



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING
April 7, 2010 – ACTION MINUTES**

6:37 p.m. – CALLED MEETING TO ORDER

ROLL CALL – Commissioners Grez, Joselyn, Kelly and Raisio

Excused Absence – Commissioner Elwood

Staff Attending – Travis Stombaugh, Scott Loos and Melissa Pasley

APPROVAL OF AGENDA:

Mr. Stombaugh stated that the Blanket Voucher should be pulled from the Consent Agenda as voucher #6348 is also under New Business.

No objections voiced; agenda approved as amended.

PUBLIC COMMENT: None

PRESENTATION:

Angela Thompson, Youth & Teen Recreation Coordinator was on hand to make an introduction to the Commission. Mr. Stombaugh spoke briefly of Ms. Thompson's education and employment background.

CONSENT AGENDA:

Minutes – March 17, 2010

Payroll – The consent agenda amounts for the March 1-15 payroll period are: \$25,463.97 payroll (Direct Deposit); \$7,004.48 payroll taxes; \$1,971.92 PERS retirement; \$72.72 life insurance; \$77.94 LTD; \$490.00 ICMA 457; \$53.60 Aflac (pre-tax); \$18.01 Aflac (post-tax).

Joselyn **MOTIONED** Raisio **SECONDED**

APPROVED AS PRESENTED 4-0

BLANKET VOUCHER – #184

Joselyn **MOTIONED** to approve Blanket Voucher #184 excluding voucher #6348, a PSE payment in the amount of \$5,197.03.

Raisio **SECONDED** **APPROVED AS AMENDED 4-0**

NEW BUSINESS:

Consider accepting bids for RFQ 10-01 Door Replacement and Automatic opening Device Installation Project and awarding the Construction Contract to Chown Inc. in the amount of \$36,484.

Joselyn **MOTIONED**

Raisio **SECONDED**

Discussion: Commissioner Joselyn asked for clarification as to which doors would be replaced. Mr. Stombaugh stated that the project consists of all exterior doors to the community center including a single set of interior doors. Pool doors are not part of the project. Commissioner Joselyn also asked if there are any preconceived additional expenses such as locks or rewiring the alarm system. Mr. Stombaugh confirmed that the labor, parts and equipment would complete the project and no additional work is anticipated. Commissioner Grez requested that 60 day job completion specification be added to the contract.

APPROVED AS PRESENTED 4-0

Consider approving payment to Puget Sound Energy in the amount of \$5,197.03 for line extensions to the Si View Parking Plaza Project.

Kelly **MOTIONED**

Joselyn **SECONDED**

Discussion: Mr. Loos conveyed the following information to the commission. This expense item was forwarded to Harmsen and Associates for review and approval. Kevin Teague, Project Manager, Harmsen & Associates replied referring to the contract "The electrical spec 0260575 1.3 says "Owner will pay the electric utility service connection charges directly" that would include the connection fee and the permit. If PSE did the line extension then the contractor owes the Park District a credit for that amount because the line extension was part of their contract according to Candela." Mr. Teague and staff recommend seeking reimbursement in the form of a credit from Construct Co on a future invoice.

APPROVED AS PRESENTED 4-0

COMMITTEE AND STAFF REPORT:

Programs Report – a written report was reviewed.

Bond Committee Report – Commissioner Grez reported that committee met with Mr. Stombaugh April 6th. Mr. Stombaugh had relayed garnered information as to what role a consultant may have in managing a bond campaign.

Directors Report – Mr. Stombaugh gave a brief review of his attendance at the NRPA Legislative Forum on Parks and Recreation hosted in Washington, DC. Mr. Stombaugh also reported that the City of Snoqualmie showed interest in partnering with the MPD

on a future purchase of registration software. Staff has met with the Youth Activity Center to discuss collaborating on a multi-use facility that has long term sustainability.

MEETING ANNOUNCEMENTS AND REMINDERS:

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| APRIL 14 | 6:30 PM | WORKSHOP MEETING |
| APRIL 21 | 6:30 PM | REGUAR MEETING |

AGENDA ITEMS FOR NEXT MEETING

Establish focus, goals and a timeline for the bond campaign.

ADJOURNMENT: The meeting was adjourned at 8:36 pm.

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

President

ATTEST/AUTHENTICATED:

Commissioner