

# Si View Metro Parks – Park and Field Rentals

Si View Park – 400 SE Orchard Drive, North Bend  
Tollgate Farm Park – 1300 W North Bend Way, North Bend  
Torguson Park – 750 E North Bend Way, North Bend

## **How do I reserve space at one of the park facilities?**

To reserve space at one of Si View MPDs park facilities please complete the **Facility/Field Request Form**, available at <http://www.siviewpark.org/parks-facilities.html>. Weekend/non-business day rentals must be received at least two weeks in advance.

## **How is field usage times allocated?**

When scheduling ball fields, the Si View Metropolitan Park District activities have priority over private rentals. Local youth organizations, local adult organizations and Snoqualmie Valley School District have priority over other youth and adult organizations. A field's configuration and size will determine the age group scheduled for each field. Highest quality fields will be reserved for game use during peak season.

## **Can I reserve fields for the full season at once?**

Long-term and on-going rentals require approval by the Executive Director. In most cases requests for an ongoing rental will be approved for no more than six (6) months at a time. Ongoing rentals will be invoiced monthly.

## **Are the damage deposits refundable?**

**Yes!** As long as all rules are followed, no damage occurs and the event ends on time, renter will receive full deposit back within 2-4 weeks in the same form it was originally paid.

## **What size fields are available?**

Si View Park baseball field base lengths are adjustable to 60-70-80-90 ft, the mound from 46 to 60 ft 6 inches. Portable mound with pitching rubber is available. Si View has two 300 ft x 195 ft multiuse grass fields, most commonly used for soccer and lacrosse.

Torguson Park has five baseball fields with 60 ft base length and mound at 46 ft. A full regulation size grass soccer field is also available.

## **Is field prep included?**

Fields will not be prepped for practices. Fields are prepped for the first game only – additional fees are charged for additional games. Teams shall not be allowed to warm up or take the field while maintenance crews are working.

## **Are bases provided?**

Yes. Bases are provided. Please do not remove them.

## **What happens if field is closed due to inclement weather?**

During periods of inclement weather, ball field closures may result as determined by the Park District. Ball field status is updated by 3pm Mon-Fri and 9am Sat-Sun on the district website <http://www.siviewpark.org/athletic-fields.phtml>.

## **What if the field conditions do not meet our needs?**

All facility maintenance shall be performed by Department staff unless written authorization has been approved. Please do not dig ditches or apply foreign materials to fields in an attempt to dry-out field. Vandalism fines will be charged. Do not make any modifications to any facility.

## **What happens if I need to cancel?**

Rental cancellations will result in a cancellation fee of \$25 per reserved field/date or 50% of the rental fee, whichever is less when more than a 2 month notice is given. Cancellations made between 2 months and 2 weeks prior to the rental date will result in a cancellation fee of \$25 per reserved field/date or 50% of the rental fees, whichever is more. Rental cancellations made with less than a 2 week notice will not be refunded. Additionally, field prep charges will apply to all game and tournament reservations cancelled by the renter will less than 24 hours of notice.

**My team can't make our scheduled game, can I trade with another group at last minute?**

No-show fines, improper trading of field times/fields shall result in an issuance of a written warning upon the infraction. Second infraction shall result in a written notification and the following fees: \$32 for no shows/game and \$26/practice. Other infractions \$20/each. Any individual/team that violates any rule or regulation may be required to leave the facility.

**How does parking work?**

It is the renter's responsibility to keep the parking areas clean and organized. Please contact the rental coordinator if you need assistance in developing a parking plan.

**Am I required to purchase insurance?**

All organizations renting field space must submit a certificate of insurance with an endorsement naming Si View Metropolitan Park District and City of North Bend as additional insured. Policy must provide a minimum of \$1,000,000 general liability coverage and \$2,000,000 aggregate liability. is required in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Do I have to clean up after my field use?**

Yes! Field users are responsible for clearing out any trash or debris on the field or near spectator areas after use. For a complete list of requirements please contact rental coordinator. Additional staff time required for any cleaning will be charged to the renter and deducted from the damage deposit.

**More questions?**

Please contact us at (425) 831-1900 or [info@siviewpark.org](mailto:info@siviewpark.org)