733	\$0	\$0	\$0	\$0	\$450	\$71,128	\$0	\$73,311
<b>Si View/Tollgate Debt Service</b>	\$185,228	\$1,071,226	\$300	\$0	\$0	\$5,000	\$0	\$0	\$1,261,754
<b>Total All Funds</b>	\$9,698,231	\$3,202,578	\$300	\$1,017,964	\$140,302	\$348,790	\$321,128	\$0	\$14,729,293

### 2021 Revenue All Funds





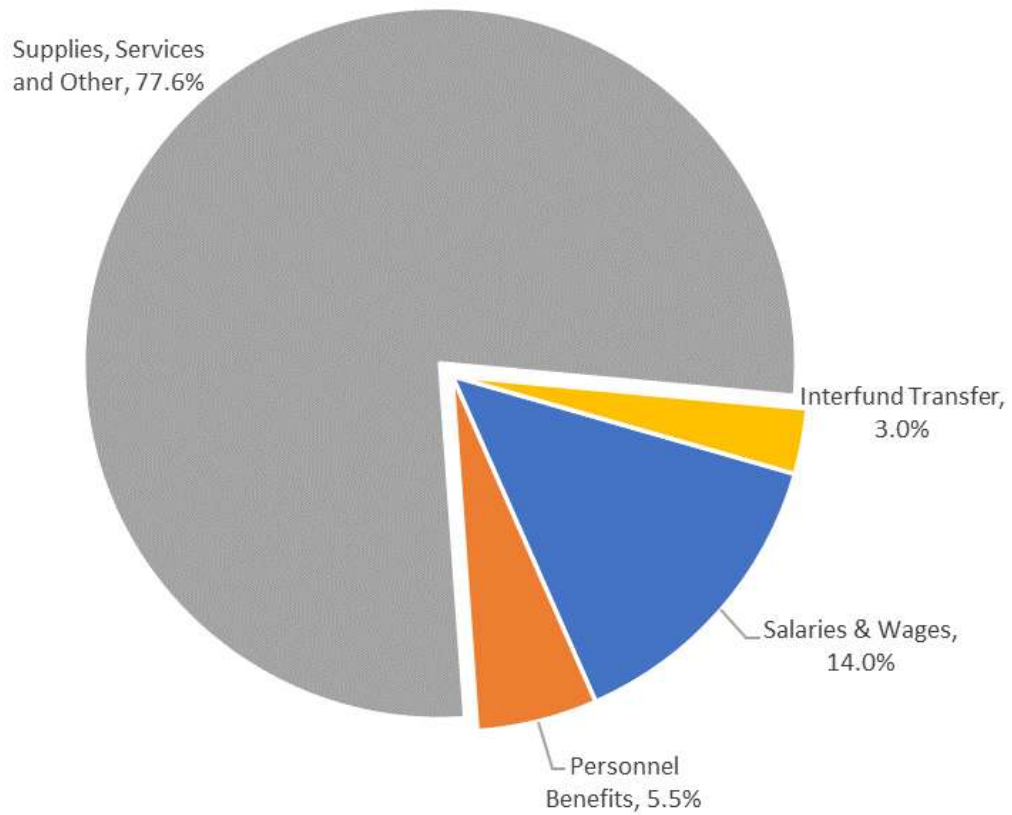
## 2021 Budgeted Expenditures Classification by Categories (All Funds)

Fund	Salaries & Wages	Personnel Benefits	Supplies, Services and Other	Interfund Transfer	Ending Fund Balance	Total Budget
<b>GENERAL FUND</b>						
Legislative	\$12,000	\$0	\$22,250	\$0	\$0	\$34,250
Executive	\$142,071	\$51,082	\$1,925	\$0	\$0	\$195,078
Finance	\$139,896	\$71,610	\$11,899	\$0	\$0	\$223,405
Legal	\$0	\$0	\$10,000	\$0	\$0	\$10,000
Personnel	\$0	\$0	\$0	\$0	\$0	\$0
Central Services	\$0	\$0	\$386,839	\$0	\$0	\$386,839
Protective Inspections	\$0	\$0	\$0	\$0	\$0	\$0
Facility Engineering	\$0	\$0	\$0	\$0	\$0	\$0
Planning & Community Development	\$0	\$0	\$55,000	\$0	\$0	\$55,000
Recreation	\$584,967	\$194,924	\$213,293	\$0	\$0	\$993,184
Facilities	\$361,984	\$173,666	\$85,616	\$0	\$0	\$621,266
Aquatics	\$238,947	\$92,042	\$32,385	\$0	\$0	\$363,375
Parks	\$24,320	\$5,158	\$53,478	\$0	\$0	\$82,956
Other Exp & Transfers	\$0	\$0	\$0	\$321,128	\$0	\$321,128
Ending Fund Balance	\$0	\$0	\$0	\$0	\$1,515,187	\$1,515,187
<b>Total General Fund</b>	<b>\$1,504,186</b>	<b>\$588,483</b>	<b>\$872,685</b>	<b>\$321,128</b>	<b>\$1,515,187</b>	<b>\$4,801,668</b>
<b>Total Capital Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,090</b>	<b>\$0</b>	<b>\$975,072</b>	<b>\$1,375,162</b>
<b>Total Capital Fund 2018 Bond</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,967,538</b>	<b>\$0</b>	<b>\$968,602</b>	<b>\$6,936,140</b>
<b>Total Equipment Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,006</b>	<b>\$0</b>	<b>\$6,201</b>	<b>\$12,207</b>
<b>Total Parks Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,007</b>	<b>\$0</b>	<b>\$11,185</b>	<b>\$17,192</b>
<b>Total Revenue Stabilization Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70</b>	<b>\$0</b>	<b>\$251,788</b>	<b>\$251,858</b>
<b>CC Interior Debt Service Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,142</b>	<b>\$0</b>	<b>\$2,169</b>	<b>\$73,311</b>
<b>Total Si View/Tollgate Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,031,965</b>	<b>\$0</b>	<b>\$229,789</b>	<b>\$1,261,754</b>
<b>Total All Funds</b>	<b>\$1,504,186</b>	<b>\$588,483</b>	<b>\$8,355,503</b>	<b>\$321,128</b>	<b>\$3,959,994</b>	<b>\$14,729,293</b>



## 2021 Budgeted Expenditures (cont.) (All Funds)

2021 Expenditures All Funds





## 2021 Capital Projects & Expenditures

<b>Project Name</b>	<b>2021 Expenditures</b>	<b>Total Project Budget</b>	<b>Funding Source</b>
Maintenance Shop and Si View Trail Extension Project	\$400,000	\$1,000,000	Capital Fund/Bond Fund
Tollgate Farm Park Agriculture Project	\$1,770,409.00	\$1,770,409	Bond Fund
Tollgate Farm Park to Downtown Trail Development	\$333,992.00	\$333,992	Bond Fund
Tennant Trailhead Park Development	\$150,000	\$150,000	Bond Fund
William H. Taylor Park Improvements	\$409,451	\$409,451	Bond Fund
Torguson Park Cyclone Fencing	\$100,000	\$100,000	Bond Fund
Train Depot Building Improvements	\$624,341	\$624,341	Bond Fund
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$3,788,193</b>	<b>\$4,388,193</b>	

The projects listed have been identified by the District in the 5 year Capital Improvement Plan.





## Salary Schedule

The following scale represents the low end of the monthly salary range to the high end of the monthly salary range for each position category. The rate of pay for employees in each category falls in between the low end and high end of the specific range.

<b>PROFESSIONAL PAY SCHEDULE</b>			
<b>Position</b>	<b>Monthly Salary Range</b>		<b>Number of Employees</b>
	<b>From</b>	<b>To</b>	
Director	10,597	13,073	1.00
Operations Manager	7,449	9,520	1.00
Recreation Manager	6,883	8,798	1.00
Finance & HR Manager	6,883	8,798	1.00
Recreation Supervisor	6,059	7,744	2.00
Maintenance Technician	4,841	6,188	4.00
Recreation Coordinator	4,726	6,040	2.00
Administrative Support Specialist	3,753	4,707	1.00
Recreation Specialist	2,846	3,638	3.75
<b>TOTAL FTE's</b>			<b>16.75</b>

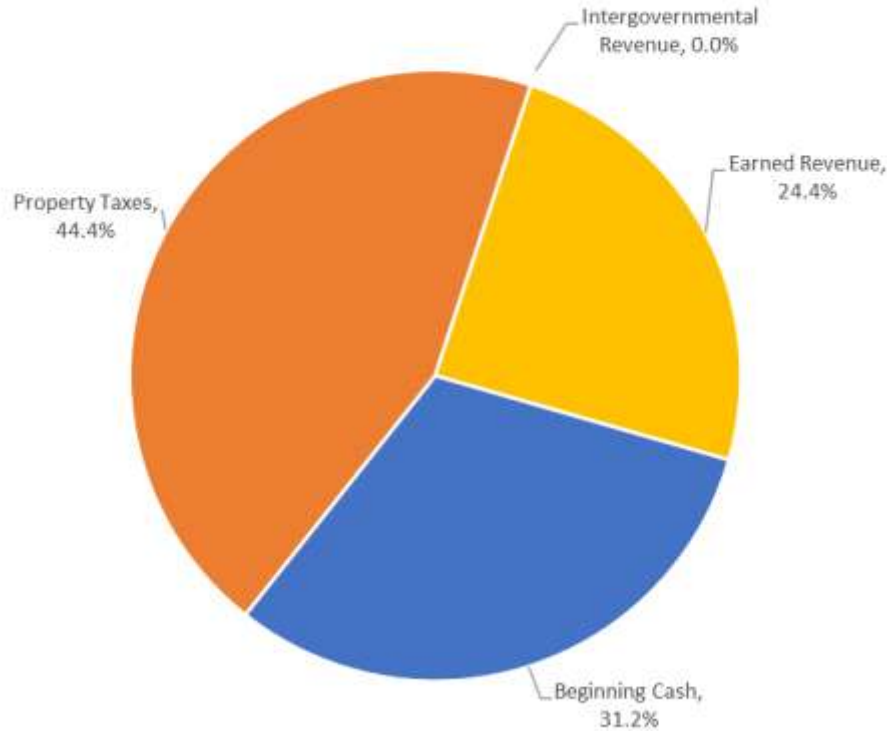
<b>HOURLY PAY SCHEDULE</b>			
<b>Position</b>	<b>Hourly Pay Rate</b>		<b>Number of Employees</b>
	<b>From</b>	<b>To</b>	
Recreation Specialist	\$17.66/hr	\$21.72/hr	Variable
Park Maintenance II	\$16.82/hr	\$20.69/hr	Variable
Recreation Lead Supervisor	\$15.06/hr	\$18.52/hr	Variable
Head Lifeguard	\$15.06/hr	\$18.52/hr	Variable
Building Supervisor – Youth Sports	\$15.06/hr	\$18.52/hr	Variable
Building Supervisor II	\$15.06/hr	\$18.52/hr	Variable
Recreation Leader III	\$15.05/hr	\$18.51/hr	Variable
Lifeguard II – Swim Instructor	\$14.32/hr	\$17.61/hr	Variable
Park Maintenance I	\$14.32/hr	\$17.61/hr	Variable
Building Supervisor – Youth Sports	\$14.32/hr	\$17.61/hr	Variable
Building Supervisor I	\$14.32/hr	\$17.61/hr	Variable
Recreation Leader II	\$13.76/hr	\$16.92/hr	Variable
Lifeguard I	\$13.76/hr	\$16.92/hr	Variable
Recreation Leader I	\$13.76/hr	\$16.92/hr	Variable



## General Fund Revenue

General Fund Revenue consists of Property Taxes, Intergovernmental Grants and Earned Revenue. Earned Revenue includes recreation program and activity fees, Si View Community Center and Park rental fees and other charges for services.

### 2021 General Fund Revenue



Beginning Cash – Represents the carry forward amount from the previous fiscal year.

Property Taxes – Represents the anticipated property tax revenue collection for 2021.

Intergovernmental Revenue – Includes anticipated program grants for 2021.

Earned Revenue – Based on actual revenue collected for the previous fiscal year, with an overall increase due to the addition of recreation programs and increase in facility rentals.

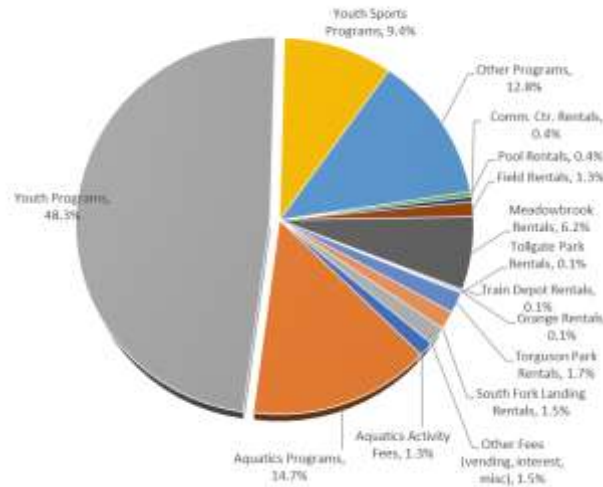
REVENUES BY OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
<b>Beginning Cash</b>	\$1,573,976	\$1,618,991	\$1,500,000	(\$118,991)	-7.35%
<b>Property Taxes</b>	\$1,723,204	\$1,812,855	\$2,131,352	\$318,497	17.57%
<b>Intergovernmental Revenue</b>	\$0	\$0	\$0	\$0	0%
<b>Earned Revenue</b>	\$2,000,291	\$2,189,529	\$1,170,316	(\$1,019,213)	-46.55%
<b>TOTAL</b>	\$5,297,471	\$5,621,375	\$4,801,668	(\$819,707)	-14.58%



## Earned Revenue Detail

Earned revenue includes revenue for recreation programs, activities and facility rentals.

2021 Earned Revenue



REVENUES BY OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Comm. Ctr. Activity Fees	\$2,374	\$3,070	\$0	(\$3,070)	-100.00%
Aquatics Activity Fees	\$31,656	\$69,563	\$14,681	(\$54,882)	-78.90%
Aquatics Programs	\$319,678	\$381,768	\$172,445	(\$209,323)	-54.83%
Youth Programs	\$821,457	\$894,061	\$565,479	(\$328,582)	-36.75%
Youth Sports Programs	\$295,309	\$325,324	\$109,803	(\$215,521)	-66.25%
Other Programs	\$286,473	\$299,340	\$149,646	(\$149,694)	-50.01%
Pool Rentals	\$12,993	\$13,847	\$4,800	(\$9,047)	-65.34%
Comm. Ctr. Rentals	\$27,843	\$30,619	\$5,200	(\$25,419)	-83.02%
Field Rentals	\$18,787	\$17,902	\$14,955	(\$2,947)	-16.46%
Meadowbrook Rentals	\$93,917	\$76,420	\$73,092	(\$3,328)	-4.35%
Train Depot Rentals	\$3,542	\$3,954	\$1,023	(\$2,931)	-74.13%
Grange Rentals	\$11,493	\$6,567	\$1,600	(\$4,967)	-75.64%
Tollgate Park Rentals	\$834	\$1,220	\$1,140	(\$80)	-6.56%
Torguson Park Rentals	\$21,996	\$27,760	\$20,400	(\$7,360)	-26.51%
South Fork Landing Rentals	\$14,605	\$16,630	\$18,092	\$1,462	8.79%
Other Fees (vending, interest, misc)	\$37,335	\$21,485	\$17,960	(\$3,525)	-16.41%
<b>TOTAL</b>	<b>\$2,000,291</b>	<b>\$2,189,529</b>	<b>\$1,170,316</b>	<b>(\$1,019,213)</b>	<b>-46.55%</b>



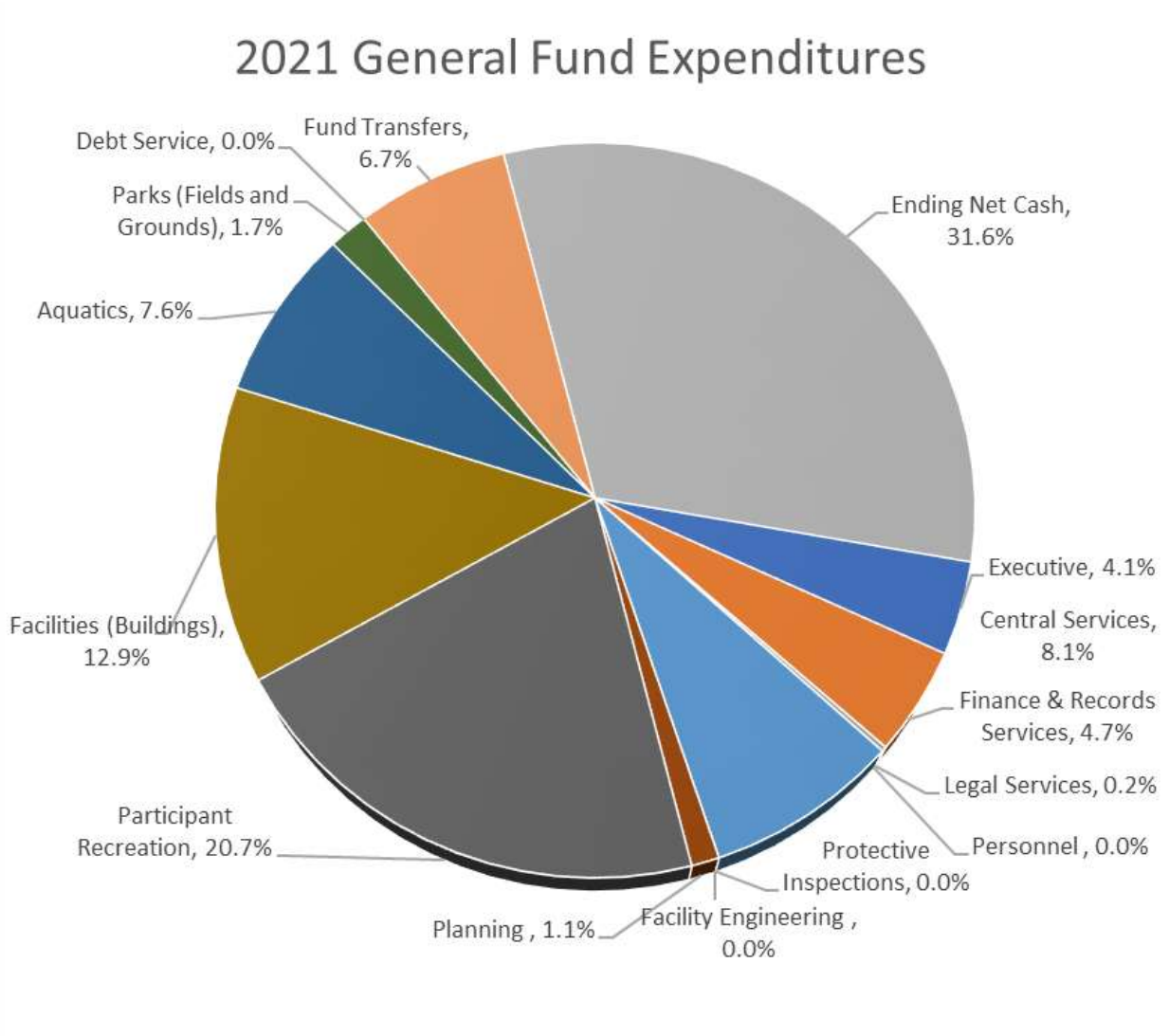
## General Fund Expenditures

General fund expenditures are used to support the ordinary operations of the District including recreation programs, facility maintenance and all other central operations and services.

<b>EXPENDITURES BY OBJECT</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Variance</b>	<b>% Change</b>
<b>Legislative</b>	\$38,051	\$32,935	\$34,250	\$1,315	3.99%
<b>Executive</b>	\$181,270	\$191,395	\$195,078	\$3,684	1.92%
<b>Finance &amp; Records Services</b>	\$205,979	\$230,015	\$223,405	(\$6,610)	-2.87%
<b>Legal Services</b>	\$12,879	\$10,000	\$10,000	\$0	0.00%
<b>Personnel</b>	\$0	\$0	\$0	\$0	0%
<b>Central Services</b>	\$360,917	\$416,355	\$386,839	(\$29,516)	-7.09%
<b>Protective Inspections</b>	\$0	\$0	\$0	\$0	0%
<b>Facility Engineering</b>	\$0	\$25,000	\$0	(\$25,000)	-100.00%
<b>Planning</b>	\$198,652	\$145,000	\$55,000	(\$90,000)	-62.07%
<b>Participant Recreation</b>	\$1,244,770	\$1,487,030	\$993,184	(\$493,846)	-33.21%
<b>Facilities (Buildings)</b>	\$595,225	\$618,521	\$621,266	\$2,745	0.44%
<b>Aquatics</b>	\$446,650	\$456,983	\$363,375	(\$93,608)	-20.48%
<b>Parks (Fields and Grounds)</b>	\$69,794	\$80,258	\$82,956	\$2,698	3.36%
<b>Debt Service</b>	\$0	\$0	\$0	\$0	0%
<b>Fund Transfers</b>	\$261,432	\$321,808	\$321,128	(\$680)	-0.21%
<b>Ending Net Cash</b>	\$1,681,852	\$1,606,075	\$1,515,187	(\$90,888)	-5.66%
<b>TOTAL</b>	\$5,297,471	\$5,621,375	\$4,801,668	(\$819,707)	-14.58%



## General Fund Expenditures Continued





## **Debt Service**

Debt Service is used to account for payment of principal and interest the District must pay for general obligation debt.

### **Loan for ESCO Capital Improvement Projects**

The District entered into an agreement with the State of Washington to pursue several energy savings capital improvement projects in 2006. To fund these projects the District borrowed money through the State of Washington L.O.C.A.L. Loan program. The total cost for the energy savings capital improvement project was \$642,833. This was an 8-year loan with an interest rate of 4.094%. The loan was repaid through the collection of property taxes and drawn from the Capital Fund. This debt was retired on December 1, 2013.

### **North Annex Loan**

In 2008 the District took on the successful transition of the largest community recreation program in the Snoqualmie Valley. In order to accommodate a program expansion of this magnitude and to assure the proper infrastructure for both recreation programming and maintenance operations, the District purchased a building adjacent to Si View Park to house Recreation and Maintenance Staff, provide adequate storage and the necessary workspace to maintain historic Si View Community Center. To fund this investment in infrastructure, the District borrowed \$210,000 from the State of Washington L.O.C.A.L. Loan program. This was a 5 year loan that was retired on December 1, 2013. The loan was repaid through the collection of property taxes and drawn from the Capital Fund.

### **Loan for Community Center Remodel Project**

To better accommodate the needs of our community and to update our aging infrastructure. In 2015 the District made significant improvements to the interior of the community center. The improvements included; replacing and repairing deteriorating flooring, upgrades to plumbing and electrical systems to meet current code requirements, upgrade fire suppression system to meet current code requirements, reconfigure community center interior layout to maximize use of space, improve safety and allow for ideal traffic flow for community oriented programs, ADA improvements to doorways and restrooms, improve storage/maintenance area configuration and access and restore gym woodwork where necessary. These improvements were funded through the District's Capital Fund, 2010 Bond Proceeds and a construction loan in the amount of \$670,000. This loan will be repaid through the collection of property taxes and drawn from the Capital Fund.



## Legislative

A five member Board of Park Commissioners governs the Si View Metropolitan Park District. Commissioners serve six-year staggered terms and are the legislative body responsible for adopting the District budget and developing goals, policies and regulations which will guide the District's future.

The Board of Park Commissioners meets on the first and third Wednesday of each month at 6:30 pm at the North Annex located adjacent to the park, 219 East Park Street.

### Board of Commissioners:

**Mark Joselyn**

Term expires 12/31/2025

**Katie Klahn,**

Term expires 12/31/2025

**Bud Raisio**

Term expires 12/31/2021

**Susan Kelly**

Term expires 12/31/2021

**Catherine Fredenburg**

Term expires 12/31/2023

### General District Data:

Date of Incorporation.....February 4, 2003

Form of Government.....Commission/  
Executive Director

Fiscal Year Begins.....January 1

Total Number of FTE  
Equivalents.....45

2021 Assessed Valuation of  
Property.....\$3,973,652,274

2020 Assessed Valuation of  
Property.....\$3,878,617,730

2021 Levy Rate.....\$0.53 per 1,000/A.V.

2020 Levy Rate.....\$0.47 per 1,000/A.V.

### 2021 Legislative Goals:

1. Approve the Annual Budget for 2022.
2. Continually seek ways to contain costs, maximize existing resources and obtain alternative revenues to maintain present and future financial stability.
3. Pursue alternatives for financing District capital improvement projects.
4. Promote and coordinate parks and recreation programs and services to the community.
5. Establish partnerships with public agencies, businesses, non-profit agencies and other community groups.
6. Seek citizen input regarding District operations, programming, long-range planning and other areas of interest.



## Legislative (cont.)

7. Participate in professional development opportunities to expand knowledge and understanding of parks and recreation administration.
8. Ensure adherence to all legal requirements of publicly elected officials and Metropolitan Park Districts.

### Legislative Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Commission Fees	\$12,034	\$10,500	\$12,000	\$1,500	14.29%
Other Services and Charges	\$1,276	\$4,435	\$2,250	(\$2,185)	-49.27%
Election Costs	\$24,741	\$18,000	\$20,000	\$2,000	0.00%
<b>TOTAL</b>	<b>\$38,051</b>	<b>\$32,935</b>	<b>\$34,250</b>	<b>\$1,315</b>	<b>3.99%</b>

### Budget Narrative:

“Other Services and Charges” includes publication of official notices, travel and training.

RCW 35.61.150 allows Commissioners to be compensated at the rate of \$128 per meeting, not to exceed \$12,288 per year per Commissioner. Commission fee projections for 2021 are based on 2020 actual costs.





## Executive

The Director serves as the executive of the District and is responsible for overseeing all District programs and services and ensuring implementation of Commission policies and goals. The Director serves as the communication link between the citizens, the Commission, the staff and other government agencies.

<b>Executive Director:</b>
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Travis Stombaugh
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### 2021 Executive Goals:

1. Facilitate and implement the policies and programs initiated by the Board of Commissioners.
2. Assure fiscal responsibility and make recommendations for efficiency in District operations.
3. Supervise and evaluate staff based on job responsibilities and professional expectations.
4. Foster and maintain professional relationships with other local regional entities and organizations.

### Executive Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages	\$130,856	\$138,082	\$142,071	\$3,989	2.89%
Personnel Benefits	\$48,737	\$49,163	\$51,082	\$1,920	3.90%
Other Services and Charges	\$1,677	\$4,150	\$1,925	(\$2,225)	-53.61%
<b>TOTAL</b>	<b>\$181,270</b>	<b>\$191,395</b>	<b>\$195,078</b>	<b>\$3,684</b>	<b>1.92%</b>

### Budget Narrative:

“Salaries and Wages” includes the District Director (1.0 FTE).

“Personnel Benefits” are based on 2021 anticipated costs, the District’s employee healthcare plan as well as state mandated increases to PERS retirement and L&I rates.

“Other Services and Charges” includes dues and fees; and travel and training.



## Finance and Records Services

The Finance and Records Division is responsible for administrative and financial services for the District. Basic services provided include developing Commission agendas, packets, and meeting minutes; coordinating office reception services; providing administrative support; payroll and benefits administration; accounts payable; accounts receivable; cashiering; and budget reporting and control.

<b>Administrative Support Specialist:</b>	Melissa Pasley
<b>Finance &amp; Human Resources Manager:</b>	Scott Loos

### 2021 Finance and Records Goals:

1. Continue cross training in Human Resources and Financial Management.
2. Ensure the financial integrity of the District; seek efficiencies in expenditures while sustaining quality services.
3. Provide superior and accessible customer service to the public in a professional, informative and timely manner.
4. Expand training in human resources and related employment policies/procedures.
5. Develop updates as necessary and review finance and personnel policy manuals for revision when necessary

### Finance and Records Services Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages	\$129,137	\$137,292	\$139,896	\$2,604	1.90%
Personnel Benefits	\$68,461	\$69,273	\$71,610	\$2,337	3.37%
Other Services and Charges	\$8,381	\$23,450	\$11,899	(\$11,551)	-49.26%
<b>TOTAL</b>	\$205,979	\$230,015	\$223,405	(\$6,610)	-2.87%

### Budget Narrative:

“Salaries and Wages” includes the Administrative Support Specialist (1.0 FTE), the Finance & HR Manager (1 FTE) and seasonal support staff.

“Personnel Benefits” are based on 2021 anticipated costs, the District’s employee healthcare plan as well as state mandated increases to PERS retirement and L&I rates.

“Other Services and Charges” includes dues and fees; travel and training. The increase in this category is largely due to the increase of the State Audit fee.



## Central Services

The Central Services budget accounts for all expenditures relating to the general operation of District facilities. Central Services includes such expenses as utilities, communications, printing and advertising, general operating supplies and custodial services.

### Central Services Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Supplies and Small Tools	\$6,132	\$6,000	\$4,950	(\$1,050)	-17.50%
Communications	\$23,732	\$25,780	\$28,900	\$3,120	12.10%
Utilities	\$90,688	\$109,740	\$97,404	(\$12,336)	-11.24%
Printing and Advertising	\$27,480	\$34,550	\$30,500	(\$4,050)	-11.72%
Insurance	\$54,685	\$56,013	\$66,705	\$10,692	19.09%
Custodial	\$2,542	\$3,600	\$3,600	\$0	0.00%
Other Services and Charges	\$155,658	\$180,672	\$154,780	(\$25,892)	-14.33%
<b>TOTAL</b>	<b>\$360,917</b>	<b>\$416,355</b>	<b>\$386,839</b>	<b>(\$29,516)</b>	<b>-7.09%</b>

### Budget Narrative:

“Supplies and Small Tools” based off prior year actuals.

“Communications” includes postage; phones; and internet.

“Utilities” includes water/sewer/storm; Electricity; Natural Gas; and Garbage.

“Custodial” decrease due to anticipated costs and centralized purchasing.

“Insurance” increases due to an increase in programming and coverage rates.

“Other Services and Charges” include copy machine rental; repairs and maintenance; website development and maintenance; fuel and maintenance for District vehicles; excise taxes; computer hardware and software; security monitoring; credit card fees; King County Administrative Fee; Ad Valorem Tax Refunds; and miscellaneous dues and fees.



## Planning

The Planning Budget accounts for expenditures relating to building inspections, engineering, architectural work and other professional services consultants.

### Planning Summary Budget:

<b>PROGRAM OBJECT</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Variance</b>	<b>% Change</b>
<b>Salaries and Wages</b>	-	-	-	-	0%
<b>Personnel Benefits</b>	-	-	-	-	0%
<b>Other Services and Charges</b>	\$22,900	220,000	\$145,000	(\$75,000)	-34%
<b>TOTAL</b>	<b>\$22,900</b>	<b>220,000</b>	<b>\$145,000</b>	<b>(\$75,000)</b>	<b>-34%</b>

### Budget Narrative:

“Other Services and Charges” includes professional consultant services.



## Participant Recreation

The Participant Recreation Division provides social, cultural, physical and educational recreation activities for participants of all ages during their leisure time. Services also include managing and scheduling the Si View Community Center and Park. Activities and programs are planned, promoted and conducted in various locations, during all seasons of the year. Fees are collected to offset activity costs for most programs.

<b>Recreation Manager:</b>	Minna Rudd
<b>Recreation Supervisor:</b>	Ryan Goodman
<b>Recreation Coordinator:</b>	Aimee Wilson
<b>Recreation Coordinator:</b>	Aaron Colby
<b>Recreation Specialist:</b>	Zach Todd
<b>Recreation Specialist:</b>	Kylee Ashley

1. Expand outdoor recreation program offerings and programming for teens and adults.
2. Expand current provision of recreation programming in District and Community facilities.
3. Pursue additional means of cost recovery such as grants and sponsorships.

### Participant Recreation Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages	\$618,007	\$739,844	\$584,967	(\$154,878)	-20.93%
Personnel Benefits	\$199,519	\$231,399	\$194,924	(\$36,475)	-15.76%
Other Services and Charges	\$3,579	\$11,988	\$6,850	(\$5,138)	-42.86%
Recreation Programs	\$423,664	\$503,799	\$206,443	(\$297,356)	-59.02%
<b>TOTAL</b>	<b>\$1,244,770</b>	<b>\$1,487,030</b>	<b>\$993,184</b>	<b>(\$493,846)</b>	<b>-33.21%</b>

### Budget Narrative:

“Salaries and Wages” includes two Recreation Specialists, two Recreation Coordinators, one Recreation Supervisor and one Recreation Manager (6 FTE) and all part time labor associated with this department.

“Personnel Benefits” are based on 2021 anticipated costs, the District’s employee healthcare plan as well as state mandated increases to PERS retirement and L&I rates.

“Other Services and Charges” includes miscellaneous dues and fees, program trips, employee travel and training.

Detailed program budgets and information on “Recreation Programs” are provided on the following pages.



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## Participant Recreation: Youth

The Youth programs include the After School program, summer camps and programs for teens.

### Youth Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$262,314	\$333,065	\$217,386	(\$115,678)	-34.73%
Personnel Benefits (Seasonal)	\$52,709	\$67,233	\$45,662	(\$21,571)	-32.08%
Other Services and Charges	\$82,353	\$130,796	\$54,944	(\$75,852)	-57.99%
<b>TOTAL</b>	<b>\$397,376</b>	<b>\$531,094</b>	<b>\$317,992</b>	<b>(\$213,102)</b>	<b>-40.13%</b>

### Budget Narrative:

“Salaries and Wages” includes seasonal staff for the youth programs.

“Other Services and Charges” includes supplies; small tools and equipment; professional services instructors; rentals and other services - field trips, bus rentals etc.



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## Participant Recreation: Cultural Arts

The Cultural Arts Programs serve participants of all ages. Activities include creative arts programs, dance classes and special interest programs.

### Cultural Arts Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$479	\$776	\$149	(\$626)	-80.74%
Personnel Benefits (Seasonal)	\$132	\$125	\$25	(\$100)	-80.14%
Other Services and Charges	\$60,139	\$61,287	\$27,923	(\$33,364)	-54.44%
<b>TOTAL</b>	\$60,751	\$62,188	\$28,097	(\$34,091)	-54.82%

### Budget Narrative:

“Other Services and Charges” includes supplies; small tools, professional services instructors; rentals and other.



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## Participant Recreation: Special Events

The Special Events programs provide recreation activities for families in the Valley. A variety of events take place throughout the year including the Festival at Mt. Si, the Summer Concert Series and the Farmers Market.

### Special Events Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$3,789	\$5,095	\$4,162	(\$933)	-18.31%
Personnel Benefits (Seasonal)	\$924	\$1,227	\$960	(\$268)	-21.81%
Other Services and Charges	\$22,165	\$29,630	\$8,326	(\$21,304)	-71.90%
<b>TOTAL</b>	<b>\$26,878</b>	<b>\$35,952</b>	<b>\$13,448</b>	<b>(\$22,504)</b>	<b>-62.59%</b>

### Budget Narrative:

“Salaries and Wages” includes seasonal staff for special events.

“Other Services and Charges” includes supplies; small tools and equipment; professional services instructors; rentals and other.





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## Participant Recreation: Athletics

The Athletics programs include adult basketball, softball and volleyball, tournaments and adult drop-in activities including pickleball.

### Athletics Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$471	\$1,785	\$540	(\$1,245)	-69.75%
Personnel Benefits (Seasonal)	\$78	\$381	\$90	(\$291)	-76.41%
Other Services and Charges	\$4,344	\$4,595	\$2,944	(\$1,651)	-35.93%
<b>TOTAL</b>	<b>\$4,893</b>	<b>\$6,761</b>	<b>\$3,574</b>	<b>(\$3,187)</b>	<b>-47.14%</b>

### Budget Narrative:

“Salaries and Wages” includes seasonal staff for the athletics camps and adult league supervision.

“Other Services and Charges” includes supplies; small tools and equipment; professional services instructors; rentals and other.



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## Participant Recreation: Youth Sports

The Youth Sports programming includes Select Basketball, Recreation Basketball, Wrestling Program, Youth Track and Cross Country, Sports Camps, SkyHawks and other youth athletic programs.

### Youth Sports Programming Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$6,043	\$5,474	\$1,800	(\$3,674)	-67.12%
Personnel Benefits (Seasonal)	\$1,211	\$1,282	\$462	(\$820)	-63.98%
Other Services and Charges	\$148,998	\$174,334	\$54,148	(\$120,187)	-68.94%
<b>TOTAL</b>	<b>\$156,253</b>	<b>\$181,091</b>	<b>\$56,409</b>	<b>(\$124,681)</b>	<b>-68.85%</b>

### Budget Narrative:

“Salaries and Wages” includes seasonal staff for all youth sports programs.

“Other Services and Charges” includes supplies, small tools and equipment; professional services which includes referee fees, tournament fees and the payment to SkyHawks for camp registration; Rentals and Other.



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## Participant Recreation: Health and Wellness

The Health and Wellness programs include community programs such as the fitness classes, martial arts program and seasonal workshops.

### Health and Wellness Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$0	\$0	\$0	\$0	0%
Personnel Benefits (Seasonal)	\$0	\$0	\$0	\$0	0%
Other Services and Charges	\$65,184	\$61,497	\$37,464	(\$24,033)	-39.08%
<b>TOTAL</b>	\$65,184	\$61,497	\$37,464	(\$24,033)	-39.08%

### Budget Narrative:

“Other Services and Charges” includes supplies; small tools and equipment; and professional services instructors.



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## Participant Recreation: Community

The Community programs include Specialized Recreation programs and Special Interest Community Programs. The Specialized Recreation Program provides activities and recreation programs for participants with special needs.

### Community Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$3,161	\$5,402	\$2,609	(\$2,793)	-51.71%
Personnel Benefits (Seasonal)	\$902	\$1,405	\$714	(\$691)	-49.19%
Other Services and Charges	\$40,480	\$41,660	\$20,695	(\$20,965)	-50.32%
<b>TOTAL</b>	<b>\$44,543</b>	<b>\$48,467</b>	<b>\$24,018</b>	<b>(\$24,449)</b>	<b>-50.44%</b>

### Budget Narrative:

“Salaries and Wages” includes seasonal staff for the specialized recreation programs and other community programs.

“Other Services and Charges” includes supplies; small tools and equipment; professional services instructors; rentals and other.



## Facilities

The Facilities budget accounts for all expenditures relating to the general operation and maintenance of District buildings. Facilities also include expenses related to rental of the facility including the part-time/temporary staff required for supervision of evening programs and facility rentals.

<b>Operations Manager:</b>	Dave Dembeck
<b>Maintenance Technician:</b>	Jordan Jolley
<b>Maintenance Technician:</b>	Sara Posey
<b>Maintenance Technician:</b>	Emily Ferree
<b>Maintenance Technician:</b>	Don Remley

### 2021 Facilities Goals:

1. Maintain and enhance recreation facilities while minimizing maintenance downtime.
2. Work collaboratively across department lines to assure open communication and that the preventative maintenance plan is followed.
3. Emphasize safety and best practices while preserving the cultural and historic resources of the District.

### Facilities Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages	\$326,907	\$348,744	\$353,604	\$4,860	1.39%
Personnel Benefits	\$154,342	\$160,569	\$171,739	\$11,170	6.96%
Salaries and Wages (Seasonal)	\$22,208	\$18,948	\$8,633	(\$10,315)	-54.44%
Personnel Benefits (Seasonal)	\$5,110	\$4,631	\$2,002	(\$2,630)	-56.78%
Other Services and Charges	\$86,581	\$89,103	\$85,289	(\$3,814)	-4.28%
<b>TOTAL</b>	\$595,148	\$621,996	\$621,266	(\$729)	-0.12%

### Budget Narrative:

“Salaries and Wages” includes the Operations Manager (1.0 FTE) and three Maintenance Technicians (4 FTE). “Personnel Benefits” are based on 2021 anticipated costs, the District’s employee healthcare plan as well as state mandated increases to PERS retirement and L&I rates.

“Salaries and Wages – Seasonal” includes Building Supervisors at Si View and Meadowbrook.

“Other Services and Charges” includes Meadowbrook Contract; supplies; small tools and equipment; facility inspections; repairs and maintenance; travel and training; dues and fees; and rentals.



## Aquatics

The Si View pool provides swim lessons and other recreation activities for the entire community.

<b>Recreation Supervisor (Aquatics):</b>	Bridget Verhei
<b>Recreation Specialist (Aquatics):</b>	Laurel Anderson

### 2021 Aquatics Goals:

1. Evaluate effectiveness of current lesson program and revise as necessary to maintain efficiency and enhance aquatics program.
2. Strive for a 90% cost recovery for aquatic programs.

### Aquatics Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages	\$100,693	\$106,251	\$108,279	\$2,028	1.91%
Personnel Benefits	\$63,107	\$64,447	\$66,473	\$2,025	3.14%
Salaries and Wages (Seasonal)	\$209,659	\$203,143	\$130,668	(\$72,475)	-35.68%
Personnel Benefits (Seasonal)	\$36,995	\$38,873	\$25,570	(\$13,303)	-34.22%
Other Services and Charges	\$36,196	\$44,269	\$32,385	(\$11,884)	-26.84%
<b>TOTAL</b>	\$446,650	\$456,983	\$363,375	(\$93,608)	-20.48%

### Budget Narrative:

“Salaries and Wages” includes the Aquatics Recreation Supervisor (1.0 FTE) and the Aquatics Recreation Specialist (.75 FTE).

“Personnel Benefits” are based on 2020 anticipated costs, the District’s employee healthcare plan as well as state mandated increases to PERS retirement and L&I rates.

“Salaries and Wages – Seasonal” includes part-time temporary lifeguards and swim instructors.

“Other Services and Charges” includes supplies; small tools and equipment; repairs and maintenance; rentals; travel and training; and miscellaneous dues and fees.



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## Parks

The Parks budget accounts for expenditures associated with the operation and maintenance of the Si View Park, Shamrock Park, Meadowbrook Farm Park, Tollgate Farm Park, Train Depot and Torguson Park.

### Parks Summary Budget:

PROGRAM OBJECT	2019 Actual	2020 Budget	2021 Proposed	Variance	% Change
Salaries and Wages (Seasonal)	\$23,864	\$22,960	\$24,320	\$1,360	5.92%
Personnel Benefits	\$4,369	\$6,180	\$5,158	(\$1,022)	-16.54%
Other Services and Charges	\$41,560	\$51,118	\$53,478	\$2,360	4.62%
<b>TOTAL</b>	<b>\$69,794</b>	<b>\$80,258</b>	<b>\$82,956</b>	<b>\$2,698</b>	<b>3.36%</b>

### Budget Narrative:

“Salaries and Wages – Seasonal” includes part-time temporary Park Maintenance.

“Other Services and Charges” includes supplies; small tools and equipment; professional services maintenance agreement; repairs and maintenance; and rentals.



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## Notes